

**Authorisations given pursuant to section 6, for the purposes of section 5(2) and section 5(4), of the Legal Aid, Sentencing and Punishment of Offenders Act 2012, in relation functions of the Lord Chancellor and the Director under the Criminal Legal Aid (Contribution Orders) Regulations 2013 (SI2013/483)**

<b>Criminal Legal Aid (Contribution Orders) Regulations 2013</b>			
<b>Regulation</b>	<b>Function</b>	<b>Who exercises the function in the Regulations</b>	<b>Who is authorised to exercise the function in practice</b>
4(1)(a) (Resources to be treated as the individual's resources)	Calculating financial resources	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service A collection and enforcement agency with whom the Lord Chancellor has an arrangement under section 2(1) of the Act
4(2) (Resources to be treated as the individual's resources)	Assessing and estimating the value of maintenance or financial resources made available to an individual	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service A collection and enforcement agency with whom the Lord Chancellor has an arrangement under section 2(1) of the Act
7(1) (Documentary evidence of financial resources)	Requiring and receiving documentary evidence	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service A collection and enforcement agency with whom the Lord Chancellor has

			an arrangement under section 2(1) of the Act
7(3) (Documentary evidence of financial resources)	Requiring an individual to provide documentary evidence within seven days or agreeing an alternative period	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service A debt recovery agency with whom the Lord Chancellor has an arrangement under section 2(1) of the Act
7(4) (Documentary evidence of financial resources)	Requiring an individual to provide further information and documentary evidence within 14 days or agreeing an alternative period	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service A collection and enforcement agency with whom the Lord Chancellor has an arrangement under section 2(1) of the Act
8 (Assessment by the Director of income and liability to make a payment)	Assessing an individual's income, and notifying the individual	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service
9 (Individuals not liable to make a payment)	Notifying an individual who is under 18 or in receipt of a qualifying benefit that they are not liable to make a payment	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service
10 (Calculation of gross annual income)	Calculating an individual's gross annual income and notifying the individual is they are not liable to make payment out of income	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service

11 (Calculation of disposable annual income)	Calculating an individual's disposable annual income	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service
12 (Determination by the Director of liability to make a payment out of income)	Making a determination, issuing an income contribution order and notifying the individual	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service
13 (Determination by the Director of liability to make a payment out of income: income evidence sanction)	Making a determination, issuing an income contribution order and notifying the individual	The Director of Legal Aid Casework	The Legal Aid Agency
14 (Exemption from the final payment under an income contribution order)	Deciding whether a deduction should be made to the amount for which an individual is liable	The Director of Legal Aid Casework	The Legal Aid Agency A collection and enforcement agency with whom the Lord Chancellor has an arrangement under section 2(1) of the Act
16(1)(c) and (e) (Income contribution order: general)	Producing the income contribution order and making agreement in relation to the date of payment and the payment of interest	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service
17 (Change in financial circumstances: income)	Receiving notification of a change in circumstances and documentary evidence	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service A collection and enforcement agency with whom the Lord Chancellor has an arrangement under section 2(1) of the Act

18 (Reassessment by the Director of income and liability to make a payment)	Reassessing the individual's income	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service A collection and enforcement agency with whom the Lord Chancellor has an arrangement under section 2(1) of the Act
19 (Determination by the Director of liability to make a payment following reassessment of income)	Making a determination, notifying the individual and issuing an income contribution order	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service
20 (Withdrawal by the Director of a determination of liability to make a payment following reassessment of income)	Withdrawing a determination	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service
21 (Variation by the Director of liability to make a payment following reassessment of income)	Varying a determination and amending an income contribution order	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service
22 (Liability to overdue payments under an income contribution order following	Notifying an individual and adjusting the amount of payment	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service

reassessment of income)			
23 (Determination by the Director of liability to make an additional payment following reassessment of income)	Making a determination and notifying the individual	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service
25 (Assessment of the cost of representation on the conclusion of the proceedings)	Calculating the cost of representation	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service A collection and enforcement agency with whom the Lord Chancellor has an arrangement under section 2(1) of the Act
27 (Assessment by the Director of capital and liability to make a payment)	Assessing an individual's capital	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service A collection and enforcement agency with whom the Lord Chancellor has an arrangement under section 2(1) of the Act
28 (Calculation of disposable specified capital)	Calculating an individual's disposable specified capital	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service A collection and enforcement agency with whom the Lord Chancellor has an arrangement under section 2(1) of the Act

