

## Trade Union's details

Name of Trade Union:

BRITISH DENTAL ASSOCIATION

Year ended:

30<sup>th</sup> September 2018

List number:

408T

Head or Main Office address:

64 Wimpole Street  
London  
W1G 8YS

Has the address changed during the year to which the return relates?

Yes

No

X

(Tick as appropriate)

Website address (if available)

Chair of Principal Executive Committee:

Michael Armstrong

Telephone Number:

Contact name for queries regarding the completion of this return:

Bina Varkey

Telephone Number:

0207 563 4191

E-mail:

bina.varkey@bda.org

Please follow the guidance notes in the completion of this return. Any difficulties or problems in the completion of this return should be directed to the Certification Officer as below or by telephone to: 0330 109 3602.

The address to which returns and other documents should be sent are:

-For Unions based in England and Wales: Certification Office for Trade Unions and Employers' Associations, Lower Ground Floor, Fleetbank House, 2-6 Salisbury Square, London EC4Y 8JX.

-For Unions based in Scotland: Certification Office for Trade Unions and Employers' Associations, Melrose House, 69a George Street, Edinburgh EH2 2JG.



## Return of members

(see notes 10 and 11)

	Number of members at the end of the year				
	Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	Totals
Male	8,772	340	5	66	9,183
Female	7,974	436	7	50	8,467
Total	16,746	776	12	116	<b>A</b> 17,650

Number of members at end of year contributing to the General Fund

17650

Number of members included in totals box 'A' above for whom no home or authorised address is held:

0

## Change of officers

Please complete the following to record any changes of officers during the twelve months covered by this return.

Position held	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of change
<b>The list of directors are included in the Annual Accounts (note 6), a copy is enclosed separately</b>			

State whether the union is:

a. A branch of another trade union?

Yes ☐

No ☒

If yes, state the name of that other

b. A federation of trade unions?

Yes ☐

No ☒

If yes, state the number of affiliated

and names:

## **Officers in post**

(see note 12)

**Please insert a complete list of all officers in post at the end of the year to which this return relates.**

Officers below are members of the Principal Executive Committee

M Armstrong, Chair of the Principal Executive Committee

P Blaylock

V Chan

E Crouch

P Crooks

(Appointed 1 January 2019)

L D'Cruz

J Edwards

(Appointed 1 January 2018)

T Harker

D Harper

P Henderson

(Resigned 1 January 2019)

N Jones

T Kilcoyne

R Ladwa

A Lockyer

S Shimberg

(Resigned 1 January 2018)

J Stokes

P Woodhouse

**General fund**  
(see notes 13 to 18)

	£	£
<b>Income</b>		
<b>From Members:</b> Contributions and Subscriptions		8,685,740
<b>From Members:</b> Other income from members (specify)		0.00
<b>Total other income from members</b>		8,685,740
<b>Total of all income from members</b>		8,685,740
<b>Investment income (as at page 12)</b>		19,169
<b>Other Income</b>		
Income from Federations and other bodies (as at page 4)		
Income from any other sources (as at page 4)	6,612,668	
<b>Total of other income (as at page 4)</b>		6,612,668
	<b>Total income</b>	15,317,577
<b>Expenditure</b>		
<b>Benefits to members (as at page 5)</b>		10,302,237
<b>Administrative expenses (as at page 10)</b>		4,468,653
<b>Federation and other bodies (specify)</b>		
<b>Total expenditure Federation and other bodies</b>		14,770,890
<b>Taxation</b>		6,833
<b>Actuarial Gain on pension scheme</b>		(678,000)
	<b>Total expenditure</b>	14,099,723
<b>Surplus (deficit) for year</b>		539,854
<b>Amount of general fund at beginning of year</b>		(387,989)
<b>Amount of general fund at end of year</b>		829,865

(see notes 19 and 20)

4

**Analysis of benefit expenditure shown at general fund**  
(see notes 21 to 23)

	£		£
Representation – Employment Related Issues	100,760	<b>brought forward</b>	2,966,766
		Education and Training services	535,403
Representation – Non Employment Related Issues	30,556		
		Negotiated Discount Services	
Communications	2,835,450		
		Salary Costs	5,259,194
Advisory Services			
		Other Benefits and Grants (specify)	
		Donation to BDA Trust Fund	495,560
Dispute Benefits		Grants to Branches and Sections	472,090
		Autonomous Committees	236,656
		Other	336,568
Other Cash Payments			
<b>carried forward</b>	2,966,766	<b>Total (should agree with figure in General Fund)</b>	10,302,237

## Accounts other than the revenue account/general fund

(see notes 21 to 23)

Fund 2		Fund Account	
Name:		£	£
<b>Income</b>			
From members			
Investment income (as at page 12)			
Other income (specify)			
<b>Total other income as specified</b>			
<b>Total Income</b>			
<b>Expenditure</b>			
Benefits to members			
Administrative expenses and other expenditure (as at page 10)			
<b>Total Expenditure</b>			
<b>Surplus (Deficit) for the year</b>			
<b>Amount of fund at beginning of year</b>			
<b>Amount of fund at the end of year (as Balance Sheet)</b>			
<b>Number of members contributing at end of year</b>			

Fund 3		Fund Account	
Name:		£	£
<b>Income</b>			
From members			
Investment income (as at page 12)			
Other income (specify)			
<b>Total other income as specified</b>			
<b>Total Income</b>			
<b>Expenditure</b>			
Benefits to members			
Administrative expenses and other expenditure (as at page 10)			
<b>Total Expenditure</b>			
<b>Surplus (Deficit) for the year</b>			
<b>Amount of fund at beginning of year</b>			
<b>Amount of fund at the end of year (as Balance Sheet)</b>			
<b>Number of members contributing at end of year</b>			

(See notes 21 to 23)

Fund 4		Fund Account	
Name:		£	£
<b>Income</b>			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	<b>Total other income as specified</b>		
	<b>Total Income</b>		
<b>Expenditure</b>			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	<b>Total Expenditure</b>		
	<b>Surplus (Deficit) for the year</b>		
	<b>Amount of fund at beginning of year</b>		
	<b>Amount of fund at the end of year (as Balance Sheet)</b>		
	<b>Number of members contributing at end of year</b>		

Fund 5		Fund Account	
Name:		£	£
<b>Income</b>			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other income as specified		
	Total Income		
<b>Expenditure</b>			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		
	Number of members contributing at end of year		



(See notes 21 to 23)

Fund 6		Fund Account	
Name:		£	£
<b>Income</b>			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	<b>Total other income as specified</b>		
	<b>Total Income</b>		
<b>Expenditure</b>			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	<b>Total Expenditure</b>		
	<b>Surplus (Deficit) for the year</b>		
	<b>Amount of fund at beginning of year</b>		
	<b>Amount of fund at the end of year (as Balance Sheet)</b>		
	<b>Number of members contributing at end of year</b>		

Fund 7		Fund Account	
Name:		£	£
<b>Income</b>			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	<b>Total other income as specified</b>		
	<b>Total Income</b>		
<b>Expenditure</b>			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	<b>Total Expenditure</b>		
	<b>Surplus (Deficit) for the year</b>		
	<b>Amount of fund at beginning of year</b>		
	<b>Amount of fund at the end of year (as Balance Sheet)</b>		
	<b>Number of members contributing at end of year</b>		

## Political fund account

(see notes 24 to 33)

<b>Political fund account 1</b>		<b>To be completed by trade unions which maintain their own political fund</b>	
<b>Income</b>	Members contributions and levies	£	
	Investment income (as at page 12)	£	
	Other income (specify)	£	
	Total other income as specified		
	Total income		
Expenditure under section (82) of the Trade Union and Labour Relations (Consolidation) Act 1992 on purposes set out in section (72) (1) where consolidation of expenditures from the political funds exceeds £2,000 during the period			
<b>Expenditure A</b> (as at page i)		£	
<b>Expenditure B</b> (as at page ii)		£	
<b>Expenditure C</b> (as at page iii)		£	
<b>Expenditure D</b> (as at page iv)		£	
<b>Expenditure E</b> (as at page v)		£	
<b>Expenditure F</b> (as at page vi)		£	
<b>Non-political expenditure</b> (as at page vii)		£	
	Total expenditure		
	Surplus (deficit) for year		
	Amount of political fund at beginning of year		
	Amount of political fund at the end of year (as Balance Sheet)		
	Number of members at end of year contributing to the political fund		
	Number of members at end of the year not contributing to the political fund		
	Number of members at end of year who have completed an exemption notice and do not therefore contribute to the political fund		

  

<b>Political fund account 2</b>		<b>To be completed by trade unions which act as components of a central trade</b>	
<b>Income</b>	Contributions and levies collected from members on behalf of central political fund	£	
	Funds received back from central political fund	£	
	Other income (specify)	£	
	Total other income as specified		
	Total income		
<b>Expenditure</b>	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify)	£	
	Administration expenses in connection with political objects (specify)	£	
	Non-political expenditure	£	
	Total expenditure		
	Surplus (deficit) for year		
	Amount held on behalf of trade union political fund at beginning of		
	Amount remitted to central political fund		
	Amount held on behalf of central political fund at end of year		
	Number of members at end of year contributing to the political fund		
	Number of members at end of the year not contributing to the political fund		
	Number of members at end of year who have completed an exemption notice and do not therefore contribute to the political fund		

### Political fund account expenditure (a)

To be completed where total expenditure from the political fund exceeds £2,000 during the period to which return relates.

[illegible]

## Political fund account expenditure (b)

Expenditure under section 72 (1) (b) of the Trade Union and Labour Relations (Consolidation) Act.

To be completed where total expenditure from the political fund exceeds £2,000 during the period to which return relates.

Expenditure of money on the provision of any services or property for use by or on behalf of any political party .

Name of political party to which payment was made	Total amount paid during the period £
<b>Total</b>	

## Political fund account expenditure (c)

Expenditure under section 72 (1) (c) of the Trade Union and Labour Relations (Consolidation) Act.

To be completed where total expenditure from the political fund exceeds £2,000  
during the period to which return relates.

Expenditure in connection with the registration of electors, the candidature of any person, the selection of any candidate or the holding of any ballot by the union in connection with any election to a political office

Title and Date of election	Name of political party/organisation	Name of candidate, organisation or political party (see note 33(iii))	£
<b>Total</b>			

### Political fund account expenditure (d)

**Expenditure under section 72 (1) (d) of the Trade Union and Labour Relations (consolidation) Act.**

To be completed where total expenditure from the political fund exceeds £2,000 during the period to which return relates.

Expenditure on the maintenance of any holder of political office	
Name of office holder	£
<b>Total</b>	

### Political fund account expenditure (e)

**Expenditure under section 72 (1) (e) of the Trade Union and Labour Relations (consolidation) Act.**

To be completed where total expenditure from the political fund exceeds £2,000 during the period to which return relates.

The expenditure of money on the holding of any conference or meeting by or on behalf of a political party or of any other meeting the main purpose of which is the transaction of business in connection with a political party

Name of political party	£
<b>Total</b>	

### Political fund account expenditure (f)

**Expenditure under section 72 (1) (f) of the Trade Union and Labour Relations (consolidation) Act.**

To be completed where total expenditure from the political fund exceeds £2,000 during the period to which return relates.

On the production, publication or distribution of any literature, document, film, sound recording or advertisement the main purpose of which is to persuade people to vote for a political party or candidate or to persuade them not to vote for a political party or candidate

[illegible]



**Expenditure from the political fund not falling within section 72(1) of the trade union & labour relations (consolidation) act 1992**

**For expenditure not falling within section 72(1) the required information is-**

(a) the nature of each cause or campaign for which money was expended, and the total amount expended in relation to each one	£
<div style="text-align: right;">Total Total expenditure</div>	
(b) the name of each organisation to which money was paid (otherwise than for a particular cause or campaign), and the total amount paid to each one	£
<div style="text-align: right;">Total Total expenditure</div>	
(c ) the total amount of all other money expended	£
<div style="text-align: right;">Total Total expenditure</div>	

# **Analysis of administrative expenses and other outgoings excluding amounts charged to political fund accounts**

(see notes 34 and 35)

		£
<b>Administrative Expenses</b>		
Remuneration and expenses of staff		1,919,193
Salaries and Wages included in above	£1,344,669	
Auditors' fees		18,067
Legal and Professional fees		42,104
Occupancy costs		791,636
Stationery, printing, postage, telephone, etc.		156,220
Expenses of Executive Committee (Head Office)		439,270
Expenses of conferences		
Other administrative expenses (specify)		
IT costs		610,742
Other		39,384
<b>Other Outgoings</b>		
Interest payable:		
Bank loans (including overdrafts)		0
Mortgages		15,626
FR17 Pensions Adjustment		247,000
Depreciation		189,411
Taxation		
Outgoings on land and buildings (specify)		
Other outgoings (specify)		
<b>Total</b>		<b>4,468,653</b>
Charged to:	General Fund (Page 3)	
	Fund (Account )	
	Fund (Account )	
	Fund (Account )	
	Fund (Account )	
<b>Total</b>		<b>4,468,653</b>

## Analysis of officials' salaries and benefits (see notes 36 to 46)

Position Held - Non Executive Directors	Gross Salary	Employers		Benefits		Total
		NI	Pension Contributions	Other Benefits		
Michael Armstrong (Chair of the Principal Executive Committee)	75,000	10,513	-	-	-	85,513
Paul Blaylock	15,000	1,497	-	-	-	16,497
Victor Chan	15,000	1,171	-	-	-	16,171
Edward Crouch	37,500	5,800	-	-	-	43,300
Len D'Cruz	15,000	1,006	-	-	-	16,006
John Edwards	11,250	1,182	-	-	-	12,432
Tim Harker	15,000	1,625	-	-	-	16,625
Derek Harper	15,000	1,471	-	-	-	16,471
Philip Henderson	15,000	1,629	-	-	-	16,629
Nigel Jones	15,000	1,382	-	-	-	16,382
Anthony Kilcoyne	15,000	1,645	-	-	-	16,645
Rasikkumar Ladwa	15,000	944	-	-	-	15,944
Alison Lockyer	37,500	4,576	-	-	-	42,076
Stephen Shimberg	3,750	403	-	-	-	4,153
Jason Stokes	15,000	1,219	-	-	-	16,219
Paul Woodhouse	15,000	1,535	-	-	-	16,535

## Analysis of investment income

(see notes 47 and 48)

	Political Fund £		Other Fund(s) £
Rent from land and buildings			7,000
Dividends (gross) from:			
Equities (e.g. shares)			
Interest (gross) from:			
Government securities (Gilts)			
Mortgages			
Local Authority Bonds			
Bank and Building Societies			12,169
Other investment income (specify)			
			19,169
		Total investment income	19,169
		Credited to:	
		General Fund (Page 3)	
		Fund (Account )	
		Fund (Account )	
		Fund (Account )	
		Fund (Account )	
		Fund (Account )	
		Political Fund	
		Total Investment Income	19,169

# Balance sheet as at

30<sup>th</sup> September 2018

(see notes 49 to 52)

Previous Year		£	£
3,288,232	<b>Fixed Assets</b> (at page 14)		3,279,856
	<b>Investments</b> (as per analysis on page 15)		
	Quoted (Market value £ )		
	Unquoted		
3,288,232	<b>Total Investments</b>		3,279,856
	<b>Other Assets</b>		
	Loans to other trade unions		
494,974	Sundry debtors		1,144,229
3,457,913	Cash at bank and in hand		2,558,268
	Income tax to be recovered		
46,303	Stocks of goods		50,446
	Others (specify)		
3,999,190	<b>Total of other assets</b>		3,752,943
<b>7,287,422</b>	<b>Total assets</b>		<b>7,032,799</b>
	Fund (Account )		
	Fund (Account )		
	Fund (Account )		
	Superannuation Fund (Account )		
	Political Fund (Account )		
	Revaluation Reserve		
	<b>Liabilities</b>		
	Amount held on behalf of central trade union political fund		
	Loans: From other trade unions		
1,072,135	Loans: Other		925,453
2,009,778	FRS17 Pensions Liability		1,167,528
183,382	Tax payable		181,725
741,926	Sundry creditors		634,813
438,518	Accrued expenses		343,007
2,771,074	Subscriptions in advance		2,626,628
458,598	Other liabilities		323,780
<b>7,675,411</b>	<b>Total liabilities</b>		<b>6,202,934</b>
<b>(387,989)</b>	<b>Total Net assets</b>		<b>829,865</b>

## Fixed assets account

(see notes 53 to 57)

	Land and Buildings Freehold    Leasehold £                    £		Furniture, IT, Development £	Motor Vehicles £	Not used for union business £	Total £
<b>Cost or Valuation</b>						
At start of year	4,550,605		1,941,736			6,492,341
Additions			181,035			181,035
Disposals			-9,880			-9,880
Revaluation/Transfers						
At end of year	4,550,605		2,112,891			6,663,496
<b>Accumulated Depreciation</b>						
At start of year	1,556,775		1,647,334			3,204,109
Charges for year	91,012		98,399			189,411
Disposals			-9,880			-9,880
Revaluation/Transfers						
At end of year	1,647,787		1,735,853			3,383,640
<b>Net book value at end of year</b>						
	2,902,818		377,038			3,279,856
<b>Net book value at end of previous year</b>						
	2,993,830		294,402			3,288,232

## Analysis of investments

(see notes 58 and 59)

Quoted		All Funds Except Political Funds £	Political Fund £
	Equities (e.g. Shares)		
	Government Securities (Gilts)		
	Other quoted securities (to be specified)		
	<b>Total quoted (as Balance Sheet)</b>		
	Market Value of Quoted Investment		
Unquoted	Equities		
	Government Securities (Gilts)		
	Mortgages		
	Bank and Building Societies		
	Other unquoted investments (to be specified)		
	<b>Total unquoted (as Balance Sheet)</b>		
	Market Value of Unquoted Investments		

## Analysis of investment income (controlling interests)

(see notes 60 and 61)

<b>Does the union, or any constituent part of the union, have a controlling interest in any limited company?</b>		YES <input type="checkbox"/>	NO <input type="checkbox"/>
If YES name the relevant companies:			
Company name	Company registration number (if not registered in England & Wales, state where registered)		

  

<b>Are the shares which are controlled by the union registered in the names of the union's trustees?</b>		YES <input type="checkbox"/>	NO <input type="checkbox"/>
If NO, state the names of the persons in whom the shares controlled by the union are registered.			
Company name	Names of shareholders		



## Summary sheet

(see notes 62 to 73)

	All funds except Political Funds £	Political Funds £	Total Funds £
<b>Income</b>			
From Members	8,685,740		8,685,740
From Investments	19,169		19,169
Other Income (including increases by revaluation of assets)	6,612,668		6,612,668
<b>Total Income</b>	15,317,577		15,317,577
<b>Expenditure</b>	14,777,723		14,777,723
Actuarial gain on pension scheme	(678,000)		(678,000)
<b>Total Expenditure</b>	14,099,723		14,099,723
<b>Funds at beginning of year</b> (including reserves)	(387,989)		(387,989)
<b>Funds at end of year</b> (including reserves)	829,865		829,865
<b>Assets</b>			
Fixed Assets			3,279,856
Investment Assets			
Other Assets			3,752,943
<b>Total Assets</b>			7,032,799
<b>Liabilities</b>			
<b>Total Liabilities</b>			6,202,934
<b>Net assets (Total Assets less Total Liabilities)</b>			829,865

## Information on Industrial action ballots

(see notes 74 to 80)

**Did the union hold any ballots in respect of industrial action during the return period?**

YES

☒ NO

If Yes How many ballots were held:

For each ballot held please complete the information below:

### Ballot 1

Number of individuals who were entitled to vote in the ballot

#### Number of votes cast in the ballot

Number of Individuals answering "Yes" to the question  1

Number of Individuals answering "No" to the question  2

Number of invalid or otherwise spoiled voting papers returned  3

**\* 1-3 should total "Number of votes cast in the ballot"**

Were the number of votes cast in the ballot at least 50% of the number of individuals who were entitled to vote in the ballot  Y /  N

Does section 226(2B) of the 1992 Act apply in relation to this ballot (see notes 76-80)?  Y /  N

If yes, were the number of individuals answering "Yes" to the question (or each question) at least 40% of the number of individuals who were entitled to vote in the ballot  Y /  N

### Ballot 2

Number of individuals who were entitled to vote in the ballot

#### Number of votes cast in the ballot

Number of Individuals answering "Yes" to the question  1

Number of Individuals answering "No" to the question  2

Number of invalid or otherwise spoiled voting papers returned  3

**\* 1-3 should total "Number of votes cast in the ballot"**

Were the number of votes cast in the ballot at least 50% of the number of individuals who were entitled to vote in the ballot  Y /  N

Does section 226(2B) of the 1992 Act apply in relation to this ballot (see notes 76-80)?  Y /  N

If yes, were the number of individuals answering "Yes" to the question (or each question) at least 40% of the number of individuals who were entitled to vote in the ballot  Y /  N

**For additional ballots please continue on next page**

**Ballot 3**

Number of individuals who were entitled to vote in the ballot

**Number of votes cast in the ballot**

Number of Individuals answering "Yes" to the question  1

Number of Individuals answering "No" to the question  2

Number of invalid or otherwise spoiled voting papers returned  3

**\* 1-3 should total "Number of votes cast in the ballot"**

Were the number of votes cast in the ballot at least 50% of the number of individuals who were entitled to vote in the ballot  Y /  N

Does section 226(2B) of the 1992 Act apply in relation to this ballot (see notes 76-80)?  Y /  N

If yes, were the number of individuals answering "Yes" to the question (or each question) at least 40% of the number of individuals who were entitled to vote in the ballot  Y /  N

**Ballot 4**

Number of individuals who were entitled to vote in the ballot

**Number of votes cast in the ballot**

Number of Individuals answering "Yes" to the question  1

Number of Individuals answering "No" to the question  2

Number of invalid or otherwise spoiled voting papers returned  3

**\* 1-3 should total "Number of votes cast in the ballot"**

Were the number of votes cast in the ballot at least 50% of the number of individuals who were entitled to vote in the ballot  Y /  N

Does section 226(2B) of the 1992 Act apply in relation to this ballot (see notes 76-80)?  Y /  N

If yes, were the number of individuals answering "Yes" to the question (or each question) at least 40% of the number of individuals who were entitled to vote in the ballot  Y /  N

**Ballot 5**

Number of individuals who were entitled to vote in the ballot

**Number of votes cast in the ballot**

Number of Individuals answering "Yes" to the question  1

Number of Individuals answering "No" to the question  2

Number of invalid or otherwise spoiled voting papers returned  3

**\* 1-3 should total "Number of votes cast in the ballot"**

Were the number of votes cast in the ballot at least 50% of the number of individuals who were entitled to vote in the ballot  Y /  N

Does section 226(2B) of the 1992 Act apply in relation to this ballot (see notes 76-80)?  Y /  N

If yes, were the number of individuals answering "Yes" to the question (or each question) at least 40% of the number of individuals who were entitled to vote in the ballot  Y /  N

**Use a continuation sheet if necessary**

## Information on Industrial action

(see note 81)

### \*Categories of Nature of Trade Dispute :

- A: terms and conditions of employment, or the physical conditions in which any workers are required to work;
- B: engagement or non-engagement, or termination or suspension of employment or the duties of employment, of one or more workers;
- C: allocation of work or the duties of employment between workers or groups of workers;
- D: matters of discipline;
- E: a worker's membership or non-membership of a trade union;
- F: facilities for officials of trade unions;
- G: machinery for negotiation or consultation, and other procedures, relating to any of the above matters, including the recognition by employers or employers' associations of the right of a trade union to represent workers in such negotiation or consultation or in the carrying out of such procedures

