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FORM AR27

Trade Union and Labour Relations (Consolidation) Act 1992

ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

Name of Employers' Association:

SNIPEF GLASGOW & WEST OF SCOTLAND
KILMARNOCK BRANCH

Year ended:

31ST DECEMBER 2017

List No:

Head or Main Office:

ANDREW MCROBERTS
66 IRVINE ROAD
KILMARNOCK
KA1 2JS

Website address (if available)

Has the address changed during
the
year to which the return relates?

Yes

No

(Tick as appropriate)

General Secretary:

LEONNA KING

Contact name for queries
regarding
the completion of this return:

ANDREW MCROBERTS

Telephone Number:

07957844760

e-mail:

snipefkilmarnock@gmail.com

**PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.
Any difficulties or problems in the completion of this return should be directed to the
Certification Office as below or by telephone to: 0330 109 3602**

The address to which returns and other documents should be sent are:

**For Employers' Associations based in England and Wales:
Certification Office for Trade Unions and Employers' Associations
Lower Ground Floor, Fleetbank House, 2-6 Sallsbury Square, London EC4Y 8JX**

For Employers' Associations based in Scotland:



OFFICE BEARERS – 2017

President: Andrew McRoberts, 66 Irvine Road,
Kilmarnock, KA1 2JS.

Vice-President: David Osborne 38 Harling Drive
Troon KA10 6NG

Immediate Past President: George Young, 29 Ardrossan Road,
Seamill, West Kilbride, KA23 9NA.

Secretary: Leonna King, Stewarton

**Certification Office for Trade Unions and Employers' Associations
Melrose House, 69a George Street, Edinburgh EH2 2JG**

(Revised November 2017)

RETURN OF MEMBERS

(see note 9)

NUMBER OF MEMBERS AT THE END OF THE YEAR				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
26				26

OFFICERS IN POST

(see note 10)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

CHANGE OF OFFICERS

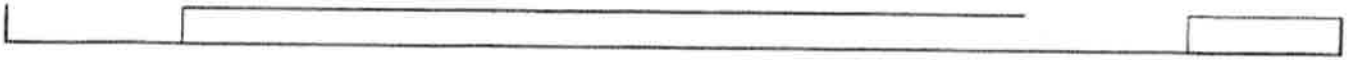
Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
Secretary	Matthew Miller	Leonna King	31.03.2017

REVENUE ACCOUNT/GENERAL FUND

(see notes 11 to 16)

Previous Year		£	£
	INCOME		
	From Members Subscriptions, levies, etc	1968.44	
	Investment income Interest and dividends (gross)	16.38	
	Bank interest (gross)		
	Other (specify) Refund Bank Charges	88.71	
	Other income Rents received		
	Insurance commission		
	Consultancy fees		
	Publications/Seminars		
	Miscellaneous receipts (specify)-Dinner	600.00	
			2681
	TOTAL INCOME		2673.23
	EXPENDITURE		
	Administrative expenses		
	Remuneration and expenses of staff	600.00	
	Occupancy costs		
	Printing, Stationery, Post	46.00	
	Telephones		
	Legal and Professional fees		
	Miscellaneous (specify)		
			646.00
	Other charges		
	Bank charges	7.93	
	Depreciation		
	Sums written off		
	Affiliation fees		
	Donations – Wreath	33.00	
	Conference and meeting fees	202.10	
	Expenses		
	Miscellaneous (specify)- Dinners	1324.54	
			1567.57
	Taxation		
	TOTAL EXPENDITURE		2213.57
	Surplus/Deficit for year		2221
	Amount of fund at beginning of year		459.66
	Amount of fund at end of year		1832.81
			2292.47



ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND
(see notes 17 to 18)

ACCOUNT 2		Fund Account	
Name of account:		£	£
Income			
	From members		
	Investment income		
	Other income (specify)		
	Total Income		
Expenditure			
	Administrative expenses		
	Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

ACCOUNT 3		Fund Account	
Name of account:		£	£
Income			
	From members		
	Investment income		
	Other income (specify)		
	Total Income		
Expenditure			
	Administrative expenses		
	Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 4		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
	Total Income		
Expenditure	Administrative expenses		
	Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
Amount of fund at beginning of year			
Amount of fund at the end of year (as Balance Sheet)			

ACCOUNT 5		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
	Total Income		
Expenditure	Administrative expenses		
	Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
Amount of fund at beginning of year			
Amount of fund at the end of year (as Balance Sheet)			

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 6		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
	Total Income		
Expenditure	Administrative expenses Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

ACCOUNT 7		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
	Total Income		
Expenditure	Administrative expenses Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

BALANCE SHEET AS AT [31st December 2017]
 (see notes 19 and 20)

