

The Trade Union (Facility Time Publication Requirements) Regulations 2017 came into force on 1<sup>st</sup> April 2017, requiring specified public sector employers to report annually on paid time off provided to Trade Union representatives for related duties and activities. The regulations provide a framework for open and transparent monitoring.

This report reflects the position during the period 1st April 2017 to 31st March 2018 and is set out in the standard template as required by the Regulations.

### Table 1

### **Relevant union officials**

What was the total number of your employees who were relevant union officials during the relevant period?

Number of employees who were relevant union officials during the relevant period	Full-time equivalent employee number
23	21

## Table 2

Percentage of time spent on facility time

How many of your employees who were relevant union officials employed during the relevant period spent a) 0%, b) 1%-50%, c) 51%-99% or d) 100% of their working hours on facility time?

Percentage of time	Number of employees
0%	-
1-50%	15
51%-99%	8
100%	-

# Table 3 Percentage of pay bill spent on facility time

Provide the figures requested in the first column of the table below to determine the percentage of your total pay bill spent on paying employees who were relevant union officials for facility time during the relevant period.

First Column	Figures
Provide the total cost of facility time	£112,011
Provide the total pay bill	£86,188,000
Provide the percentage of the total pay bill spent on facility time	0.13

## Table 4 Paid trade union activities

As a percentage of total paid facility time hours, how many hours were spent by employees who were relevant union officials during the relevant period on paid trade union activities?

Time spent on paid trade union activities as a percentage of	
total paid facility time hours	0