### Did Union members take industrial action during the return period in response to any inducement on the part of the Union? YES / NO

If YES, for each industrial action taken please complete the information below:

#### Industrial Action 1

1. please tick the nature of the trade dispute for which industrial action was taken using the categories\* below:

A ☐ B ☐ C ☐ D ☐ E ☐ F ☐ G ☐

2. Dates of the industrial action taken:

3. Number of days of industrial action:

4. Nature of industrial action. Strike Action / Action Short of a Strike (delete one as appropriate)

#### Industrial Action 2

1. please tick the nature of the trade dispute for which industrial action was taken using the categories\* below:

A ☐ B ☐ C ☐ D ☐ E ☐ F ☐ G ☐

2. Dates of the industrial action taken:

3. Number of days of industrial action:

4. Nature of industrial action. Strike Action / Action Short of a Strike (delete one as appropriate)

#### Industrial Action 3

1. please tick the nature of the trade dispute for which industrial action was taken using the categories\* below:

A ☐ B ☐ C ☐ D ☐ E ☐ F ☐ G ☐

2. Dates of the industrial action taken:

3. Number of days of industrial action:

4. Nature of industrial action. Strike Action / Action Short of a Strike (delete one as appropriate)

use a continuation page if necessary

**Industrial Action 4**

1. please tick the nature of the trade dispute for which industrial action was taken using the categories\* below:

A ☐ B ☐ C ☐ D ☐ E ☐ F ☐ G ☐

2. Dates of the industrial action taken:

3. Number of days of industrial action:

4. Nature of industrial action. Strike Action / Action Short of a Strike (delete one as appropriate)

**Industrial Action 5**

1. please tick the nature of the trade dispute for which industrial action was taken using the categories\* below:

A ☐ B ☐ C ☐ D ☐ E ☐ F ☐ G ☐

2. Dates of the industrial action taken:

3. Number of days of industrial action:

4. Nature of industrial action. Strike Action / Action Short of a Strike (delete one as appropriate)

**Industrial Action 6**

1. please tick the nature of the trade dispute for which industrial action was taken using the categories\* below:

A ☐ B ☐ C ☐ D ☐ E ☐ F ☐ G ☐

2. Dates of the industrial action taken:

3. Number of days of industrial action:

4. Nature of industrial action. Strike Action / Action Short of a Strike (delete one as appropriate)

**Industrial Action 7**

1. please tick the nature of the trade dispute for which industrial action was taken using the categories\* below:

A ☐ B ☐ C ☐ D ☐ E ☐ F ☐ G ☐

2. Dates of the industrial action taken:

3. Number of days of industrial action:

4. Nature of industrial action. Strike Action / Action Short of a Strike (delete one as appropriate)

**Industrial Action 8**

1. please tick the nature of the trade dispute for which industrial action was taken using the categories\* below:

A ☐ B ☐ C ☐ D ☐ E ☐ F ☐ G ☐

2. Dates of the industrial action taken:

3. Number of days of industrial action:

4. Nature of industrial action. Strike Action / Action Short of a Strike (delete one as appropriate)

## **Notes to the accounts**

(see notes 82 and 83)

**All notes to the accounts must be entered on or attached to this part of the return.**

The notes to the accounts are included in the Annual Accounts, a copy which is enclosed separately

## Accounting policies

(see notes 84 and 85)

The notes to the accounts are included in the Annual Accounts, a copy which is enclosed separately

## Signatures to the annual return

(see notes 86 and 87)

including the accounts and balance sheet contained in the return. Please send the return with the original signatures. Copies will not be accepted.

PEC Member:

PEC Member

*Michael Colin Armstrong*

*Edwards John Crouch*

Name: MICHAEL COLIN ARMSTRONG

Name: EDWARDS JOHN CROUCH

Date: 11.02.19

Date: 11.02.19

## Checklist

(see notes 88 and 89)

(please tick as appropriate)

Has the return of change of officers been completed? (see Page 2 and Note 12)	Yes		No	
Has the list of officers in post been completed? (see Page 2a and Note 12)	Yes		No	
Has the return been signed? (see Pages 23 and 25 and Notes 86 and 95)	Yes		No	
Has the auditor's report been completed? (see Pages 24 and 25 and Notes 2 and 92)	Yes		No	
Is a rule book enclosed? (see Notes 8 and 88)	Yes		No	
A member's statement is: (see Note 104) <b>Found in the annual accounts (enclosed) and printed in the BDJ (publication) sent to all members.</b>	Enclosed		To follow	
Has the summary sheet been completed? (see Page 17 and Notes 7 and 62)	Yes		No	
Has the membership audit certificate been completed? (see Page i to iii and Notes 97 to 103)	Yes		No	

## Checklist for auditor's report

(see notes 90 to 96)

The checklist below is for guidance. A report is still required either set out overleaf or by way of an attached auditor's report that covers the 1992 Act requirements.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?  
(See section 36(1) and (2) of the 1992 Act and notes 92 and 93)

Please explain in your report overleaf or attached.

YES – See audit report within enclosed financial statements.

2. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
  - a. kept proper accounting records with respect to its transactions and its assets and liabilities; and
  - b. established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.  
(See section 36(4) of the 1992 Act set out in note 92)

Please explain in your report overleaf or attached.

YES – See audit report within enclosed financial statements.

3. Your auditors or auditor must include in their report the following wording:

**In our opinion the financial statements:**

- **give a true and fair view of the matters to which they relate to.**
- **have been prepared in accordance with the requirements of the section 28 to 36 of the Trade Union and Labour Relations (consolidation) Act 1992.**

YES – See audit report within enclosed financial statements.



## Auditor's report (continued)

Signature(s) of auditor or auditors:	BDO LLP	
Name(s):	Jill Halford, for and on behalf of BDO LLP	
Profession(s) or Calling(s):	Auditor	
Address(es):	55 Baker Street London, W1U 7EU	
Date:	27/2/2019	
Contact name for enquiries and telephone number:	020 7486 5888	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

**Membership audit certificate**  
**made in accordance with section 24ZD of the**  
**Trade Union and Labour Relations (Consolidation) Act 1992**  
**(See notes 97 to 103)**

At the end of the reporting period preceding the one to which this audit relates was the total membership of the trade union greater than 10,000?

YES/NO

If "YES" please complete SECTION ONE below or provide the equivalent information on a separate document to be submitted with the completed AR21.

If "NO" please complete SECTION TWO below or provide the equivalent information on a separate document to be submitted with the completed AR21

**Membership audit certificate**  
**Section one**

*For a trade union with more than 10,000 members, required by section 24ZB of the 1992 Act to appoint an independent assurer*

1. In the opinion of the assurer appointed by the trade union was the union's system for compiling and maintaining its register of the names and addresses of its members satisfactory to secure, so far as is reasonably practicable, that the entries in its register were accurate and up-to-date throughout the reporting period?

YES

2. In the opinion of the assurer has he/she obtained the information and explanations necessary for the performance of his/her functions?

YES

If the answer to **either** questions 1 or 2 above is "NO" the assurer must:

- (a) set out below the assurer's reasons for stating that
- (b) provide a description of the information or explanation requested or required which has not been obtained
- (c) state whether the assurer required that information or those explanations from the union's officers, or officers of any of its branches or sections under section 24ZE of the 1992 Act
- (d) send a copy of this certificate to the Certification Officer as soon as is reasonably practicable after it is provided to the union.

## Membership audit certificate (continued)

Signature of assurer	BDO LLP
Name	Jill Halford, for and on behalf of BDO LLP
Address	55 Baker Street, London, W1U 7EU
Date	
Contact name and telephone number	020 7486 5888

## Membership audit certificate

### Section two

For a trade union with no **more than 10,000 members** at the end of the reporting period preceding the one to which this audit relates.

To the best of your knowledge and belief has the trade union during this reporting period complied with its duty to compile and maintain a register of the names and addresses of its members and secured, so far as is reasonably practicable, that the entries in the register are accurate and up-to-date?

YES/NO

If "NO" Please explain below:

Signature	
Name	
Office held	
Date	

# **British Dental Association**

**Report and Financial Statements**

**Year Ended**

**30 September 2018**

**Company Number 14161**



# **British Dental Association**

## **Report and financial statements for the year ended 30 September 2018**

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20	Notes forming part of the financial statements

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# **British Dental Association**

## **Report of the Chair of the Principal Executive Committee for the year ended 30 September 2018**

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### **Report of the Chair of the Principal Executive Committee**

2018 in many respects followed the pattern of the previous year for the BDA, with the Association working hard to generate a small surplus in the face of gently declining membership and an increasingly tough commercial environment.

The Association's membership remains its lifeblood as well as its key source of income and quite rightly, members drive our direction of travel. The extent of the collective and individual work for and on behalf of our members is our strength, in offering dentists and students a range of high quality services that will support and develop them through their professional careers. As with many membership organisations the challenge for the Association is to ensure members are aware of the breadth and expertise of our services amongst the noise of competitors in an increasingly competitive market.

The breadth of our offering can therefore also be seen as a weakness, as the range of our services is so diverse it is sometimes difficult to identify our proposition. The Principal Executive Committee (PEC) has recently signed off on its next three-year strategy, which seeks to hone down and focus on how we will continue to serve dentists through to 2021 in a number of crucial areas.

We may live in a digital age, but we know that peer interaction and support remain hugely valuable and we are committed to enhancing our local service offerings to members during this period, through branches and sections, as well as looking at what wider support we can offer at a local level.

With new enhanced continuing professional development requirements, it is as important as ever for us to provide holistic CPD solutions for dentists and their teams, providing different options that meet the full range members' learning preferences. So, the development of educational services will be an area of focus.

We want to make sure that the way that members are represented through the BDA's governance and committee structures continues to be fit for purpose, so will review these during this triennium. We are also going to look at how we can enhance the way we develop our policy positions and use technology to support our more traditional ways of engaging members.

We know that one area that has caused much concern for members is professional indemnity, and the cost of provision in particular. The PEC has said that investigating the options for helping members should be a strategic priority and we have already started work in this area. An intense programme of work started in 2018 and is likely to be an important focus in 2019.

Whilst we focus on these priority areas, the core business of the BDA has obviously continued apace. We have continued to represent members' collective interests, whether in terms of contracts and pay, or in important areas of health policy such as sugar and oral cancer and providing expert advice and representation on an individual basis.

Financially 2018 was a modestly successful year. But we face an ever more uncertain climate, with wider economic conditions unstable and a parliament utterly distracted by Brexit. This wider environment has had a direct impact, with our members facing a financial squeeze, and that in turn impacting their discretionary purchasing decisions. The economic uncertainty is also affecting our other key source of income, with the Journal portfolio facing an uphill task in respect of commercial revenue.

While some of these issues may be outside of our control, together with members, the BDA will continue to champion dentists and dentistry. We will focus as ever on improving the professional lives of members and in doing so, promoting excellence in patient care.



M Armstrong

**Chair of Principal Executive Committee**

# British Dental Association

## Directors and professional advisors for the year ended 30 September 2018

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### Directors and Advisors

The following held office during the year:

M Armstrong, Chair of the Principal Executive Committee

P Blaylock

V Chan

E Crouch

P Crooks

(Appointed 1 January 2019)

L D'Cruz

J Edwards

(Appointed 1 January 2018)

T Harker

D Harper

P Henderson

(Resigned 1 January 2019)

N Jones

T Kilcoyne

R Ladwa

A Lockyer

S Shimberg

(Resigned 1 January 2018)

J Stokes

P Woodhouse

### Bankers

National Westminster Bank plc, 1 Cavendish Square, London, W1A 4NU

### Auditors

BDO LLP, 55 Baker Street, Marylebone, London, W1U 7EU

### Registered office

64 Wimpole Street, London, W1G 8YS

### Company number

14161



# British Dental Association

## Directors' report for the year ended 30 September 2018

The directors present their report together with the audited financial statements of the group for the year ended 30 September 2018.

