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FORM AR27

Trade Union and Labour Relations (Consolidation) Act 1992

ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

Name of Employers' Association:

SNIPEF Glasgow & West of Scotland – Ayr and District Branch

Year ended:

31 December 2017

List No:

Head or Main Office:

C/o Galbraith Pritchards
20 Barns Street
AYR
KA7 1XA

Website address (if available)

Has the address changed during the year to which the return relates?

Yes

No

(Tick as appropriate)

General Secretary:

Galbraith Pritchards

Contact name for queries regarding the completion of this return:

Alistair Campbell

Telephone Number:

01292 264631

e-mail:

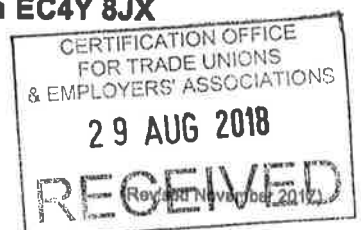
acampbell@gpca.co.uk

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.
Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 0330 109 3602

The address to which returns and other documents should be sent are:

For Employers' Associations based In England and Wales:
Certification Office for Trade Unions and Employers' Associations
Lower Ground Floor, Fleetbank House, 2-6 Salisbury Square, London EC4Y 8JX

For Employers' Associations based In Scotland:
Certification Office for Trade Unions and Employers' Associations
Melrose House, 69a George Street, Edinburgh EH2 2JG



RETURN OF MEMBERS

(see note 9)

NUMBER OF MEMBERS AT THE END OF THE YEAR				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (Including Channel Islands)	TOTALS
13				13

OFFICERS IN POST

(see note 10)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
NO CHANGES			

SNIEE - GLASGOW & WEST OF SCOTLAND - AYR & DISTRICT BRANCH

COMMITTEE MEMBERS

Mr C Johnstone	President	Johnston & Graham 21 Back Peebles Street AYR
Mr W Kennedy	Vice President	William Kennedy Plumbers Limited 7 Waggon Road AYR
Mr J Telfer		John P Telfer Limited 11 Holmston Road AYR
Mr W Turnbull		Hugh Turnbull & Sons 75 Connel Park NEW CUMNOCK

REVENUE ACCOUNT/GENERAL FUND

(see notes 11 to 16)

Previous Year		£	£
	INCOME		
1049	From Members Subscriptions, levies, etc		974
	Investment income Interest and dividends (gross) Bank interest (gross) Other (specify)		
1049	Other income Rents received Insurance commission Consultancy fees Publications/Seminars Miscellaneous receipts (specify)		974
1049	TOTAL INCOME		974
	EXPENDITURE		
120	Administrative expenses Remuneration and expenses of staff Occupancy costs Printing, Stationery, Post Telephones Legal and Professional fees Miscellaneous (specify)		120
120	Other charges Bank charges Depreciation Sums written off Affiliation fees Donations		120 81
130	Conference and meeting fees		
6	Expenses Miscellaneous (specify)		200
-	Taxation		-
382	TOTAL EXPENDITURE		401
667	Surplus/Deficit for year		573
5384	Amount of fund at beginning of year		6051
6051	Amount of fund at end of year		6624

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND
(see notes 17 to 18)

ACCOUNT 2		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
	Total Income		
Expenditure	Administrative expenses		
	Other expenditure (specify)		
	Total Expenditure		
Surplus (Deficit) for the year			
Amount of fund at beginning of year			
Amount of fund at the end of year (as Balance Sheet)			

ACCOUNT 3		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
	Total Income		
Expenditure	Administrative expenses		
	Other expenditure (specify)		
	Total Expenditure		
Surplus (Deficit) for the year			
Amount of fund at beginning of year			
Amount of fund at the end of year (as Balance Sheet)			

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 4		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
	Total Income		
Expenditure	Administrative expenses Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

ACCOUNT 5		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
	Total Income		
Expenditure	Administrative expenses Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 6		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
	Total Income		
Expenditure	Administrative expenses		
	Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

ACCOUNT 7		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
	Total Income		
Expenditure	Administrative expenses		
	Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

BALANCE SHEET AS AT 31 DECEMBER 2017

(see notes 19 and 20)

Previous Year		£	£
	Fixed Assets (as at page 11)		
	Investments (as per analysis on page 13)		
	Quoted (Market value £)		
	Unquoted		
	Total investments		
	Other Assets		
149	Sundry debtors		
6022	Cash at bank and in hand		6744
	Stocks of goods		
	Others (specify)		
	Total of other assets		
6171		TOTAL ASSETS	6744
		Fund (Account)	
		Fund (Account)	
		Fund (Account)	
		Revaluation Reserve	
	Liabilities		
	Loans		
	Bank overdraft		
	Tax payable		
120	Sundry creditors		120
	Accrued expenses		
	Provisions		
	Other liabilities		
120		TOTAL LIABILITIES	120
6051		TOTAL ASSETS	6624

