



	<p>Sept 17 item 10, WCC to collate the contact details of all the HA's who wish to be involved in a Working Group on asset data requirements. Details to be sent directly to Douglas Young. – This was not completed as there was some confusion over why this action was allocated to a member of the Subgroup in their absence.</p> <p><b>Action</b> - HS2 Ltd will send Douglas Young's email address to the Highway Sub Group asking all Highway Authorities that want to take part in a working sub group for the Highway Asset data requirements to contact Douglas.</p> <p>Nov 16 / Dec 16 / July 17 item 6/2 Rainbow maps – not completed, apologies were put forward by HS2 for the delay due to resourcing issues.</p> <p><b>Action</b> – HS2 Ltd is to produce a list of all Highway Authorities that have Rainbow maps, and share the list and Rainbow maps with the Highway Sub Group. It was raised that it would be useful if the dates when actions are completed could be added to the action log.</p> <p><b>Action</b> – HS2 Ltd to add this to the next action log.</p>	<p>HS2 Ltd Highway Authorities</p> <p>HS2 Ltd</p> <p>HS2 Ltd</p>
3.	<p><b>Schedule 26 permits for lorry environmental restrictions</b></p> <p>HS2 Ltd feedback to the Subgroup, the idea of virtual permits needs to be discussed with the Police as they will be the enforcing authority. It was pointed out that discussions are taking place between HS2 and the Police: Highway Authorities agreed that they would want individual agreements in place regarding Schedule 26 Permits.</p> <p><b>Action</b> – HS2 to discuss virtual permits with the Police to get their feedback, and to provide an update at the next HSG meeting.</p> <p><b>Action</b> – Highway Authorities are to start thinking and discussing what Local individual agreements they might want in place regarding Schedule 26 Permits.</p>	<p>HS2 Ltd</p> <p>Highway Authorities</p>
4.	<p><b>Highway Condition Surveys</b></p> <p>HS2 Ltd gave an update on highway condition surveys, providing a high level indicative draft timetable (see presentation slides).</p> <p>All contracts have been put out to tender except SCRIM: a couple have been returned. All highway Authorities will be contacted regarding proposed dates and times of video surveys in due course. Required Schedule 4 applications have been prepared and will be submitted once survey contractors are on board and have agreed the details.</p> <p>Time constraint concerns were raised regarding Schedule 4 submissions for works required in Jan / Feb of 2018. It was noted that any works that required consent were being pushed to the back of the programme to help mitigate this.</p> <p>The scope of these surveys will be B roads and below on routes identified within the Environmental Statement, but there is scope within the contracts to include A roads if it is deemed appropriate after further assessments.</p> <p><b>Action</b> – Highway Authorities should make specific requests to HS2, in writing, if they feel that an A road or part of A road needs to have a survey carried out, including arguments and/or evidence that shows the need for a survey.</p>	<p>Highway Authorities</p>
5.	<p><b>Road Safety Fund and Schedule 25 guidance update.</b></p> <p>Ministers have not yet made an announcement on the Road Safety Fund.</p> <p>The Schedule 25 update has been provided via email to the Highway Sub Group.</p> <p><b>Action</b> – HS2 Ltd to provide an update on the Road Safety Fund at the next HSG meeting once an announcement has been made.</p>	<p>HS2 Ltd</p>

6.	<p><b>TLG Meeting feedback</b></p> <p>Warwickshire County Council raised issues regarding Area Central representation and information provided by them at their TLGs; and Hertfordshire raised a point about schedule 4 submissions being submitted late.</p> <p><b>Action</b> – HS2 Ltd to feed back to the Area Central team at HS2, and will provide an update at the next Highway Subgroup meeting.</p>	HS2 Ltd
7.	<p><b>Lorry Route Approvals</b></p> <p>HS2 Ltd gave an update: pre-application discussions will take place with the relevant qualifying planning/highway authority, and it is at their discretion whether to consult neighbouring affected Highway Authorities. HS2 cannot make a commitment to speak with every Highway Authority that is affected by a Lorry Route approval application.</p> <p>It was asked that if proposed traffic flows are higher than the ES predictions what would happen?</p> <p>A new ES assessment would be carried out to check that no new significant adverse environmental affect would be triggered: this assessment would not be available to Planning/Highway Authorities – HS2 would simply assert the result.</p> <p><b>Action</b> – HS2 Ltd will add this to the agenda for the next HSG meeting.</p> <p>It was noted that Sat Navs will not be used by drivers in lorries on HS2 construction activities, and that it will be down to the contractor to brief drivers on the correct route they are to take.</p>	HS2 Ltd
8.	<p><b>Technical Standards, Guidance notes &amp; consent / approval forms updates</b></p> <p>HS2 Ltd provided a presentation update to the Subgroup (see presentation slides).</p> <p><b>Action</b> – the updated Highway Boundary Considerations guidance note and comments sheet will be circulated by HS2 Ltd, together with the updated Bridge Maintenance Demarcation Lines guidance note.</p>	HS2 Ltd
9.	<p><b>HS2 Enforcement and complaints handling procedure (presentation)</b></p> <p>HS2 Enforcement was covered in the June 16 HSG meeting: the Subgroup was advised to revisit those minutes before raising questions or concerns.</p> <p>HS2 Ltd provided a presentation on the complaints handling procedure (see presentation slides).</p> <p>The complaints Helpdesk number can be advertised and shared with all parties, including the Police.</p> <p>The Helpdesk will have 24-hr emergency contact details for all HS2 sites.</p>	
10.	<p><b>Notification for vehicle removals form (Schedule 25)</b></p> <p>An update was provided (see presentation slides), and a proposed form has been circulated to the HSG.</p> <p><b>Action</b> – Highway Authorities are to provide comments / feedback to HS2 by the end of Friday the 24/11/17.</p>	Highway Authorities
11.	<p><b>Temporary direction signs presentation</b></p> <p>HS2 Ltd gave a presentation and updated the Subgroup (see presentation slides). All HS2 compounds/sites should be branded HS2 with the appropriate HS2 Signage.</p>	

	<p>It was noted that care had to be taken to distinguish between HS2 compounds that require this branding and HS2 work sites that don't. Eg a trial hole being dug within the public highway for one day does not require HS2 branding.</p> <p>If Highway Authorities believe that a HS2 compound has not displayed or is not displaying the correct HS2 Signage, they are advised to take photos and gather evidence and provide as much information possible to HS2 Ltd, so that this can be investigated and the situation corrected if needed.</p>	
<p>12</p>	<p><b>Forward Plan</b></p> <p>Matters raised and currently on the forward plan are:</p> <ul style="list-style-type: none"> <li>• Technical Standards / Guidance Notes / Forms.</li> <li>• Road Safety Fund.</li> <li>• Annual Review of the operation of the RTMP, to be included on the agenda for Feb / Mar.</li> <li>• Winter Plan Meeting to be held early 2018.</li> </ul>	
<p>13.</p>	<p><b>Any Other Business</b></p> <p>HS2 Ltd will circulate an updated version of the HS2 Highways Documents tracker.</p> <p>Dates of the next two meetings are:</p> <ol style="list-style-type: none"> <li>1. 10/01/2018 at the HS2 Snow Hill offices in Birmingham.</li> <li>2. 21/03/2018 in London – Venue to be confirmed.</li> </ol>	<p>HS2 Ltd</p>