### Constitution

The British Dental Association ("BDA") is a Special Register Body as defined under s.84 of the Industrial Relations Act 1971. As such it is both a registered trade union and company limited by guarantee, registered in England and Wales.

### British Dental Association Trust Fund

The British Dental Association Trust Fund ("The Trust"), which is limited by guarantee (company number 849283) and therefore governed by its Memorandum and Articles of Association, is also a registered charity (charity number 313407).

The British Dental Association Trust Fund is an incorporated charity which is limited by guarantee with a year end of 30 September 2018. The objects of the charity are:

- a) To promote, encourage and advance the study and practice of dentistry and allied sciences.
- b) To advance education in connection with dentistry and allied sciences.
- c) To promote dental health and to further dental health education.
- d) To attain the above-mentioned objects by any of the following among other means:
  - i. The execution and discharge or the assistance in the execution and discharge (so far as it shall be lawful) of any educational or other charitable function of the British Dental Association
  - ii. The provision and/or maintenance and improvement of a library and museum or libraries and museums.

The Fund is largely funded by the Association and is considered to be under common control. As a result the Directors of British Dental Association are of the opinion that in accordance with section 9.4 of FRS 102 the Trust should be considered to be a subsidiary of the British Dental Association.

### Basis of consolidation

The consolidated accounts of the group incorporate the accounts of the BDA and its subsidiary undertaking, the British Dental Association Trust Fund, which is a registered charity. The results of the charity are consolidated on a line by line basis within the consolidated income and expenditure account using those categories that best reflect the activities of the charity. Separate financial statements for The Trust are available from its registered office and the Charity Commission and present a separate Statement of Financial Activities ('SOFA') for the charity and other disclosures as set out by Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities (FRS102), effective 1 January 2015.

### Principal activity

The BDA is a professional association and trade union providing professional and legal support to dentists in all working environments through advice, representation, events, publications and policy making.

### Membership

Membership numbers at the end of the financial year totalled 15,739 qualified members (2017 - 15,651). Student numbers totalled 1,911 (2017 - 2,383).

### Fixed assets

Details of movements in fixed assets are set out in the notes to the accounts.

The directors recognise that the market value of the long leasehold property is materially higher than the historical cost value stated in the accounts.

# British Dental Association

## Directors' report for the year ended 30 September 2018 (*continued*)

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### Future developments

The Association has developed its strategic plan for the financial years 2018-2021. The plan focusses on service development and quality enhancement across the range of services members enjoy. The BDA leads the support of dentists and dental teams in terms of policy, political influence and education. Its focus should be on continual service development both to better serve members and meet their changing needs.

The dental career has changed substantially in the last decade. The growth of corporates has restricted the supply of practices for purchase, the current NHS contract limits the opportunities for new dentists to develop an NHS practice, there is an expectation that most dentists will face action from the GDC at some point in their career, and over the last decade dentists have seen falls in income of over 35% while dental graduate dentists now leave university with significant level of debt. These changes have increased significantly the levels of stress within the profession, have disrupted dental career pathways. The Association's role is to both represent and support dentists at the highest levels, and to help them develop and navigate an increasingly complex professional environment.

There are six areas of specific strategic development to bring about these changes:

1. Enhance our local service offerings to members
2. Develop holistic CPD solutions for dentists and their teams
3. Explore professional indemnity provision for dentists
4. Provision of more focused and appropriate content to engage with members
5. Re-design our approaches to governance, representation and policy assimilation
6. Continued close-monitoring of development within corporate dentistry.

### Pension deficit

The interim actuarial valuation of the defined benefit scheme as at 30 September 2018 based on the principles of chapter 28 of FRS102 reveals a deficit of £1,167,528 (2017 - deficit of £2,009,778). Details are set out in Note 20 to the accounts.

### Statement required by the Trade Union and Labour Relations (Consolidation) Act 1992

A member who is concerned that some irregularity may be occurring, or has occurred, in the conduct of the union may take steps with a view to investigating further, obtaining clarification and if necessary, securing regularisation of that conduct.

The member may raise any such concern with one or more of the following as it seems appropriate to raise it with: the officials of the union, the trustees of the property of the union, the auditor or auditors of the union, the Certification Officer (who is an independent officer appointed by the Secretary of State) and the police.

Where a member believes that the financial affairs of the union have been or are being conducted in breach of the law or in breach of the rules of the union and contemplates bringing civil proceedings against the union or responsible officials or trustees, he should consider obtaining independent legal advice.

### Directors

The directors who served during the year are as stated on Page 2.

# British Dental Association

## Directors' report for the year ended 30 September 2018 (*continued*)

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### Governance

The Association has one decision making body, the Principal Executive Committee (PEC) who are directly elected by members, and set the policy and strategic direction of the BDA. The PEC receives advice and opinion from advisory committees to help it in its role. These committees will usually deal with detailed policy analysis and proposals. Some advisory committees (referred to as 'craft committees') are also elected to represent particular parts of the profession, as well as provide advice. Committees can therefore be purely advisory, or advisory and representative.

The Association has in place an audit committee to ensure that the interests of members are properly protected in relation to financial reporting and internal control. Members are able to raise any issues of concern to Tim Harker, the Chair of the Audit Committee. The Committee contains an independent member; a qualified accountant unconnected with the Association. This appointment is intended to provide technical support and advice to the Committee.

To further strengthen the governance and democratic representation of the Association there is a Scrutiny Committee, made up of elected members of the Association's UK Council. This has the following remit:

- to support the Principal Executive Committee (PEC) in undertaking its obligation to deliver a report and financial statements to the United Kingdom Council, by identifying and prioritising issues for discussion through early consideration of the report with senior officers and staff
- to consider, comment, and make recommendations where appropriate, on the quality and content of reporting by the PEC to the country councils and representative structure
- to offer, or provide when requested, commentary and advice to the Audit Committee on any issues and activities within the Audit Committee's remit
- to provide a forum for review of any issue within the UK Council's remit, and referred to it by the UK Council
- to provide a forum for review of any issue jointly referred to it by the UK Council and PEC
- to provide regular reports to the UK Council, including recommendations for action as appropriate.

### Charitable and political contributions

During the year the BDA contributed £495,560 (2017 - £1,415,476) to the BDA Trust Fund. There were no political contributions during the year (2017 - £Nil).

### Financial instruments

#### *Credit risk*

All businesses that sell goods or services on credit take on the risk of non-payment or significant delays in payment. Whilst such losses can be absorbed by large organisations, it can be damaging to the Association's working capital. In order to minimise credit risk, credit will be given only to approved corporate customers. No orders may be taken from a customer who has an overdue account balance without the approval of senior management. Companies paying to attend Association events in a commercial capacity must pay the agreed amount prior to the event.

#### *Liquidity risk*

Liquidity risk arises from the Association's management of working capital and the finance charges and principal repayments on its debt instruments. It is the risk that the Association will have difficulty meeting its financial obligations as they fall due. The directors of the Association receive a 12-month cash flow projection during the budget setting process as well as a cash flow statement in the monthly management accounts pack. The cash flow projection is updated to reflect changes in operational activities as part of the Association's quarterly forecasting systems. At the end of the financial year, these projections indicate that the Association should have sufficient liquid resources to meet its obligations under all reasonably expected circumstances.

# British Dental Association

## Directors' report for the year ended 30 September 2018 (*continued*)

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### Financial instruments (*continued*)

#### *Market risk*

The Association is mainly exposed to market risk from the investment portfolio held within the Shirley Glasstone Hughes restricted fund of The BDA Trust fund. The Trustees have opted to invest for the medium or longer term and have accepted that investments can fluctuate in value. The portfolio which is held by Barclays is reviewed annually by the Trustees with the policy adjusted to ensure sufficient funds are available to meet short term commitments.

#### *Cash flow interest rate risk*

The Association is exposed to cash flow interest rate risk from its long-term borrowings. Interest is chargeable at 1.05% over the Bank of England base rate. Should the base rate increase, higher interest charges will be partly offset by an increase in interest received from the Association's deposit account which is also linked to the base rate.

### Auditors

All of the current directors have taken all the steps that they ought to have taken to make themselves aware of any information needed by the company's auditors for the purposes of their audit and to establish that the auditors are aware of that information. The directors are not aware of any relevant audit information of which the auditors are unaware.

BDO LLP have expressed their willingness to continue in office. A resolution to re-appoint them will be proposed at the annual general meeting.

This report was approved by the directors on 07.02.19 and signed on its behalf by



M Armstrong  
Chair of Principal Executive Committee

# British Dental Association

## Strategic report for the year ended 30 September 2018

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### Business review

The group's net surplus for the year was £228,553 (2017 – surplus of £504,589).

There was a small drop in membership in 2017/18 compared to the previous year. The earlier progression of new graduates to dentist membership, lead to a higher uptake of Essential packages and fewer student members as a consequence. Traditionally the Association has seen a sharp decline in membership amongst newly qualified dentists, who face the dual financial challenges of developing a professional career and managing significant student debt. We have looked to address this by introducing more affordable annual subscriptions during the last financial year. The introduction of two new subscription rates for new graduates has improved retention rates for this membership type.

The Association continued to innovate, introducing a dedicated membership sales and retention team and piloting a redeveloped, online Good Practice Scheme offer. The sales and retention team initially focused on the benefits of BDA Expert packages to practice owners and will continue to target specific segments of dentists who would most benefit from membership.

The BDJ Portfolio continues to be the Association's second largest income stream and a source of pride in terms of reach, quality, trust from members and financial performance. However, as with most businesses, economic uncertainty affects performance. Weakness in the UK economy, combined with uncertainty due to Brexit preparations, has created a difficult advertising market. During periods of uncertainty, a clients' marketing budget is often one of the first costs to be cut. The emergence of a significant crisis in the recruitment of UK dentists, with Associates reluctant to move jobs, and fewer vacancies being advertised has impacted the portfolio's classified advertising revenues. The BDJ remains the primary job's board for dentistry and the Association, alongside its partner Springer-Nature continues to invest in maintaining its position. Moves from print to online advertising continue. While print remains important, our new platform, offers employers and jobseekers state-of-the-art online facilities. Significant developments are also being planned for the near future.

The British Dental Conference and Dentistry Show exceeded expectations in its first year, with the number of members visiting exceeding targets over the two days. The Association delivered on its tradition of a high-quality programme of speakers which was received positively. Although the event was given approval by members, registration has been highlighted by BDA as a critical area for improvement. Discussions are underway to administer the CPD certificates in a timely and satisfactory manner for the 2019 event.

The collaboration with Closer Still Media allowed the Association to invest more time in delivering a new series of regional events exclusively for members, called the 'Member Series'. These regional events were added to the portfolio in response to a member survey. It was extremely well-received by attendees. The series will continue into 2018/19 with further clinical and business seminars in London and the regions.

Following the introduction of GDPR, many of the existing systems and processes for organising events locally had to change, ensuring the way personal data is collected, stored and used within the Branch and Section network, complies with new regulations. The Association made significant investment into helping branches through the transition, but further work is necessary to provide a first-class system to support branch officers as well as members. The introduction of GDPR also influenced significant movement between tiers, as members opted for the advisory packages to ensure compliance with the new regulations.

Following changes to the General Dental Council's CPD requirements, the Association made further developments to the BDA CPD Hub. This included a major re-design of the custom-built CPD elements of the Hub and updates to the entire portfolio of online courses. Sales levels and satisfaction rates were largely maintained and the project to update the CPD elements was delivered on time. Towards the end of the financial year, a new course was launched: "Data Protection Officer Training". This course has proven popular. The Association will continue to provide accessible, value-for-money courses in 2018/19 however immediate focus will be on updating BDA's flagship DCP courses (Dental Radiography and Oral Health Education) to meet new external regulatory requirements.

Many other projects moved forward in 2017/18, including research on 'Burnout and mental health'. Stress and burnout was identified as a key priority for the dental profession. Qualitative research was undertaken to help develop strategies for reducing the risk of burnout within the profession and promoting dentists' mental well-being.

