

Undertaking given by Signature to the Office of Qualifications and Examinations Regulation (Ofqual) in accordance with Condition B8 of the General Conditions of Recognition, June 2016 (The Conditions).

Undertaking:

In the context of:

The Ofqual “Centre Controls Audit 2018” of Signature and;

An admission that Signature failed to comply with C1.1(a) and A6.2, in that Signature failed to:

- i. Ensure that the arrangements which it established with third parties (Centres) enabled it to develop, deliver and award qualifications in accordance with its Conditions of Recognition, and
- ii. Ensure that where the risk of the occurrence of any incident which could have an Adverse Effect has been identified, to ensure that it takes all reasonable steps to –
 - (a) prevent the incident from occurring or, where it cannot be prevented, reduce the risk of that incident occurring as far as is possible, and
 - (b) prevent any Adverse Effect that the incident could have were it to occur or, where it cannot be prevented, mitigate that Adverse Effect as far as possible.

With a view to securing compliance Conditions C1.1(a) and A6.2 generally and on an ongoing basis, Signature undertakes to:

1. On or before 30 September 2018, revise its centre approval process to address the issues identified in the audit report of 1 June 2018.
2. On or before 30 September 2018, implement its revised centre approval process for new applications for Centre and qualification approval.
3. On or before 31 March 2019, ensure that all Centres have followed the revised approval process and in particular that:
 - i. Signature has verified the information provided by Centres to ensure that they have the necessary capability and capacity to set and/or deliver regulated qualifications;
 - ii. Signature has carried out financial checks on all centres.

With a view to assuring Ofqual that it has complied with this Undertaking, Signature will:

4. On or before 14 April 2019, provide to Ofqual a Statement of Assurance signed by the Chair of its Governing Body and the Responsible Officer, confirming that it has completed the actions set out in this Undertaking.

In giving this Undertaking, I acknowledge on behalf of Signature that:

- 1) Ofqual may publish this Undertaking; and
- 2) Ofqual may take enforcement action in respect of any failure to comply with an Undertaking given to it which may include the issue of a Direction, the imposition of a fine, costs or other such action as it deems appropriate.

Ofqual maintains a signed copy of the undertaking