| MOD_5115_AW 12mm | |  | | Defence Business Services  Finance & Procurement  Zone ,  Walker House  Exchange Flags  Liverpool L2 3YL  England UK  Telephone: + 44 (0) 151-242-2000  E-Mail:  [DBSCS-ECFinanceTeam@mod.gov.uk](mailto:DBSCS-ECFinanceTeam@mod.gov.uk)  Our Ref:  Your Ref:  Date: 15/11/2018 |
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| Request for Bank Details & E-mail Address | | | | |

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| Contract Number: | | | |  | | | | | |
| Currency: | | | |  | | | | | |
| Email Address\*: | | | |  | | | | | |
| We are required to make payment on this contract in the currency shown.  To ensure payment is made to the correct account please complete and return this form to the fax number above or send the details on Company letter headed paper. | | | | | | | | | |
| Bank Name: | | |  | | | | | | |
| Bank Address: | | |  | | | | | | |
| International Bank Account Number (IBAN): | | | | | |  | | | |
| Sort Code: | | |  | | | Swift Code: | |  | |
| BLZ Code: | | |  | | | | | | |
| To enable a breakdown of any payments made to your bank to be provided we require you to provide a business e-mail address, contact name and telephone number where the Remittance Advice will be sent.  Enquiries received from other departments within your organisation will be directed to the e-mail address and contact point you have provided. | | | | | | | | | |
| Remittance Advice E-mail (Business) | | | | |  | | | | |
| Contact Name & Telephone Number | | | | |  | | | | |
| I certify that the above details do not belong to a third party and belong to the company stated above. | | | | | | | | | |
| Signed: | |  | | | | Name in **CAPITAL** letters: | | |  |
|  | Company Stamp | | | | | | Please note: The Ministry of Defence does not allow third party arrangements to be made with finance companies offering a factoring service.  Bank details MUST be your own. | | |
|  | | | | | |
| Signed: | |  | | | | Name in CAPITAL letters: | | |  |