



Ministry  
of Defence

**Defence Business Services**

Secretariat Team  
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Ref: FOI2018/13817

E-mail: DBSRES-Secretariat@mod.gov.uk

27 November 2018

Dear,

Thank you for your email of 2 November 2018 requesting the following information:

*"Please tell me the total cost to issue a single ACSM 11, i.e. the sum of the cost to produce the medal and ribbon and how much it costs to process and issue the award following a successful application?"*

*Your reply can be via email or post."*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the Ministry of Defence and I can confirm that all the information in scope of your request is held.

It costs £83 to produce, process and issue the ACSM 11 medal with clasp, ribbon and rosette, and you may find it useful to know that it costs £72.80 to produce, process and issue the ACSM 11 medal with ribbon only.

If you have any queries regarding the content of this letter, please contact this office in the first instance.

If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.gov.uk). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate

your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely,

Defence Business Services (Secretariat)