



Ministry
of Defence

Ministry of Defence

Defence Business Services Secretariat
Room 6303
Tomlinson House
Norcross
Thornton-Cleveleys
FY5 3WP

Ref: FOI2019/00111

Email: DBSRES-Secretariat@mod.gov.uk

1 February 2019

Dear

Thank you for your email of 3 December 2018 requesting the following information:

- "1. How many apprentices do you have working in your department or attached agencies?"*
- 2. Please provide the job title of each apprentice.*
- 3. Please provide the salary of each apprentice."*

On 3 January 2019 you provided the following clarification:

"Further to your response, I would like specific job titles if possible - but if not then the job family with salary bands would be fine."

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the Ministry of Defence and I can confirm that some of the information in scope of your request is held.

As at 14 January 2019, there were 1,278 apprentices working within MOD Main, Royal Fleet Auxiliary, Defence Science and Technology Laboratory, Defence Electronics and Components Agency and the UK Hydrographic Office.

In answer to questions 2 and 3 of your request, the table below provides the Job Family and salary ranges of these apprentices:

Job Family	Lowest Salary	Highest Salary
Commercial	£18,223	£31,017
Communications	£18,916	£38,623
Finance	£16,711	£40,166
Government Property	£16,924	£35,960
Human Resources	£16,924	£61,122
Inspector of Education & Training	£19,911	£35,745
Intelligence Analysis	£26,412	£26,412
Internal Audit	£32,970	£32,970
Knowledge and Information Management	£16,924	£51,913
Legal	£31,696	£31,696
Operational Delivery	£15,144	£63,000
Planning	£31,696	£40,219
Policy	£25,383	£40,166
Project Delivery	£19,890	£52,109
Science & Engineering	£14,978	£53,940
Security	£17,476	£41,826
Statistics	£25,383	£25,383
Digital	£14,150	£24,856
Other	£10,500	£44,352

Please note that the lowest and highest salary ranges for each Job Family do not align to the pay bandings of grades within the Ministry of Defence. This is because for a standard three-year apprentice, an external individual would normally start on 85% of the corresponding pay grade band, increasing by 5% per year until the apprenticeship was completed; they would then continue on the typical pay banding of their grade. There would be no change to the pay of existing internal employees commencing an apprenticeship.

If you have any queries regarding the content of this letter, please contact this office in the first instance.

If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.gov.uk). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely,

Defence Business Services (Secretariat)