Previous Year	£	£
Fixed Assets (as at page 11)		
Investments (as per analysis on page 13)		
Quoted (Market value £)		
Unquoted		
Total Investments		
Other Assets		
Sundry debtors		
Cash at bank and in hand	2292.47	
Stocks of goods		
Others (specify)		
Total of other		
assets		
	TOTAL ASSETS	2292.47
	Fund (Account)	
	Fund (Account)	
	Fund (Account)	
	Revaluation Reserve	
Liabilities		
Loans		
Bank overdraft		
Tax payable		
Sundry creditors		
Accrued expenses		
Provisions		
Other liabilities		
	TOTAL LIABILITIES	
	TOTAL ASSETS	2292.47

FIXED ASSETS ACCOUNT

(see note 21)

	Land & Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total
	£	£	£	£
COST OR VALUATION				
At start of period				
 Additions during period				
 Less: Disposals during period				
 Less: DEPRECIATION:				
 Total to end of period				
 BOOK AMOUNT at end of period				
 Freehold				
 Leasehold (50 or more years unexpired)				
 Leasehold (less than 50 years unexpired)				
 AS BALANCE SHEET				

ANALYSIS OF INVESTMENTS

(see note 22)

		Other Funds £
QUOTED	British Government & British Government Guaranteed Securities	
	British Municipal and County Securities	
	Other quoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Quoted Investments	
UNQUOTED	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
	Other unquoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Unquoted Investments	0.00

* Market value of investments to be stated where these are different from the figures quoted in the balance sheet

ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS)

(see notes 23 to 25)

Does the association, or any constituent part of the association, have a controlling interest in any limited company?		YES	NO
If YES name the relevant companies:			
COMPANY NAME	COMPANY REGISTRATION NUMBER (if not registered in England & Wales, state where registered)		
INCORPORATED EMPLOYERS' ASSOCIATIONS			
Are the shares which are controlled by the association registered in the association's name		YES	NO
If NO, please state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		
UNINCORPORATED EMPLOYERS ASSOCIATIONS			
Are the shares which are controlled by the association registered in the names of the association's trustees?		YES	NO
If NO, state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		

SUMMARY SHEET

(see notes 26 to 35)

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME			
From Members	2577 2568.14		2577 2568.14
From Investments			
Other Income (including increases by revaluation of assets)	4 105.19		4 105.19
Total Income	2681 2673.23		2681 2683.23
EXPENDITURE (including decreases by revaluation of assets)			
Total Expenditure	2222 2243.57		2222 2243.57
Funds at beginning of year (including reserves)	1832.81		1832.81
Funds at end of year (including reserves)	2292.47		2292.47
ASSETS			
Fixed Assets			0.00
Investment Assets			0.00
Other Assets			2292.47
		Total Assets	2292.47
LIABILITIES			
		Total Liabilities	0.00
NET ASSETS (Total Assets less Total Liabilities)			2292.47

NOTES TO THE ACCOUNTS

(see note 36)

All notes to the accounts must be entered on or attached to this part of the return.

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for the user to enter or attach notes to the accounts.

ACCOUNTING POLICIES

(see notes 37 and 38)

SIGNATURES TO THE ANNUAL RETURN

(see notes 39 and 40)

Including the accounts and balance sheet contained in the return.

Secretary's Signature: <u><i>Leanna King</i></u> Name: <u>LEANNA KING</u> Date: <u>8/5/15</u>	Chairman's Signature: <u><i>A. McRoberts</i></u> (or other official whose position should be stated) Name: <u>A. McRoberts</u> Date: <u>8/5/15</u>
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CHECK LIST

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES	x	NO	
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES	x	NO	
HAS THE RETURN BEEN SIGNED? (see Note 38)	YES	x	NO	
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES	x	NO	
IS A RULE BOOK ENCLOSED? (see Note 40)	YES	x	NO	
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES	x	NO	

AUDITOR'S REPORT

(see notes 42 to 47)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?
(See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

YES

If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
- (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
 - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
 - (c) whether the accounts to which the report relates agree with the accounting records?
- (See section 36(3) of the 1992 Act, set out in note 43)

YES

If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
- (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
 - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.
- (See section 36(4) of the 1992 Act set out in note 43)

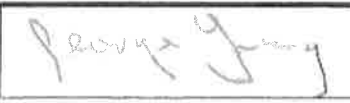

YES

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.
(See note 45)

AUDITOR'S REPORT (continued)

These Accounts represent a true and fair view of the financial position of the Kilmarnock Branch of the Snipef Glasgow and West of Scotland Association as at the 31st December 2017.

Signature(s) of auditor or auditors:		
Name(s):	GEORGE YOUNG	ALEX WALDRON
Profession(s) or Calling(s):	PLUMBER	PLUMBER
Address(es):	31 SNOWDON TERR. SEAMILL	69 REDSTONE AVE KILWINNING
Date:	8 5 18	8/5/18
Contact name and telephone number:	07979522008	07917585959

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany