



Foreign &
Commonwealth
Office

FCO Services
Foreign and Commonwealth Office
King Charles Street
London SW1A 2AH

Website: <https://www.gov.uk>

20 April 2018

FREEDOM OF INFORMATION ACT 2000 - REQUEST REF: FOI 0364-18

Thank you for your email of 1 April 2018 asking for information under the Freedom of Information Act (FOIA) 2000. You asked:

Please send me details for the period 2017-18 on the following:

The total value of the courier service contracts that were outsourced?

2. The name of your primary and any secondary Courier supplier

The value of your primary supplier contract, its expiry date and the services they provide (e.g. same day/next-day/overnight)

The value of your secondary supplier's contract, its expiry date and the and services they provide (e.g. same day/next-day/overnight)

3. The total cost of the courier services that were managed in-house?

The number of staff employed in managing those contracts

The number of vehicles owned or leased to meet the in-house courier requirement

4. The name and email of the person responsible for the procurement/management of these services?

If this request is unclear, I would be grateful if you could contact me as I understand that under the Act, you are required to advise and assist requester.

If any of this information is already in the public domain, please can you direct me to it, with page references and URLs if necessary?

If the release of any of this information is prohibited on the grounds of breach of confidence, I ask that you supply me with copies of the confidentiality agreement and remind you that information should not be treated as confidential if such an agreement has not been signed.

I am writing to advise you that having carried out enquiries with our contracts team, I have established that FCO Services does not hold contracts with any courier companies.

If you wish to make a complaint or if you would like a review of our response, please write to the Central FOI Unit at the Foreign and Commonwealth Office, Room WH2.177, King Charles Street, London, SW1A 2AH. E-mail: foi-dpa.imd@fco.gov.uk. You have 40 working days to do so from the date this letter. Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the above, you may then apply directly to the Information Commissioner for a review of our response. Generally, the Information Commissioner will only carry out a review once you have exhausted the internal FCO complaints procedure. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

You can find responses to other FOI requests on the FCO's [website](#).

Yours sincerely,

FOI Officer

FCO Services



We keep and use information in line with the Data Protection Act 1998. We may release this personal information to other UK government departments and public authorities.