# British Dental Association

## Strategic report for the year ended 30 September 2018 (*continued*)

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### *Business Review continued*

It is intended to be used to help make the case for action by the NHS, regulators and government. One of the work's key recommendations is around support for dentists. Development in this area is anticipated in 2019, with the extension of the Practitioner Health Programme across the NHS in England. The qualitative research is due to be published in the BDJ early in 2019.

2017/18 saw the Association raise a legal challenge against NHS England in relation to NHS orthodontic procurement. Following dialogue between the BDA and NHS England the parties resolved the dispute ahead of formal proceedings

### **Key performance indicators**

The BDA's main KPI is its membership. At the end of the financial year, total membership stood at 17,650, consisting of 15,739 dentist members and 1,911 students. Although not quite reaching the same total membership numbers of the previous year, membership levels in Expert membership remain strong. There was a small drop in student numbers compared to previous year, with 5th year students progressing to full membership. The Association aims to enhance its offering to stabilise and grow both its finances and membership levels.

### **Going Concern**

The directors of the Association have considered their obligations to prepare these financial statements on an appropriate basis. The going concern assessment was rigorous and balanced. It considers the Association's specific circumstances in light of the general economic conditions. The directors paid specific attention to the liquidity requirements of the Association over the next 12 months as the Association plans to make significant investment in its member offer.

The directors assessed the impact of both the 2018/19 budget and planned service developments against working capital available, notably cash. This is the single most important factor when considering the Association's ability to continue to operate. Uncertainties in the global economy and the more local uncertainties around Brexit have led to the directors considering the Association's liquidity throughout the next twelve months, balancing the need to continue to provide high quality services to members alongside significant development in our offer. The directors have considerable discretion as to whether to proceed with the Association's investment plans but have also agreed a £1m loan facility with the BDA Trust Fund to allow the Association to manage its liquidity should it choose to approve these developments for 2019 and beyond. This facility will be used solely to manage liquidity at specific points in the project year, it is not intended to be taken as a lump sum for the whole of the loan term.

The directors are confident that the Association's investment in new developments will improve recruitment and retention of members and the impact on Association liquidity is worth the cost to the Association and the impact on liquidity in the short term. Beyond this the directors are confident in the future of the Association given its strong asset base, cash generation of its normal business and its strong relationship with a supportive bank.

# British Dental Association

## Strategic report for the year ended 30 September 2018 (*continued*)

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### Principal risks and uncertainties

In recent years, the Association has generated small cash surpluses against a gradual decline in membership. This year, the Association saw a decline in cash as it continued to invest and develop services for its members. Next year, the Association aims to make significant investments in its membership offering. If successful, such investments may establish a wider appeal and relevance for current members. It could be an effective avenue for attracting new members and in-so helping to safeguard the Association's future. As with all investments, there are varying degrees of risk attached to each. If the investment does not perform as anticipated this will increase pressures on the Association's finances.

The BDA has adopted a neutral stance on the issue of Brexit. The Association will continue to assess any impact that leaving the European Union might have on UK dentistry. If necessary, members will be offered advice on any implications that a withdrawal may have. Like many organisations that could be affected by Brexit, the Association has already begun to plan for a period of uncertainty. By doing so, the BDA aims to place itself in a position of strength and readiness, regardless of the outcome.

### Approval

The Strategic report was approved by the directors on 01.02.19

and signed on its behalf by



M Armstrong  
Chair of Principal Executive Committee

# **British Dental Association**

## **Directors' responsibilities statement for the year ended 30 September 2018**

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The directors are responsible for preparing the report of the directors, the strategic report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the group and company financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the group and company and of the surplus or deficit of the group for that year.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the group will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



# British Dental Association

## Independent auditor's report

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### INDEPENDENT AUDITOR'S REPORT TO MEMBERS OF BRITISH DENTAL ASSOCIATION

#### Opinion

We have audited the financial statements of British Dental Association ("the Parent Company") and its subsidiary ("the Group") for the year ended 30 September 2018 which comprise the consolidated statement of comprehensive income, the consolidated and association statements of changes in reserves, the consolidated and association balance sheets, the consolidated statement of cash flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Group's and of the Parent Company's affairs as at 30 September 2018 and of the Group's surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and in accordance with the Trade Union and Labour Relations (Consolidation) Act 1992.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Group and the Parent Company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Group or the Parent Company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

# British Dental Association

## Independent auditor's report (*continued*)

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### Other information

The Directors are responsible for the other information. The other information comprises the information included in the Directors' Report, the Directors' Responsibilities Statement and the Strategic Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Strategic report and Directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Strategic report and Directors' report have been prepared in accordance with applicable legal requirements.

### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Group and the Parent Company and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic report and Director's report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 or the Trade Union and Labour Relations (Consolidation) Act 1992 requires us to report to you if, in our opinion;

- adequate and proper accounting records have not been kept by the Parent Company, or returns adequate for our audit have not been received from branches not visited by us; or
- the Parent Company financial statements are not in agreement with the accounting records and returns; or
- a satisfactory system of control over the transactions of the company has not been maintained; or
- certain disclosures of Directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or

### Responsibilities of Directors

As explained more fully in the Directors' responsibilities statement, the Directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Directors are responsible for assessing the Group's and the Parent Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Directors either intend to liquidate the Group or the Parent Company or to cease operations, or have no realistic alternative but to do so.

# British Dental Association

## Independent auditor's report (*continued*)

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### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located at the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

### **Use of our report**

This report is made solely to the Company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and in accordance with the Trade Union and Labour Relations (Consolidation) Act 1992. Our audit work has been undertaken so that we might state to the Company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's members as a body, for our audit work, for this report, or for the opinions we have formed.

*Jill Halford*

Jill Halford (Senior Statutory Auditor)  
For and on behalf of BDO LLP, statutory auditor  
London

Date: *27 February 2019*

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127).

# British Dental Association

## Consolidated statement of comprehensive income for the year ended 30 September 2018

	Note	2018 £	2017 £
<b>Income</b>	4	<b>15,316,307</b>	16,707,071
Cost of sales	4	(3,322,918)	(4,388,276)
<b>Net income</b>	4	<b>11,993,389</b>	12,318,795
Meeting and sessional costs		(691,436)	(691,694)
Staff costs and overheads		(10,401,324)	(10,547,366)
Branch expenditure		(472,090)	(394,188)
Surplus/(loss) on disposal of investments		-	5,819
Movement from changes in fair value of investments		22,851	66,029
<b>Operating surplus</b>	7	<b>451,390</b>	757,395
Interest receivable		12,193	10,866
Investment income		34,429	37,557
Interest payable and similar charges	8	(15,020)	(15,203)
Other finance charges	9	(247,000)	(286,026)
<b>Surplus before taxation</b>		<b>235,386</b>	504,589
Taxation on surplus	10	(6,833)	-
<b>Surplus for the year</b>		<b>228,553</b>	504,589
Actuarial gain on pension scheme		678,000	2,427,000
<b>Total comprehensive income for the year</b>		<b>906,553</b>	2,931,589

All amounts relate to continuing activities.

The notes on pages 20 to 39 form part of these financial statements.

# British Dental Association

## Consolidated statement of changes in reserves

<b>Year ended 30 September 2018</b>	<b>Note</b>	<b>Income and expenditure account £</b>	<b>Restricted funds £</b>	<b>Total Equity £</b>
<b>1 October 2017</b>		<b>1,476,249</b>	<b>943,896</b>	<b>2,420,145</b>
Comprehensive income for the year		<b>318,071</b>	<b>(89,518)</b>	<b>228,553</b>
Actuarial gain on pension scheme	20	<b>678,000</b>	<b>-</b>	<b>678,000</b>
Total comprehensive income for the year		<b>996,071</b>	<b>(89,518)</b>	<b>906,553</b>
<b>30 September 2018</b>		<b>2,472,320</b>	<b>854,378</b>	<b>3,326,698</b>
<b>Year ended 30 September 2017</b>	<b>Note</b>	<b>Income and expenditure account £</b>	<b>Restricted funds £</b>	<b>Total Equity £</b>
<b>1 October 2016</b>		<b>(1,539,440)</b>	<b>1,027,996</b>	<b>(511,444)</b>
Comprehensive income for the year		<b>588,689</b>	<b>(84,100)</b>	<b>504,589</b>
Actuarial gain on pension scheme	20	<b>2,427,000</b>	<b>-</b>	<b>2,427,000</b>
Total comprehensive income for the year		<b>3,015,689</b>	<b>(84,100)</b>	<b>2,931,589</b>
<b>30 September 2017</b>		<b>1,476,249</b>	<b>943,896</b>	<b>2,420,145</b>

The notes on pages 20 to 39 form part of these financial statements.

# British Dental Association

## Association statement of changes in reserves

<b>Year ended 30 September 2018</b>	<b>Note</b>	<b>Income and expenditure account £</b>	<b>Restricted funds £</b>	<b>Total equity £</b>
<b>1 October 2017</b>		<b>(387,989)</b>	<b>-</b>	<b>(387,989)</b>
Comprehensive income for the year		<b>539,854</b>	<b>-</b>	<b>539,854</b>
Actuarial gain on pension scheme	20	<b>678,000</b>	<b>-</b>	<b>678,000</b>
		<hr/>	<hr/>	<hr/>
Total comprehensive income for the year		<b>1,217,054</b>	<b>-</b>	<b>1,217,854</b>
		<hr/>	<hr/>	<hr/>
<b>30 September 2018</b>		<b>829,865</b>	<b>-</b>	<b>829,865</b>
		<hr/>	<hr/>	<hr/>
<b>Year ended 30 September 2017</b>	<b>Note</b>	<b>Income and expenditure account £</b>	<b>Restricted funds £</b>	<b>Total equity £</b>
<b>1 October 2016</b>		<b>(2,761,270)</b>	<b>-</b>	<b>(2,761,270)</b>
Comprehensive income for the year		<b>(53,719)</b>	<b>-</b>	<b>(53,719)</b>
Actuarial gain on pension scheme	20	<b>2,427,000</b>	<b>-</b>	<b>2,427,000</b>
		<hr/>	<hr/>	<hr/>
Total comprehensive income for the year		<b>2,373,281</b>	<b>-</b>	<b>2,373,281</b>
		<hr/>	<hr/>	<hr/>
<b>30 September 2016</b>		<b>(387,989)</b>	<b>-</b>	<b>(387,989)</b>
		<hr/>	<hr/>	<hr/>

The notes on pages 20 to 39 form part of these financial statements.

# British Dental Association

## Consolidated balance sheet at 30 September 2018

<b>Company number 14161</b>	<b>Note</b>	<b>2018 £</b>	<b>2018 £</b>	<b>2017 £</b>	<b>2017 £</b>
<b>Fixed assets</b>					
Tangible assets	11		<b>3,357,765</b>		<b>3,368,069</b>
Investments	12		<b>973,969</b>		<b>951,118</b>
			<hr/>		<hr/>
			<b>4,331,734</b>		<b>4,319,187</b>
<b>Current assets</b>					
Stocks	13	<b>50,446</b>		<b>46,303</b>	
Debtors	14	<b>494,305</b>		<b>514,702</b>	
Cash and cash equivalents		<b>4,675,986</b>		<b>5,091,075</b>	
		<hr/>		<hr/>	
		<b>5,220,737</b>		<b>5,652,080</b>	
<b>Creditors: amounts falling due within one year</b>	15	<b>(4,279,428)</b>		<b>(4,618,304)</b>	
		<hr/>		<hr/>	
<b>Net current assets</b>			<b>941,309</b>		<b>1,033,776</b>
<b>Total assets less current liabilities</b>			<hr/>		<hr/>
			<b>5,273,043</b>		<b>5,352,963</b>
<b>Creditors: amounts falling due after more than one year</b>	16		<b>(778,817)</b>		<b>(923,040)</b>
<b>Net pension liability</b>	20		<b>(1,167,528)</b>		<b>(2,009,778)</b>
			<hr/>		<hr/>
<b>Net Assets</b>			<b>3,326,698</b>		<b>2,420,145</b>
			<hr/>		<hr/>
<b>Reserves</b>					
Income and expenditure account			<b>2,472,320</b>		<b>1,476,249</b>
Restricted funds			<b>854,378</b>		<b>943,896</b>
			<hr/>		<hr/>
			<b>3,326,698</b>		<b>2,420,145</b>
			<hr/>		<hr/>

The British Dental Association made a surplus on ordinary activities after taxation of £539,854

The financial statements were approved by the directors and authorised for issue on 07.02.19

  
M Armstrong  
Chair, Principal Executive Committee

The notes on pages 20 to 39 form part of these financial statements.

