

# AM02 (Scot)

## Notice of statement of affairs in administration



Companies House

For further information, please refer to our guidance at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

### 1 Company details

Company number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Company name in full	<input type="text"/>								
	<input type="text"/>								

→ **Filling in this form**  
Please complete in typescript or in bold black capitals.

### 2 Administrator's name

Full forename(s)	<input type="text"/>
Surname	<input type="text"/>

### 3 Administrator's address

Building name/number	<input type="text"/>						
Street	<input type="text"/>						
	<input type="text"/>						
Post town	<input type="text"/>						
County/Region	<input type="text"/>						
Postcode	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Country	<input type="text"/>						

### 4 Administrator's name ①

Full forename(s)	<input type="text"/>
Surname	<input type="text"/>

① **Other administrator**  
Use this section to tell us about another administrator.

### 5 Administrator's address ②

Building name/number	<input type="text"/>						
Street	<input type="text"/>						
	<input type="text"/>						
Post town	<input type="text"/>						
County/Region	<input type="text"/>						
Postcode	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Country	<input type="text"/>						

② **Other administrator**  
Use this section to tell us about another administrator.

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**6**

### Attachment

I have attached a copy of:

- Statement of affairs
- Statement of concurrence

**7**

### Date of the statement of affairs

Date

d	d	m	m	y	y	y	y
---	---	---	---	---	---	---	---

**8**

### Date of the statement of concurrence (if applicable)

Date

d	d	m	m	y	y	y	y
---	---	---	---	---	---	---	---

**9**

### Sign and date

Administrator's  
Signature

Signature



Signature date

d	d	m	m	y	y	y	y
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## Notice of statement of affairs in administration

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone

**Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- The company name and number match the information held on the public Register.
- You have attached the required documents.
- You have signed and dated the form.

**Important information**

**All information on this form will appear on the public record.**

**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh.

**Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)