29 (Determination by the Director of liability to make a payment out of disposable specified capital)	Making a determination that an individual is liable to make a payment and issuing a capital contribution order	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service A collection and enforcement agency with whom the Lord Chancellor has an arrangement under section 2(1) of the Act
30 (Determination by the Director of liability to make a payment out of unspecified capital)	Making a determination that an individual is liable to make a payment and issuing a capital contribution order	The Director of Legal Aid Casework	The Legal Aid Agency
31 (Determination by the Director of liability to make a payment out of capital: capital evidence sanction)	Making a determination that an individual is liable to make a payment and issuing a capital contribution order	The Director of Legal Aid Casework	The Legal Aid Agency A collection and enforcement agency with whom the Lord Chancellor has an arrangement under section 2(1) of the Act
32(1) (Capital contribution order: general)	Producing the capital contribution order and making agreement in relation to interest on an overdue payment	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service
33(1)(a) (Payments under an income contribution order following the conclusion of proceedings)	Notifying an individual	The Director of Legal Aid Casework	The Legal Aid Agency A collection and enforcement agency with whom the Lord Chancellor has an arrangement under section 2(1) of the Act

33(1)(b) (Payments under an income contribution order following the conclusion of proceedings)	Withdrawing a determination and where relevant, notifying the individual of liability to any overdue payments	The Director of Legal Aid Casework	The Legal Aid Agency A collection and enforcement agency with whom the Lord Chancellor has an arrangement under section 2(1) of the Act
33(2) (Payments under an income contribution order following the conclusion of proceedings)	Notifying the individual that they remain liable to payment	The Director of Legal Aid Casework	The Legal Aid Agency A collection and enforcement agency with whom the Lord Chancellor has an arrangement under section 2(1) of the Act
34 (Change in financial circumstances: capital)	Receiving notification and documentary evidence	The Director of Legal Aid Casework	The Legal Aid Agency A collection and enforcement agency with whom the Lord Chancellor has an arrangement under section 2(1) of the Act
35 (Reassessment by the Director of capital and liability to make a payment)	Reassessing the individuals capital	The Director of Legal Aid Casework	The Legal Aid Agency A collection and enforcement agency with whom the Lord Chancellor has an arrangement under section 2(1) of the Act
36 (Determination by the Director of liability to make a payment following reassessment of capital)	Making a determination, withdrawing a determination, vary a determination and amending a capital contribution order	The Director of Legal Aid Casework	The Legal Aid Agency A collection and enforcement agency with whom the Lord Chancellor has an arrangement under section 2(1) of the Act

38 (Deprivation etc of resources)	Treating certain financial resources as part of an individual's financial resources	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service A collection and enforcement agency with whom the Lord Chancellor has an arrangement under section 2(1) of the Act
39 (Review of a determination)	Receiving an application for a review, considering a review and confirming, withdrawing or varying a determination	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service A collection and enforcement agency with whom the Lord Chancellor has an arrangement under section 2(1) of the Act
39(2) (Review of a determination)	Specifying a form	The Lord Chancellor	The Legal Aid Agency
42(1) (Determination by the Director of liability to make a payment)	Calculating an individual's gross and disposable annual income and notifying the individual	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service
42(2) & (3) (Determination by the Director of liability to make a payment)	Making a determination and issuing a contribution order	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service
44 (Determination by the Director of liability to make a payment following reassessment)	Making and withdrawing a determination	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service



Schedule	Calculating the relevant sum	The Director of Legal Aid Casework	The Legal Aid Agency HM Courts & Tribunals Service
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