# British Dental Association

## Association balance sheet at 30 September 2018

<b>Company number 14161</b>	<b>Note</b>	<b>2018 £</b>	<b>2018 £</b>	<b>2017 £</b>	<b>2017 £</b>
<b>Fixed assets</b>					
Tangible assets	11		3,279,856		3,288,232
<b>Current assets</b>					
Stocks	13	50,446		46,303	
Debtors	14	1,144,229		494,974	
Cash and cash equivalents		2,558,268		3,457,913	
		<u>3,752,943</u>		<u>3,999,190</u>	
<b>Creditors: amounts falling due within one year</b>	15	<u>(4,256,589)</u>		<u>(4,742,593)</u>	
<b>Net current liabilities</b>			<u>(503,646)</u>		<u>(743,403)</u>
<b>Total assets less current liabilities</b>			<u>2,776,210</u>		<u>2,544,829</u>
<b>Creditors: amounts falling due after more than one year</b>	16		<u>(778,817)</u>		<u>(923,040)</u>
<b>Net pension liability</b>	20		<u>(1,167,528)</u>		<u>(2,009,778)</u>
<b>Net Assets</b>			<u>829,865</u>		<u>(387,989)</u>
<b>Reserves</b>					
Income and expenditure account			<u>829,865</u>		<u>(387,989)</u>
			<u>829,865</u>		<u>(387,989)</u>

The financial statements were approved by the directors and authorised for issue on 07.02.19



M Armstrong  
Chair, Principal Executive Committee

The notes on pages 20 to 39 form part of these financial statements.



# British Dental Association

## Consolidated statement of cash flows for the year ended 30 September 2018

	Note	2018 £	2018 £	2017 £	2017 £
<b>Cash flows from operating activities</b>	19		(109,954)		1,271,901
<b>Cash flows from investing activities</b>					
Interest received		12,193		10,866	
Purchase of tangible fixed assets		(189,449)		(61,030)	
Purchase of investments		-		(102,104)	
Sale of investments		-		101,529	
Investment income		34,429		37,557	
<b>Net cash from investing activities</b>			(142,827)		(13,182)
<b>Cash flow from financing activities</b>					
Interest paid		(15,626)		(15,203)	
Repayment of bank loan		(146,682)		(147,104)	
<b>Net cash from financing activities</b>			(162,308)		(162,307)
<b>Increase in cash and cash equivalents</b>			(415,089)		1,096,412
Cash and cash equivalents at beginning of the year			5,091,075		3,994,663
			<b>4,675,986</b>		<b>5,091,075</b>
<b>Cash and cash equivalents comprise:</b>					
Cash at bank and in hand			<b>4,675,986</b>		<b>5,091,075</b>

The notes on pages 20 to 39 form part of these financial statements.

# British Dental Association

## Notes forming part of the financial statements for the year ended 30 September 2018

### 1 Accounting policies

The British Dental Association is an Association incorporated in England & Wales under the Companies Act. The address of the registered office is given on the contents page and the nature of the group's operations and its principal activities are set out in the strategic report. The financial statements have been prepared in accordance with FRS 102, the Financial Reporting Standard applicable in the United Kingdom and the Republic of Ireland.

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires Group management to exercise judgement in applying the Group's accounting policies.

#### *Parent company disclosure exemptions*

In preparing the separate financial statements of the parent Association, advantage has been taken of the following disclosure exemptions available in FRS 102:

- No cash flow statement has been presented for the parent Association;
- Disclosures in respect of related party transactions with the wholly owned members of the group headed by the parent Association;
- Disclosures in respect of the parent Association's financial instruments have not been presented as equivalent disclosures have been provided in respect of the group as a whole; and
- No disclosure has been given for the aggregate remuneration of the key management personnel of the parent Association as their remuneration is included in the totals for the group as a whole.

The following principal accounting policies have been applied:

#### *Consolidated financial statements*

The British Dental Association Trust Fund is an incorporated charity which is limited by guarantee with a year end of 30 September. It is largely funded by the British Dental Association and is considered to be under common control. As a result the Directors of British Dental Association are of the opinion that in accordance with section 9.4 of FRS 102 the Trust should be considered to be a subsidiary of the British Dental Association.

The consolidated accounts of the group incorporate the accounts of the BDA and its subsidiary undertaking, the British Dental Association Trust Fund, which is a registered charity. The results of the charity are consolidated on a line by line basis within the consolidated income and expenditure account using those categories that best reflect the activities of the charity. Separate financial statements for The Trust are available from its registered office and the Charity Commission and present a separate Statement of Financial Activities ('SOFA') for the charity and other disclosures as set out by Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities (FRS102), effective 1 January 2015.

#### *Going concern*

The directors of the Association have considered their obligations to prepare these financial statements on an appropriate basis. The going concern assessment was rigorous and balanced. It considers the Association's specific circumstances in light of the general economic conditions. The directors paid specific attention to the liquidity requirements of the Association over the next 12 months as the Association plans to make significant investment in its member offer.

The directors assessed the impact of both the 2018/19 budget and planned service developments against working capital available, notably cash. This is the single most important factor when considering the Association's ability to continue to operate. Uncertainties in the global economy and the more local uncertainties around Brexit have led to the directors considering the Association's liquidity throughout the next twelve months, balancing the need to continue to provide high quality services to members alongside significant development in our offer. The directors have considerable discretion as to whether to proceed with the Association's investment plans but have also agreed a £1m loan facility with the BDA Trust Fund to allow the Association to manage its liquidity should it choose to approve these developments. This facility will be

# British Dental Association

## Notes forming part of the financial statements for the year ended 30 September 2018

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### *Going concern continued*

The directors have considerable discretion as to whether to proceed with the Association's investment plans but have also agreed a £1m loan with the BDA Trust Fund to allow the Association to manage its liquidity should it choose to approve these developments for 2019 and beyond. This facility will be used solely to manage liquidity at specific points in the project year, it is not intended to be taken as a lump sum for the whole of the loan term.

The directors are confident that the Association's investment in new developments will improve recruitment and retention of members and the impact on Association liquidity is worth the cost to the Association and the impact on liquidity in the short term. Beyond this the directors are confident in the future of the Association given its strong asset base, cash generation of its normal business and its strong relationship with a supportive bank.

As such, in the opinion of the directors, the Association has enough resources to meet its obligations and therefore the accounts have been prepared on a going concern basis.

## **1 Accounting policies (continued)**

### *Income*

Income represents membership subscriptions, publications, training, accreditation, conferences and sales of books and products. Sales to outside customers are at invoiced amounts less value added tax.

All income is accounted for when receivable subject to the deferral of subscriptions received in advance. Subscriptions received in advance is recognised over the period of membership.

Investment income, which is shown with its related tax credit, is accounted for in the period in which the Trust is entitled to receipt, any income not yet received is accrued. Realised and unrealised gains and losses on investments are included in the consolidated statement of comprehensive income.

Likewise, donations and library and museum income are accounted for when receivable.

### *Grants and awards*

Grants payable are charged in the year in which all conditions attached to payment of the grant are fulfilled.

### *Stocks*

Stocks are stated at the lower of cost and net realisable value, being the estimated selling price less costs to complete and sell. Cost is based on the cost of purchase on a first in, first out basis.

At each reporting date, inventories are assessed for impairment. If inventory is impaired, the carrying amount is reduced to its selling price less costs to complete and sell. The impairment loss is recognised immediately in the consolidated statement of comprehensive income.

### *Tangible fixed asset*

Tangible fixed assets, other than investment properties, are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

The group adds to the carrying amount of an item of fixed assets the cost of replacing part of such an item when that cost is incurred if the replacement part is expected to provide incremental future benefits to the group. The carrying amount of the replaced part is derecognised. Repairs and maintenance are charged to profit or loss during the period in which they are incurred.

# British Dental Association

## Notes forming part of the financial statements for the year ended 30 September 2018 (*continued*)

### 1 Accounting policies (*continued*)

#### *Depreciation*

Depreciation is provided to write off the cost, less estimated residual values, of all fixed assets evenly over their expected useful lives. It is calculated at the following rates:

Long leasehold buildings	-	Shorter of the remaining lease term and straight line over 50 years
IT Systems	-	straight line between 3 and 10 years
Fixtures and fittings	-	straight line between 4 and 5 years

#### *Deferred taxation*

Deferred balances are recognised in respect of all timing differences that have originated but not reversed by the balance sheet date, except:

- The recognition of deferred tax assets is limited to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits;
- Any deferred tax balances are reversed if and when all conditions for retaining associated tax allowances have been met; and

Deferred tax balances are not recognised in respect of permanent timing differences. Deferred income tax is determined using tax rates and laws that have been enacted or substantively enacted by the reporting date.

#### *Fixed assets - Heritage assets*

The Association's subsidiary, the British Dental Association Trust Fund, maintains a collection of museum exhibits purchased or donated to the charity many years ago.

In accordance with Financial Reporting Standard 102, the Trust Fund's collection of museum exhibits and other major items are recorded on the balance sheet at deemed cost and as a result are not subject to subsequent revaluation.

Acquisitions are normally made by donation with occasional purchases. Donations are recorded at a current market valuation with reference, where possible, to commercial markets using recent transaction information from auctions. Recent purchases are recorded at cost.

Expenditure which in the Directors' view is required to preserve or prevent further deterioration of individual items, including preservation work, is recognised in the consolidated statement of comprehensive income when it is incurred.

#### *Fixed asset investments*

Fixed asset investments are stated at market value (based in bid market values) as at the balance sheet date.

#### *Financial assets*

Financial assets, other than investment, are initially measured at transaction price (including transaction costs) and subsequently held at cost, less any impairment.

# British Dental Association

## Notes forming part of the financial statements for the year ended 30 September 2018 (*continued*)

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### Financial liabilities

Financial liabilities are classified according to the substance of the financial instrument's contractual obligations, rather than the financial instrument's legal form. Financial liabilities are initially measured at transaction price (including transaction costs) and subsequently held at amortised cost.

### *Finance costs*

Finance costs are charged to the consolidated statement of comprehensive income over the term of the debt using the effective interest rate method so that the amount charged is at a constant rate on the carrying amount. Issue costs are initially recognised as a reduction in the proceeds of the associated financial instrument.

### *Leased assets: Lessee*

All leases agreements are treated as operating leases. Their annual rentals are charged to the consolidated statement of comprehensive income on a straight-line basis over the term of the lease.

### *Pension costs*

The difference between the fair value of the assets held in the Association's defined benefit pension scheme and the scheme's liabilities measured on an actuarial basis using the projected unit method are recognised in the group and Association balance sheet as a pension asset or liability as appropriate. The carrying value of any resulting pension scheme asset is restricted to the extent that the Association is able to recover the surplus either through reduced contributions in the future or through refunds from the scheme. The pension scheme balance is recognised net of any related deferred tax balance.

Changes in the defined benefit pension scheme asset or liability arising from factors other than cash contribution by the Association are charged to the consolidated statement of comprehensive income or the consolidated statement of changes in reserves in accordance with FRS102.

Contributions to the group's defined contribution pension scheme are charged to profit or loss in the year in which they become payable

### *Holiday pay accrual*

A liability is recognised to the extent of any unused holiday pay entitlement which has accrued at the balance sheet date and carried forward to future periods. This is measured at the undiscounted salary cost of the future holiday entitlement so accrued at the balance sheet date.

