

FORM AR27

Trade Union and Labour Relations (Consolidation) Act 1992

ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

Name of Employers' Association:	Incorporated Guild of Hairdressers, Wigmakers & Perfumers	
Year ended:	31 December 2017	
List No:	1185 E	
Head or Main Office:	3 Peel Parade Barnsley South Yorkshire S75 2SB	
Website address (if available)	www.hairboo.com	
Has the address changed during the year to which the return relates?	Yes x No (Tick as appropriate)	
General Secretary:	William lan Shaw	
Contact name for queries regarding the completion of this return:	David Whittles	
Telephone Number:	01484 600234	
e-mail:	David.whittles@gibson-booth.co.uk	

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN. Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 0330 109 3602

The address to which returns and other documents should be sent are:

For Employers' Associations based in England and Wales: Certification Office for Trade Unions and Employers' Associations Lower Ground Floor, Fleetbank House, 2-6 Salisbury Square, London EC4Y 8JX List of Officers in post 2017

K Reeve

R De Barry Blanchard

W Shaw

RETURN OF MEMBERS

(see note 9)

NUMBER OF MEMBERS AT THE END OF THE YEAR					
Great Northern Irish (including Britain Ireland Republic Channel Islands) TOTALS					
45 45					

OFFICERS IN POST

(see note 10)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change

REVENUE ACCOUNT/GENERAL FUND

(see notes 11 to 16)

Previous Year			£	£
1001	INCOME			
	From Members	Subscriptions, levies, etc	-	1158
	Investment income	Interest and dividends (gross) Bank interest (gross) Other (specify)		
	Other income	Rents received Insurance commission Consultancy fees Publications/Seminars Miscellaneous receipts (specify)		
				1158
		TOTAL INCOME		
	EXPENDITURE			
	Administrative exper	Remuneration and expenses of staff Occupancy costs Printing, Stationery, Post Telephones Legal and Professional fees Miscellaneous (specify)	457	
	Other charges	Bank charges Depreciation Sums written off Affiliation fees Donations Conference and meeting fees Expenses Website costs	28 495	
	Taxation			
_		TOTAL EXPENDITURE		980
		Surplus/(Deficit) for year	<u> </u>	178
		Amount of fund at beginning of year		22146
		Amount of fund at end of year	-	22324

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 2		Fund Account
Name of account:	£	£
Income	From members Investment income Other income (specify)	
	Total Income	
Expenditure	Administrative expenses Other expenditure (specify)	
	Total Expenditure Surplus (Deficit) for the year Amount of fund at beginning of year Amount of fund at the end of year (as Balance Sheet)	

ACCOUNT 3			Fund Account
Name of account:		£	£
Income	From members Investment income Other income (specify)		
	2	Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
	Surplus (Def Amount of fund at be		41
	Amount of fund at the end of year (as	Balance Sheet)	

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 4			Fund Account
Name of account:		£	£
Income	From members Investment income Other income (specify)	-	
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
	Tot	al Expenditure	
		icit) for the year	
	Amount of fund at be Amount of fund at the end of year (as		

ACCOUNT 5		Fund Account
Name of account:	£	£
Income Expenditure	From members Investment income Other income (specify) Total Income Administrative expenses Other expenditure (specify)	
	Total Expenditure	
	Surplus (Deficit) for the year	
	Amount of fund at the and of year (se Balance Shoot)	
	Amount of fund at the end of year (as Balance Sheet)	

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 6			Fund Account
Name of		£	£
account:			
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		al Expenditure	
		icit) for the year	
	Amount of fund at be	eginning of year	
	Amount of fund at the end of year (as	Balance Sheet)	

ACCOUNT 7			Fund Account
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
	Tot	al Expenditure	
	Surplus (Def	icit) for the year	
	Amount of fund at be Amount of fund at the end of year (as		

(see notes 19 and 20)		_
Previous Year	£	£
Fixed Assets (as at page 11)		11579
Investments (se per englysis en nage 12)		
Investments (as per analysis on page 13)		
Quoted (Market value £)		
Unquoted		
Total Investments		
Other Assets		
Sundry debtors		
Cash at bank and in hand	1.1109	
Stocks of goods	200	
Others (specify)		

Total of other		44000
assets		11309
то	TAL ASSETS	22888
	,	
Fund (Account)		
Fund (Account)		
Fund (Account)		
Revaluation Reserve		
Liabilities		
Loans		
Bank overdraft		2:
Tax payable		
Sundry creditors		
Accrued expenses		564
Provisions		504
Other liabilities		
	LIADUTTEC	EC.4
	L LIABILITIES	564
TOTAL	LIABILITIES	564

FIXED ASSETS ACCOUNT

(see note 21)

	Land & Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total
	£	£	£	£
COST OR VALUATION At start of period		11761	*	
Additions during period				
Less: Disposals during period				
Less: DEPRECIATION:		182		
Total to end of period				
BOOK AMOUNT at end of period		11579		
Freehold				
Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired)				
AS BALANCE SHEET		11579	3	

ANALYSIS OF INVESTMENTS

(see note 22)

		Other Funds £
QUOTED	British Government & British Government Guaranteed Securities	41,
	British Municipal and County Securities	
	Other quoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Quoted Investments	
UNQUOTED	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
-	Other unquoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Unquoted Investments	

^{*} Market value of investments to be stated where these are different from the figures quoted in the balance sheet

ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS) (see notes 23 to 25)

Does the association, or any constituent part of t controlling interest in any limited company?	he association, have a	YES	NO
If YES name the relevant companies:			
COMPANY NAME	COMPANY REGISTRA registered in England & registered)		
	EMPLOYERS' ASSOCIA	TIONS	
Are the shares which are controlled by the assoc association's name If NO, please state the names of the persons in whom the shares controlled by the association are registered.	iation registered in the	YES	NO
COMPANY NAME	NAMES OF SHAREHO	LDERS	
UNINCORPORATE	EMPLOYERS ASSOCIA	ATIONS	
Are the shares which are controlled by the assoc names of the association's trustees? If NO, state the names of the persons in whom the	iation registered in the	YES	NO
shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHO	LDERS	

SUMMARY SHEET

(see notes 26 to 35)

	s an	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME				
From Members	۸	1158		1158
From Investments				
Other Income (incline revaluation of asset				
	Total Income	1158		1158
EXPENDITURE (including decrease of assets)	es by revaluation	980		980
	Total Expenditure	980		980
	!			
Funds at beginning (including reserves		22146		22146
Funds at end of y (including reserves		22324		22324
ASSETS				
		Fixed Assets		11579
		Investment Assets		
		Other Assets		11309
			Total Assets	22888
LIABILITIES			Total Liabilities	564
NET ASSETS (Total Assets less Total Liabilities)			22324	

NOTES TO THE ACCOUNTS

(see note 36)

All notes to the accounts must be entered on or attached to this part of the return.

4.	Company limited by guarantee		
	The company has no share capital and is limited by guarantee. The liab	pility of members is limited to £1 ea	ch.
5.	Auditor's remuneration	287	
		2017	2016
	Fees payable for the audit of the financial statements	£ 564	£ 720
			- -
6.	Tangible assets		
			Plant and
			machinery £
	Cost At 1 January 2017 and 31 December 2017		26,943
	Depreciation 2017 and 64 Page 18 2017		
	At 1 January 2017 and 31 December 2017 Carrying amount		15,364
	At 31 December 2017		11,579
	At 31 December 2016		11,579
7.	Creditors: amounts falling due within one year		
		2017	2016
	Accruals and deferred income	£ 564	£ 720
		_	=
	*		

ACCOUNTING POLICIES

(see notes 37 and 38)

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

Revenue recognition

Turnover represents subscriptions received recognised as income on receipt.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment and Furniture

10% straight line

Museum items are not depreciated.

SIGNATURES TO THE ANNUAL RETURN

(see notes 39 and 40)

including the accounts and balance sheet contained in the return.

Secretary's Signature: Name: William That Super	Chairman's Signature: (or other official whose position should be stated) Name: WILLIAM THAN SHAW
Date: 25 · 10 · 20 † 8	Date: 25.10.7618

CHECK LIST

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES	NO
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES	NO
HAS THE RETURN BEEN SIGNED? (see Note 38)	YES	NO
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES	NO
IS A RULE BOOK ENCLOSED? (see Note 40)	YES	NO
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES	NO

AUDITOR'S REPORT

(see notes 42 to 47)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1,	In the opinion of the auditors or auditor do the accounts they have audited and which are contained in
	this return give a true and fair view of the matters to which they relate?
	(See section 36(1) and (2) of the 1992 Act and notes 43 and 44)



If "No" please explain below.

- 2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
 - (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
 - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
 - (c) whether the accounts to which the report relates agree with the accounting records? (See section 36(3) of the 1992 Act, set out in note 43)



If "No" please explain below.

- 3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
 - (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
 - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.

(See section 36(4) of the 1992 Act set out in note 43)



if "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.

(See note 45)

AUDITOR'S REPORT (continued)

Company Limited by Guarantee

Incorporated Guild of Hairdressers, Wigmakers and Perfumers (The)

Independent Auditor's Report to the Members of Incorporated Guild of Hairdressers, Wigmakers and Perfumers (The) *(continued)*

Year ended 31 December 2017

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

R.A.G. Umbers

Richard Umbers F.C.A. (Senior Statutory Auditor)

For and on behalf of Gibson Booth Chartered Accountants & statutory auditor New Court Abbey Road North Shepley Huddersfield HD8 8BJ

27.9.19

Signature(s) of auditor or auditors:	R.A.G. Umbers
Name(s):	RICHARD UMBERS
Profession(s) or Calling(s):	ICAEW - Registered, Audutors
Address(es):	New Court, Alobey Road North, Shepley, Huddowsfield, HD88BJ
Date:	27.9.18
Contact name and telephone number:	RICHARD UMBERS

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.



New Court · Abbey Road North Shepley · Huddersfield West Yorkshire · HD8 8BJ Telephone: (01484) 600234 Fax: (01484) 607871 E-mail: Info@glbson-booth.co.uk www.elbsonboothuk.co.uk

Incorporated Guild of Hairdressers, Wigmakers and Perfumers (The)

Independent Auditor's Report to the Members of The Incorporated Guild of Hairdressers, Wigmakers and Perfumers

Year ended 31 December 2017

Opinion

We have audited the financial statements of Incorporated Guild of Hairdressers, Wigmakers and Perfumers Limited (The) (the 'company') for the year ended 31 December 2017 which comprise the statement of income and retained earnings, statement of financial position and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 December 2017 and of its surplus for the year then ended, in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.
- the organisation has maintained proper accounting records in accordance with the requirements of section 28 of the Trade Union and Labour Relations (Consolidation) Act 1992.
- has established and maintained a satisfactory system of control of its accounting records in accordance with the requirements of section 28.

Use of our report

This report is made solely to the company's members, as a body. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Mr Richard Umbers (Senior Statutory Auditor)

Munbers

For and on behalf of Gibson Booth

Chartered Accountants & Statutory Auditors

New Court

Abbey Road North

Shepley

Huddersfield

HD8 8BJ

26.2.19