



Ministry of Defence  
Main Building  
Whitehall  
London  
SW1A 2HB

Ref: FOI2019/04163

[REDACTED]

[REDACTED]

15 April 2019

Dear [REDACTED],

Thank you for your email of 25 March 2019 requesting the following information:

*“Please can you confirm that all arm forces personnel are made aware of the Armed Forces Covenant via a formal letter upon leaving the services. Please respond yes or no. If yes please send me a copy (anonymised) of the letter or email they received and how many have been issued since the covenant became law.”*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOI Act). A search for information has been conducted by the Department and I can confirm that information in scope of your request is held. The discharge letter sent to Service Leavers one month after they have left the Armed Forces does not refer to the Armed Forces Covenant. However, all Service Leavers are sent a link and are made aware of the Service Leavers Guide, published at:

<https://www.gov.uk/government/publications/service-leavers-pack>

Page 38 of the guide refers to the Armed Forces Covenant.

If you have any queries regarding the content of this letter, please contact this office in the first instance. If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail [CIOFOI-IR@mod.gov.uk](mailto:CIOFOI-IR@mod.gov.uk)). Please note that any request for an internal review should be made within 40 working days of the date of this response. If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>

Yours sincerely,

Defence People Secretariat FOI