# British Dental Association

## Notes forming part of the financial statements for the year ended 30 September 2018 (*continued*)

### 2 Judgements in applying accounting policies and key sources of estimation uncertainty

In preparing these financial statements, the directors have made the following judgements:

#### *Other key sources of estimation uncertainty*

Tangible fixed assets (see note 11)

Tangible fixed assets are depreciated over their useful lives taking into account residual values, where appropriate. The useful lives of the assets are assessed annually.

Investments (see notes 12)

The group's investment portfolio is managed by Barclays Wealth, a division of Barclays Bank Limited. The most critical estimates, assumptions and judgements relate to the determination of carrying value of the investments. The listed investments are valued at the quoted bid price at the reporting date. Gains or losses upon sales of investment assets as well as unrealised movements due to changes in the carrying value of the investments are recognised in the statement of comprehensive income.

#### Income Recognition

Revenue should be recognised when delivery has occurred or when services have been rendered. This means subscriptions paid in advance must be recognised over the duration of the membership period on a straight line basis. Given the Association operates a rolling membership year with members offered several payment options, an element of uncertainty exists in relation to the profiling of subscription income. Internal financial controls have been set up not only to prevent the loss of income but to gain assurance that income is recognised in the correct period. A detailed analytical review is performed on a monthly basis to ensure the data entered on the Association's CRM database reconciles with the financial ledger.

#### Pension scheme deficit

The fall in the Scheme's FRS102 deficit over the year is a combination of several factors. In particular, the rise in the corporate bond z-spread has led to a higher discount rate alongside a lower expectation for future inflation. These two factors lead to a lower value being placed on the liabilities. The change in demographic assumptions (updating the mortality projections model) has also reduced the estimated liabilities of the Scheme.

Although FRS102 can be viewed as being fairly prescriptive about the principles to be used when selecting assumptions there is still a range of assumptions that could be considered acceptable under the standard. Even small alterations, for example to the discount rate, can have a significant effect of the results.

#### Journal Portfolio

Changes in the accounting and reporting arrangements for the BDJ portfolio has meant that only headline figures are available. Whilst there may be some uncertainty in the reports as both organisations marry forecast to actual performance, prudent figures have been incorporated in the accounts. Finalised figures will be available during the course of 2019.

### 3 Turnover

Turnover is wholly attributable to the principal activity of the group and arises solely within the United Kingdom.

# British Dental Association

## Notes forming part of the financial statements for the year ended 30 September 2018 (continued)

### 4 Net income

	2018 Income £	2018 Costs £	2018 Net £	2017 Income £	2017 Costs £	2017 Net £
Subscriptions	8,685,740	-	8,685,740	8,672,462	-	8,672,462
Commercial activity	6,619,668	(3,322,918)	3,296,750	8,024,005	(4,388,276)	3,635,729
Charitable activities	10,899	-	10,899	10,604	-	10,604
	<u>15,316,307</u>	<u>(3,322,918)</u>	<u>11,993,389</u>	<u>16,707,071</u>	<u>(4,388,276)</u>	<u>12,318,795</u>

### 5 Employees

	2018 £	2017 £
Staff costs consist of:		
Wages and salaries	5,827,158	5,847,233
Social security costs	597,999	585,884
Other pension costs	859,976	888,688
	<u>7,285,133</u>	<u>7,321,805</u>

The average number of employees (excluding members of the Principal Executive Committee) during the year was as follows:

	2018 Number	2017 Number
Senior management team	5	5
Member services directorate	83	85
Business services directorate	46	43
	<u>134</u>	<u>133</u>

# British Dental Association

## Notes forming part of the financial statements for the year ended 30 September 2018 (continued)

### 5 Employees continued

All staff costs are initially borne by the Association with an annual recharge made to the Trust Fund to reflect the cost associated with its activities. Those costs solely in relation to the Association are:

Staff costs consist of:	2018 £	2017 £
Wages and salaries	5,616,355	5,622,883
Social security costs	576,519	564,175
Other pension costs	815,731	843,473
	<u>7,008,605</u>	<u>7,030,531</u>

The key management personnel of the parent association and the subsidiary charity comprise the Senior Management Team. The Senior Management Team comprises Chief Executive, Director of Business Services, Director of Member Services, Associate Director of Learning and Professional Development and Associate Director of Advisory Services.

The total employee benefits of the key management personnel during the year was £558,499 (2017 - £549,088).

The average number of staff paid during the year (salary and taxable benefits excluding pension contributions) was as follows:

Salary range	2018 Number	2017 Number
£60,001 - £70,000	8	8
£70,001 - £80,000	2	2
£80,001 - £90,000	1	2
£90,001 - £100,000	-	1
£100,001 - £110,000	1	1
£110,001 - £120,000	2	1
£120,001 - £130,000	-	-
£130,001 - £140,000	-	-
£140,001 - £150,000	1	1
	<u>15</u>	<u>16</u>



# British Dental Association

## Notes forming part of the financial statements for the year ended 30 September 2018 (continued)

### 6 Directors (continued)

	2018 £	2017 £
Directors' remuneration consists of:		
Stipend payments	330,000	327,462

There were no (2017 - Nil) directors in the company who were considered to be salaried, full-time executive directors during the year.

There were no (2017 - Nil) directors in the company's defined benefit pension scheme during the year.

The total amount payable to the highest paid director in respect of emoluments was £Nil (2017 - £Nil).

The Association remunerates elected members who work in general practice for attendance at BDA meetings. A monthly stipend is paid to those Directors elected to the Principal Executive Committee.

Elected members not attending Principal Executive Committee are paid on a sessional basis as a compensation for income foregone as a result of attendance.

In 2018 remuneration totalled £330,000 (2017 - £327,462) with the total employer's national insurance contribution of £37,598 (2017- £37,973).

### Stipend payments

	2018 £	2017 £
M Armstrong	75,000	75,000
P Blaylock	15,000	15,000
V Chan	15,000	15,000
E Crouch	37,500	37,500
L D'Cruz	15,000	15,000
J Edwards	11,250	-
T Harker	15,000	15,000
D Harper	15,000	11,250
P Henderson	15,000	15,000
J Husband	-	9,375
N Jones	15,000	15,000
A Kilcoyne	15,000	11,250
R Kinloch	-	3,750
R Ladwa	15,000	15,000
A Lockyer	37,500	29,337
S Shimberg	3,750	15,000
J Stokes	15,000	15,000
P Woodhouse	15,000	15,000
<b>Total</b>	<b>330,000</b>	<b>327,462</b>

# British Dental Association

## Notes forming part of the financial statements for the year ended 30 September 2018 (continued)

### 7 Operating surplus

	2018 £	2017 £
This has been arrived at after:		
Depreciation	199,751	188,155
Hire of other assets - operating leases	42,500	42,500
Auditors' remuneration:		
- audit services	21,967	19,588
- non audit services (tax compliance)	4,326	9,328
Surplus in relation to conference agreement	-	499,793
	<u>          </u>	<u>          </u>

### 8 Interest payable and similar charges

	2018 £	2017 £
Bank loans repayable in more than five years	15,626	15,203
	<u>          </u>	<u>          </u>

### 9 Other financial charges

	2018 £	2017 £
Interest on pension scheme assets	(628,000)	(529,000)
Expected return on pension scheme assets	191,000	172,000
Interest on pension scheme liabilities	684,000	642,000
Investment management charges	-	1,026
	<u>          </u>	<u>          </u>
	247,000	286,026
	<u>          </u>	<u>          </u>

# British Dental Association

## Notes forming part of the financial statements for the year ended 30 September 2018 (continued)

### 10 Taxation on surplus

	2018 £	2017 £
<i>Current tax</i>		
UK corporation tax on surplus for the year	<b>6,833</b>	-
The tax assessed for the year is lower (2017 - lower) than the standard rate of corporation tax in the UK. The differences are explained below:		
	2018 £	2017 £
Surplus on ordinary activities before tax	<b>235,386</b>	504,589
Surplus on ordinary activities at the standard rate of corporation tax in the UK of 19% (2017 - 20%)	<b>44,723</b>	100,918
Effects of:		
Surplus not chargeable to corporation tax	<b>(37,890)</b>	(100,918)
Losses brought forward utilised in the year	-	-
Non trade donations unutilised	-	-
Current tax charge for year	<b>6,833</b>	-

# British Dental Association

Notes forming part of the financial statements  
for the year ended 30 September 2018 (*continued*)

## 11 Tangible assets

Consolidated	Long leasehold properties £	Office fixtures and fittings £	Heritage assets £	IT equipment £	BDA Projects £	Total £
<i>Cost or valuation</i>						
At 1 October 2017	4,550,605	657,906	60,000	1,692,579	-	6,961,090
Additions	-	8,412	-	118,508	62,527	189,447
Disposals	-	(9,880)	-	-	-	(9,880)
At 30 September 2018	<b>4,550,605</b>	<b>656,438</b>	<b>60,000</b>	<b>1,811,087</b>	<b>62,527</b>	<b>7,140,657</b>
<i>Accumulated depreciation</i>						
At 1 October 2017	1,556,775	601,904	-	1,434,342	-	3,593,021
On disposals	-	(9,880)	-	-	-	(9,800)
Charge for the year	91,012	21,862	-	86,877	-	199,751
At 30 September 2018	<b>1,647,787</b>	<b>613,886</b>	<b>-</b>	<b>1,521,219</b>	<b>-</b>	<b>3,782,892</b>
<i>Net book value</i>						
At 30 September 2018	<b>2,902,818</b>	<b>42,552</b>	<b>60,000</b>	<b>289,868</b>	<b>62,527</b>	<b>3,357,765</b>
At 30 September 2017	2,993,830	56,002	60,000	258,237	-	3,368,069

In accordance with Financial Reporting Standard 102, the Association's subsidiary's collection of museum exhibits and other major items are recorded on the balance sheet at cost. The majority of these items were purchased or donated to the charity many years ago and as a result in the view of the directors the historic cost of these assets is immaterial to the Association.

The exhibits were valued for insurance purposes at £559,450 by Lyon and Turnbull, 33 Broughton Place, Edinburgh, EH1 3RR in December 2008.

# British Dental Association

Notes forming part of the financial statements  
for the year ended 30 September 2018 (*continued*)

## 11 Tangible assets (*continued*)

Association	Long leasehold properties £	Office fixtures and Fittings £	IT equipment £	BDA Projects £	Total £
<i>Cost or valuation</i>					
At 1 October 2017	4,550,605	249,158	1,692,578	-	6,492,341
Additions	-	-	118,508	62,527	181,035
Disposals	-	(9,880)	-	-	(9,880)
At 30 September 2018	<b>4,550,605</b>	<b>239,278</b>	<b>1,811,086</b>	<b>62,527</b>	<b>6,663,496</b>
<i>Accumulated depreciation</i>					
At 1 October 2017	1,556,775	212,992	1,434,342	-	3,204,109
Disposals	-	(9,880)	-	-	(9,880)
Charge for year	91,012	11,522	86,877	-	189,411
At 30 September 2018	<b>1,647,787</b>	<b>214,634</b>	<b>1,521,219</b>	<b>-</b>	<b>3,383,640</b>
<i>Net book value</i>					
At 30 September 2018	<b>2,902,818</b>	<b>24,644</b>	<b>289,867</b>	<b>62,527</b>	<b>3,279,856</b>
At 30 September 2017	2,993,830	36,166	258,236	-	3,288,232

## 12 Fixed asset investments

Consolidated	2018 £	2017 £
<i>Quoted investments</i>		
At 1 October	951,118	878,695
Additions	-	102,104
Disposals	-	(101,529)
Realised gains	-	5,819
Unrealised gains	22,851	66,029
At 30 September	<b>973,969</b>	951,118
Historic cost of investments	<b>735,400</b>	735,400

# British Dental Association

Notes forming part of the financial statements  
for the year ended 30 September 2018 (continued)

## 13 Stock

	Group 2018 £	Group 2017 £	Association 2018 £	Association 2017 £
Goods held for resale	50,446	46,303	50,446	46,303

There is no material difference between the replacement cost of stocks and the amounts stated above.

