

**Phase One Planning Forum – Heritage Sub-Group
Meeting Notes – 14th March 2019**

Date & time:	14 th March 2019: 10.30-13.30 Radisson Blu Edwardian Grafton, Tottenham Court Road, London
Chair:	Helen J Wass

Item	Topic Presentation attached	Lead
1	Welcome and introductions	Chair
2	Safety moment: HS2 Drugs and Alcohol Policy	
3	<p>Archive Strategy Consultation Day Feedback</p> <p>HE summarised the day where members of the heritage sub-group and line of route museums met to discuss the draft historic environment archive strategy (in accordance with Assurance 847).</p> <p>The day included a summary of work to date and collaborative working via SWOT analysis on the three proposed options. Generally positive feedback from the HS-G members who attended the day.</p> <p>A feedback report will be circulated to the Heritage Sub-group.</p>	
4	<p>Phase One</p> <p>Noise insulation</p> <p>The Phase One Area South historic environment manager and historic building specialist outlined the work being undertaken in Camden to provide noise insulation and mechanical ventilation.</p> <p>He set out the practical framework for gaining listed building consent.</p> <p>Questions and discussion</p> <p>CDC asked if HS2 was assessing assets individually in both rural and urban areas? HS2 confirmed that assets were assessed individually</p>	

	<p>LBC commented on differences between urban and rural considerations.</p> <p>CDC asked if the work was for construction noise only or operational? HS2 confirmed that the operational noise figures don't hit the criteria for noise insulation in Camden; where it did then noise insulation would have to be dealt with.</p> <p>SBC asked how is it going to be removed? HS2 confirmed that this would be done by our contractors. Removal and reinstatement is within the consents. LBC explained that, in the Camden example, if people don't want it removed then it becomes an enforcement matter for the Council.</p> <p>SBC asked if the LBC consents be shared? LBC agreed to send out the link (attached) and offered to response to specific questions that Heritage sub-group colleagues might have.</p> <p>The LBC decision letter can be found on our website here. If that link does not work then it can be found by searching for the application on LBCs website at:</p> <p>https://beta.camden.gov.uk/web/guest/search-for-planning-applications</p> <p>Application reference: 2018/4478/L Address: 4 Park Village East</p>	
	<p>HERDS Update</p> <p>HS2 set out the recent geo-archaeology work and offered to host a specific 'round table' discussion on deposit models to the group. HS2 Action: arrange roundtable.</p> <p>HS2 provided a general update on site works and recent results</p> <p>WCC queried some of the proposed test-pitting in Area North. She was concerned that in some project plans it seemed as if test-pitting was being used where trial trenching would be more appropriate, but also that the project plans were not considering sites that wouldn't show up well as features.</p>	

	<p>HS2 discussed that the test-pitting was used as a suite of techniques and is testing the ploughsoil and looks for different things than trial trenching.</p> <p>HS2 do not agree that it is being used as a substitute for trial trenching. It might simply be a matter of phrasing in the documents.</p> <p>Post meeting note: There is new / forthcoming HE guidance on Managing Lithic Scatters includes case studies which address this evaluation technique.</p> <p>HS2 Action: review the project plan wording for clarity and discuss with the supply chain and WCC.</p> <p>WCC raised concerns that insufficient plotting of cropmark evidence from the NMP data had been incorporated into project plans.</p> <p>WCC does not automatically supply these plots as part of their other HER data.</p> <p>HS2 acknowledged that not all detailed cropmark plots have been sought for Warwickshire, although the extent of polygons marking the location of a cropmark has been considered using the Environmental Statement work.</p> <p>HS2 ACTION: HS2 will to clarify the location of the NMP data from Historic England.</p> <p>However, contractors will visit HERs for detail if required. If no NMP data exists, and other cropmark photos are held in the HER, the contractors will determine their requirements for additional information to inform their works.</p>	
	<p>Historic Environment data management</p> <p>HS2 outlined the new historic environment data manager role, its responsibilities and scope. The Historic Environment Data Manager then gave feedback to the group on the following subjects:</p> <ol style="list-style-type: none"> 1) HS2-ADS Digital Archive Scoping Project – An overview of the project aims and objectives was given, its envisioned framework and the eventual outcomes. Its role in the development of the resulting Historic Environment Works Digital Archive was explained 	

- 2) HS2-HER stakeholder meeting – Historic Environment Data Manager responded to queries regarding:
 - a. Historic Environment Contractor interaction with HER data and OASIS records
UPDATE: Historic Environment Data Manager has liaised with the HS2 G-Viewer team to ensure the full suite of heritage data is/will be available for stakeholders and contractors. Workshops will be arranged with Historic Environment Contractor GIS teams to ensure they are accessing/utilising relevant data and are delivering the full suite of required data to HS2 at timely intervals. Support will be provided where required in addition to guidance and training material thus meeting with HS2 headline and specific objectives regarding knowledge sharing and training within the historic environment sector.
- 3) Release of HERDS Digital Platform – Historic Environment Data Manager gave update regarding platform release, capabilities and access requirements. Specifically gave overview of the function of HERDS G-Viewer instance and the range of data available to HS2 staff, Historic Environment Contractors, and Stakeholders.
- 4) Data/Reporting workflows HS2-HER – Historic Environment Manager summarised existing workflows between HS2 and HERs in relation to the accessioning of data and reporting. A brief overview was given regarding how geospatial data collected by HS2 would be suitable for conversion into HER Event and Asset feature classes and the possible transmission frameworks/time-frames available to do this.

HE outlined what is useful for him data-wise in regards to HS2 HERDS instance of G-Viewer. In-line with comments from other stakeholders it was highlighted red-line boundary data would be of primary interest.

Historic Environment Data Manager responded to query with explanation of existing data workflow associated with Historic Environment Contractors and the assurance that this process is being subjected to evaluation and review.

	<p>AOB</p> <p>Community engagement</p> <p>CDC recognised the wider project engagement about discoveries, but provided feedback that local communities would like to know more about what is going on in their areas, not just the major sites.</p> <p>HS2 noted that not all sites and locations were appropriate for immediate media or community reporting, and that many works were still at an early stage. Expectations need to be managed.</p> <p>Action: HS2 to review what information relating to ongoing historic environment works can be posted.</p> <p>Post meeting note: The HS2 website includes location specific information and is regularly updated:</p> <p>https://www.hs2.org.uk/in-your-area/whats-happening-near-you/</p> <p>https://hs2inbucksandoxfordshire.commonplace.is/overview</p> <p>Next meeting would be in Birmingham 13th June</p> <p>Venue: HS2 offices, Snow Hill</p> <p>Requested agenda items or volunteers to present on issues.</p>	
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