



Statement of expenses claimed in the period

Name: Richard Gleave
Position: Deputy Chief Executive and Chief Operating Officer
Base: Bristol
Period: 1 January 2019 - 31 March 2019

Dates		Destination	Purpose	Expenses												Total Cost £
From	To			Air £	Rail £	Taxi £	Private car (mileage claim) £	Bus, Coach, Ferry, Tram & Tolls £	Car Parking £	Hotels £	Meals £	Phone / Internet £	Conference / Training / Course Fees £	Overnight Incidental Allowance £	Other £	
10/10/2018	10/10/2018	London	Meeting in London cancelled		15.00										15.00	
15/10/2018	15/10/2018	London	Meetings in Wellington House					8.00							8.00	
15/10/2018	15/10/2018	London	Meetings in Wellington House				6.75								6.75	
16/10/2018	16/10/2018	London	Meetings in Wellington House & Harkness evening event					15.70							15.70	
16/10/2018	16/10/2018	London	Meetings in Wellington House & Harkness evening event							16.40					16.40	
16/10/2018	16/10/2018	London	Meetings in Wellington House & Harkness evening event				6.75								6.75	
18/10/2018	18/10/2018	Harlow	Meeting in Harlow					7.90							7.90	
18/10/2018	18/10/2018	Harlow	Meetings in Harlow				6.75								6.75	
18/10/2018	18/10/2018	Harlow	Meetings in Harlow			11.00									11.00	
18/10/2018	18/10/2018	Harlow	Meetings in Harlow		10.20										10.20	
22/10/2018	22/10/2018	Bath	Meetings in Bath					2.30							2.30	
22/10/2018	22/10/2018	n/a	Photos for visa application (for Pakistan)											8.00		
22/10/2018	22/10/2018	Bath	Meetings in Bath				13.73								13.73	
23/10/2018	23/10/2018	London	Meetings in Wellington House					8.00							8.00	
23/10/2018	23/10/2018	London	Meetings in Wellington House				6.75								6.75	
24/10/2018	24/10/2018	London	Meetings in Wellington House					7.90							7.90	
24/10/2018	24/10/2018	London	Meetings in Wellington House				6.75								6.75	
25/10/2018	25/10/2018	Oxford	Meetings in Oxford					8.00							8.00	
25/10/2018	25/10/2018	Oxford	Meetings in Oxford				6.75								6.75	
29/10/2018	29/10/2018	Chelmsford	Meetings in Chelmsford					8.00							8.00	
29/10/2018	29/10/2018	Chelmsford	Meetings in Chelmsford				6.75								6.75	
29/10/2018	29/10/2018	Chelmsford	Meetings in Chelmsford			10.00									10.00	
31/10/2018	31/10/2018	Bristol	Meetings in city hall					6.50							6.50	
31/10/2018	31/10/2018	Bristol	Meetings in city hall				0.90								0.90	
06/11/2018	06/11/2018	Oxford	Meetings in Oxford					8.00							8.00	
06/11/2018	06/11/2018	Oxford	Meetings in Oxford				6.75								6.75	
07/11/2018	07/11/2018	Bristol	Meetings in Bristol city centre					4.70							4.70	
07/11/2018	07/11/2018	Bristol	Meetings in Bristol city centre				0.90								0.90	
08/11/2018	08/11/2018	London	Meetings in various venues in London and Oxford					6.00							6.00	
08/11/2018	08/11/2018	London	Meetings in various venues in London and Oxford		15.00										15.00	
09/11/2018	09/11/2018	Bristol	Meetings in Bristol					4.20							4.20	
09/11/2018	09/11/2018	Bristol	Meetings in Bristol				0.90								0.90	
12/11/2018	12/11/2018	Hatfield	Meetings in Hatfield					8.00							8.00	
12/11/2018	12/11/2018	Hatfield	Meetings in Hatfield				6.75								6.75	
12/11/2018	12/11/2018	Hatfield	Meetings in Hatfield			8.50									8.50	
13/11/2018	13/11/2018	London	Meetings in Wellington House					8.00							8.00	
13/11/2018	13/11/2018	London	Meetings in Wellington House				6.75								6.75	
14/11/2018	14/11/2018	Birmingham	Conference in Birmingham - speaking engagement					7.90							7.90	
14/11/2018	14/11/2018	Birmingham	Conference in Birmingham - speaking engagement				6.75								6.75	
15/11/2018	15/11/2018	Cardiff	Meeting in Cardiff					8.00							8.00	
15/11/2018	15/11/2018	Cardiff	Meetings in Cardiff				6.75								6.75	
19/11/2018	19/11/2018	London	Meetings in various venues in London					8.00							8.00	
19/11/2018	19/11/2018	London	Meetings in various venues in London				6.75								6.75	
08/01/2019	08/01/2019	London	Meetings in Wellington House		138.00										138.00	
08/01/2019	08/01/2019	Swindon (wilts)	Meetings in Wellington House		23.70										23.70	
14/01/2019	14/01/2019	Didcot Parkway	Meetings in London		25.60										25.60	
15/01/2019	15/01/2019	London	Monthly travelcard for meetings outside Bristol		1,227.70										1,227.70	
16/01/2019	16/01/2019	Oxford	Meeting in Oxford		7.50										7.50	
18/01/2019	18/01/2019	Southampton Central	Event in Southampton - speaking engagement		12.40										12.40	
28/01/2019	28/01/2019	London	Evening meeting in Harlow						78.55						78.55	
28/01/2019	28/01/2019	Harlow Town	Evening meeting in Harlow		16.60										16.60	
31/01/2019	31/01/2019	Norwich	Meetings in Norwich and Oxford		36.00										36.00	
31/01/2019	31/01/2019	Oxford	Meetings in Norwich and Oxford		13.60										13.60	
06/02/2019	06/02/2019	Oxford	Meetings in London and Oxford		6.80										6.80	
07/02/2019	07/02/2019	Oxford	Meetings in Oxford		7.50										7.50	
11/02/2019	11/02/2019	Oxford	Meeting in Oxford cancelled		7.50										7.50	
12/02/2019	12/02/2019	Oxford	Meeting in Oxford		7.50										7.50	
14/02/2019	14/02/2019	York	Yorkshire & Humber Staff engagement event in York		274.30										274.30	
18/02/2019	18/02/2019	Oxford	Meetings in Oxford		96.20										96.20	
19/02/2019	19/02/2019	Swindon (wilts)	Meetings in Wellington House		23.70										23.70	
19/02/2019	19/02/2019	London	Meetings in Wellington House		138.00										138.00	
25/02/2019	25/02/2019	London	Monthly travelcard for meetings outside Bristol		1,227.70										1,227.70	
13/03/2019	13/03/2019	Oxford	Meeting in Oxford		7.50										7.50	

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21/03/2019	21/03/2019	Nottingham	East Midlands staff engagement event		169.00										169.00	
25/03/2019	25/03/2019	London	Meetings in various venues in London & evening event						104.55						104.55	
25/03/2019	25/03/2019	London	Weekly travelcard for meetings outside Bristol		365.90										365.90	
10/04/2019	10/04/2019	Amsterdam	Meeting in Utrecht						0.60						0.60	
10/04/2019	10/04/2019	Amsterdam	Meeting in Utrecht	322.06											322.06	
30/04/2019	30/04/2019	Newcastle Upon Tyne	North East staff engagement event						44.10						44.10	
TOTAL				322.06	3,872.90	29.50	104.18	6.00	129.10	227.80	16.40	0.00	0.00	0.00	8.00	4,715.94