## 14 Debtors

	Group 2018 £	Group 2017 £	Association 2018 £	Association 2017 £
Trade debtors	101,454	90,532	101,454	90,532
Other debtors	37,785	51,873	37,618	49,054
BDA Benevolent Fund	14,863	4,834	14,863	4,834
Prepayments and accrued income	340,203	367,463	323,163	350,554
Amounts owed from BDA Trust Fund			667,131	-
	494,305	514,702	1,144,229	494,974

All amounts shown under debtors fall due for payment within one year.

## 15 Creditors: amounts falling due within one year

	Group 2018 £	Group 2017 £	Association 2018 £	Association 2017 £
Bank loan (secured - see note 16)	146,636	149,095	146,636	149,095
Trade creditors	177,075	182,465	177,075	182,465
Other creditors	457,738	559,461	457,738	559,461
Taxation and social security	181,726	183,382	181,726	183,382
Subscriptions paid in advance	2,626,628	2,771,074	2,626,628	2,771,074
Accruals and deferred income	689,625	772,827	666,786	745,986
Amounts owed to BDA Trust	-	-	-	151,129
	4,279,428	4,618,304	4,256,589	4,742,593

# British Dental Association

## Notes forming part of the financial statements for the year ended 30 September 2018 (continued)

### 16 Creditors: amounts falling due after more than one year

	Group 2018 £	Group 2017 £	Association 2018 £	Association 2017 £
Bank loan (secured)	778,817	923,040	778,817	923,040

The bank loan, provided by National Westminster Bank is repayable over 20 years by 76 quarterly instalments from March 2005 to December 2024. Interest is chargeable at 1.05% over the Bank of England base rate.

The bank loan is secured on the company's long leasehold building, and on all other assets of the Association. The net book value of the assets securitised against bank loan is shown in note 11.

#### Maturity of debt

	Group Bank loan 2018 £	Group Bank loan 2017 £	Association Bank loan 2018 £	Association Bank loan 2017 £
In less than one year	146,636	149,095	146,636	149,095
In more than one year but not more than two years	149,293	151,043	149,293	151,043
In more than two years but not more than five years	464,311	465,071	464,311	465,071
In more than five years	165,213	306,926	165,213	306,926
	778,817	923,040	778,817	923,040

# British Dental Association

Notes forming part of the financial statements  
for the year ended 30 September 2018 (continued)

## 17 Financial instruments

The Group's and Association's financial instruments may be analysed as follows:

	Group 2018 £'000	Group 2017 £'000
<b>Financial assets</b>		
Financial assets measured at fair value through statement of comprehensive income	-	-
Financial assets that are debt instruments measured at amortised cost	<u>4,889,511</u>	<u>5,371,439</u>
<b>Financial liabilities</b>		
Financial liabilities measured at fair value through statement of comprehensive income	-	-
Financial liabilities measured at amortised cost	<u>1,926,111</u>	<u>2,279,417</u>

Financial assets measured at amortised cost comprise cash, trade debtors, other debtors and accrued income.

Financial liabilities measured at amortised cost comprise bank loans, trade creditors, other creditors and accruals.

Information regarding the group's exposure to and management of credit risk, liquidity risk, market risk, cash flow and interest rate risk is included in the report of the directors.

## 18 Commitments under operating leases

As at 30 September 2018, the group had minimum lease payments under non-cancellable operating leases as set out below:

	Land and buildings 2018 £	Other 2018 £	Land and buildings 2017 £	Other 2017 £
Operating leases which expire:				
Within one year	127,775	56,641	82,293	68,489
Between two and five years	329,804	178,184	213,164	8,180
Over five years	<u>3,363,449</u>	<u>-</u>	<u>3,417,639</u>	<u>-</u>
Total	<u>3,821,028</u>	<u>234,825</u>	<u>3,713,096</u>	<u>76,669</u>



# British Dental Association

## Notes forming part of the financial statements for the year ended 30 September 2018 (continued)

### 19 Cash flows from operating activities

	2018 £	2017 £
Operating surplus/(deficit)	228,553	504,589
(Surplus)/loss on disposal of investments	-	(5,819)
Depreciation – fixed assets	199,751	188,155
(Increase)/decrease in stock	(4,143)	1,934
(Increase)/decrease in debtors	20,397	815,556
Increase/(decrease) in creditors	(336,416)	(21,689)
Pension scheme contributions paid in excess of pension charge	(164,250)	(111,575)
Interest receivable	(12,193)	(10,866)
Return on investments	(34,429)	(37,557)
Interest payable and similar charges	15,626	15,203
(Profit) from changes in fair value of investments	(22,851)	(66,029)
	<hr/>	<hr/>
Net cash outflow from operating activities	(109,954)	1,271,901
	<hr/>	<hr/>

### 20 Pensions

#### Defined benefit scheme

At 30 September 2018 the Association operated a defined benefit scheme in the UK. The scheme is now closed but remains open only for future accrual and all eligible staff have been offered membership of a new defined contribution scheme.

The scheme is funded with the assets being held by the Scheme separately from the assets of the Association. The pension costs are determined in accordance with the advice of a professional qualified actuary, Barnett Waddingham LLP.

The most recent comprehensive actuarial valuation of the Scheme was carried out as at 31 March 2017 where the contributions to be paid to the Scheme by the Association were agreed. Under the recovery plan, the Association has agreed to pay £34,983 per month, from 1 April 2018 to 31 March 2027, increasing annually at 3.70% on and from April 2019.

Under FRS102, the Scheme's liabilities are determined by projecting the expected benefit payments using the chosen assumptions and then discounting the resulting cashflows back to the Review Date. For this purpose, the Scheme's liabilities have been calculated by updating the valuation calculations carried out for the formal funding valuation as at 31 March 2017.

At the Review Date there was a deficit of £1,169,000. This compares to a deficit of £2,011,000 at the previous review date.

The fall in the Scheme's FRS102 deficit over the year is a combination of several factors. In particular, the rise in the corporate bond z-spread has led to a higher discount rate alongside a lower expectation for future inflation. These two factors lead to a lower value being placed on the liabilities. The change in demographic assumptions (updating the mortality projections model) has also reduced the estimated liabilities of the Scheme. The deficit contributions paid by the Company over the period and the positive investment returns over the year to the Review Date have also had a positive effect on the Scheme's assets.

Although FRS102 can be viewed as being fairly prescriptive about the principles to be used when selecting assumptions there is still a range of assumptions that could be considered acceptable under the standard. Even small alterations, for example to the discount rate, can have a significant effect of the results.

# British Dental Association

Notes forming part of the financial statements  
for the year ended 30 September 2018 *(continued)*

## 20 Pensions *(continued)*

### Amounts recognised in the balance sheet

	2018 £'000	2017 £'000
Fair value of plan assets	22,236	21,826
Present value of plan liabilities	(23,405)	(23,837)
	<hr/>	<hr/>
Scheme deficit	(1,169)	(2,011)
	<hr/>	<hr/>

### Reconciliation of defined benefit obligation

	2018 £'000	2017 £'000
Defined benefit obligation at the beginning of the period	23,837	25,408
Interest cost	684	642
Benefits paid	(534)	(449)
Actuarial (gain)	(582)	(1,764)
	<hr/>	<hr/>

### Defined benefit obligation at the end of the period

	23,405	23,837
	<hr/>	<hr/>
Fair value of assets at the beginning of the period	21,826	20,858
Expected return on assets (before any restriction)	628	529
Employer contributions	411	397
Benefits paid	(534)	(449)
Administration costs	(191)	(172)
Actuarial (loss) on assets	96	663
	<hr/>	<hr/>

### Fair value of assets at the end of the period

22,236	21,826
<hr/>	<hr/>

# British Dental Association

Notes forming part of the financial statements  
for the year ended 30 September 2018 (continued)

## 20 Pensions (continued)

	2018 £'000	2017 £'000
<i>Amounts recognised in the consolidated income statement are as follows:</i>		
<i>Included in staff costs and overheads:</i>		
Current service cost	-	-
Past service cost	-	-
	<hr/>	<hr/>
	-	-
	<hr/>	<hr/>
<i>Amounts included in other finance costs</i>		
Net interest cost	247	285
	<hr/>	<hr/>
<i>Analysis of actuarial loss recognised in other comprehensive income</i>		
Return on plan assets less interest	(96)	(663)
Experience gains and losses arising on the scheme liabilities	(31)	(279)
Changes in assumptions underlying the present value of the scheme liabilities	(551)	(1,485)
	<hr/>	<hr/>
	(678)	(2,427)
	<hr/>	<hr/>

# British Dental Association

## Notes forming part of the financial statements for the year ended 30 September 2018 (continued)

### 20 Pensions (continued)

The major assumptions at 30 September 2018 as used by the actuary were:

	30 September 2018	30 September 2017
Discount rate	2.95% pa	2.90% pa
Inflation assumption (RPI)	3.60% pa	3.65% pa
Inflation assumption (CPI)	2.60% pa	2.65% pa
Pension increases in payment (RPI)	3.60% pa	3.65% pa
Salary increases	3.80% pa	3.85% pa
Pension increases in deferment	CPI (except for those members who retain a salary-linked pension)	CPI (except for those members who retain a salary-linked pension)
Post-retirement mortality table	Males - 116% of S2NMa Females - 90% of S2 NFA	Males - 116% of S2NMa Females - 90% of S2 NFA
Post retirement mortality projection	CMI 2017 with a 1.25% pa long term rate of improvement	CMI 2017 with a 1.25% pa long term rate of improvement
Tax free cash	Members are assumed to take the maximum tax free cash possible	Members are assumed to take the maximum tax free cash possible

Under the mortality tables and projections adopted, the assumed future life expectancy at age 60 is as follows:

	30 September 2018 (years)	30 September 2017 (years)	30 September 2016 (years)
Male currently aged 40	28.8	28.9	29.0
Female currently aged 40	31.4	31.5	32.3
Male currently aged 60	27.3	27.5	27.2
Female currently aged 60	29.9	29.9	30.4

### Net pension assets

The major categories of assets as a proportion of total assets are as follows:

Asset category	30 September 2018	30 September 2017	30 September 2016
Equities	61%	61%	60%
Bonds	20%	20%	19%
Gilts	19%	19%	21%
Cash	0%	0%	0%

The actual return on the Scheme's assets net of expenses over the period to the review date was £724,000 (2017 - £1,193,000).

The assets do not include any investment in the BDA.

# British Dental Association

## Notes forming part of the financial statements for the year ended 30 September 2018 (continued)

### 21 Financial information for the British Dental Association

In accordance with the Companies Act 2006 the Association is exempt from the requirement to prepare a separate income and expenditure account. However in order to aid the users of the financial statements the following information has been disclosed:

	2018 £	2017 £
<b>Income</b>	<b>15,305,408</b>	<b>16,696,467</b>
Cost of sales	(3,322,918)	(4,388,276)
<b>Net income</b>	<b>11,982,490</b>	<b>12,308,191</b>
Meeting and sessional costs	(691,436)	(691,694)
Staff costs and overheads	(9,526,260)	(9,565,203)
Branch expenditure	(472,090)	(394,188)
Donations	(495,560)	(1,421,476)
<b>Operating surplus</b>	<b>797,144</b>	<b>235,630</b>
Interest receivable	12,169	10,854
Interest payable and similar charges	(15,626)	(15,203)
Movement on disposal of fixed asset	-	-
Other finance charges	(247,000)	(285,000)
<b>Surplus/(Deficit) on ordinary activities before taxation</b>	<b>546,687</b>	<b>(53,719)</b>
Taxation on (deficit) from ordinary activities	(6,833)	-
<b>Surplus/(Deficit) on ordinary activities after taxation</b>	<b>539,854</b>	<b>(53,719)</b>