ANALYSIS OF INVESTMENTS

(see note 22)

		Other Funds £
QUOTED	British Government & British Government Guaranteed Securities	
	British Municipal and County Securities	
	Other quoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Quoted Investments	
UNQUOTED	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
	Other unquoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Unquoted Investments	

* Market value of investments to be stated where these are different from the figures quoted in the balance sheet

ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS)

(see notes 23 to 25)

Does the association, or any constituent part of the association, have a controlling interest in any limited company?		YES	NO	X
If YES name the relevant companies:				
COMPANY NAME	COMPANY REGISTRATION NUMBER (if not registered in England & Wales, state where registered)			
INCORPORATED EMPLOYERS' ASSOCIATIONS				
Are the shares which are controlled by the association registered in the association's name		YES	NO	
If NO, please state the names of the persons in whom the shares controlled by the association are registered.				
COMPANY NAME	NAMES OF SHAREHOLDERS N/A			
UNINCORPORATED EMPLOYERS ASSOCIATIONS				
Are the shares which are controlled by the association registered in the names of the association's trustees?		YES	NO	
If NO, state the names of the persons in whom the shares controlled by the association are registered.				
COMPANY NAME	NAMES OF SHAREHOLDERS N/A			

SUMMARY SHEET

(see notes 26 to 35)

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME			
From Members	974		974
From Investments			
Other Income (including increases by revaluation of assets)			
Total Income	974		974
EXPENDITURE (including decreases by revaluation of assets)			
Total Expenditure	401		401
Funds at beginning of year (including reserves)	6051		6051
Funds at end of year (including reserves)	6624		6624
ASSETS			
Fixed Assets			
Investment Assets			
Other Assets			6744
		Total Assets	6744
LIABILITIES			
		Total Liabilities	120
NET ASSETS (Total Assets less Total Liabilities)			6624

NOTES TO THE ACCOUNTS

(see note 36)

All notes to the accounts must be entered on or attached to this part of the return.

A large, empty rectangular box with a thin black border, occupying the central portion of the page. It is intended for the user to enter or attach notes to the accounts.

ACCOUNTING POLICIES

(see notes 37 and 38)

SIGNATURES TO THE ANNUAL RETURN

(see notes 39 and 40)

including the accounts and balance sheet contained in the return.

Secretary's Signature: <u>Galbraith Pritchards</u> Name: GALBRAITH PRITCHARDS Date: 29 APRIL 2018	Chairman's Signature: <u>[Signature]</u> (or other official whose position should be stated) Name: C JOHNSTON – PRESIDENT Date: 29 APRIL 2018
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CHECK LIST

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES	X	NO	
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES	X	NO	
HAS THE RETURN BEEN SIGNED? (see Note 38)	YES	X	NO	
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES	X	NO	
IS A RULE BOOK ENCLOSED? (see Note 40)	YES	X	NO	
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES	X	NO	

AUDITOR'S REPORT

(see notes 42 to 47)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?
(See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

YES/~~NO~~

If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
- (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
 - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
 - (c) whether the accounts to which the report relates agree with the accounting records?
- (See section 36(3) of the 1992 Act, set out in note 43)

YES/~~NO~~

If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
- (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
 - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.
- (See section 36(4) of the 1992 Act set out in note 43)

YES/~~NO~~

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.
(See note 45)

AUDITOR'S REPORT (continued)

INDEPENDENT AUDITORS REPORT TO THE MEMBERS OF SNIPEF GLASGOW AND WEST OF SCOTLAND - AYR & DISTRICT BRANCH

We have audited the accounts contained within the annual return of the SNIPEF Glasgow and West of Scotland - Ayr & District Branch for the year ended 31 December 2017.

The audit was undertaken in accordance with the requirements of the Trade Union and Labour Relations (Consolidation) Act 1992 (as amended).

In our opinion the financial statements give a true and fair view of the state of the Employers Association's affairs as at 31 December 2018 and of its surplus for the year.

Signature(s) of auditor or auditors:	<i>Galbraith Pritchards</i>	
Name(s):	GALBRAITH PRITCHARDS	
Profession(s) or Calling(s):	CHARTERED ACCOUNTANTS	
Address(es):	20 BARNES STREET AYR KA7 1XA	
Date:	29 APRIL 2018	
Contact name and telephone number:	ALISTAIR CAMPBELL -- 01292 264631	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.