



Department
for Education

Education Data Division - Request for Change Form for CBDS

Section 1 - Details of Change

(To be completed by the RFC Originator / CBDS Administrator)

Project / Service: Early Years Census	Type of Change: Data item - Valid values	RFC 1053
Name and team/company of RFC Originator: Kirsty Knox, DDU, EDD		
Originator Contact No: 01325 340432	Originator email address: Kirsty.knox@education.gov.uk	
Date RFC Raised: 18/10/18	Date change required: For Early Years Census 2019	
Priority: 2	1 = Top - Ministerial or legislative requirement 2 = High - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers 3 = Medium - Customer requirement, marginal net benefit 4 = Low - Nice to have, net cost, does not affect functionality, cosmetic change	
EDD Contact: Kirsty Knox		
Change Title: Ofsted URN		

Data item / Rule Number:

N00253 <OFSTEDURN>

Description of change:

Change valid value of Ofsted URN to accept both 6 and 7 digit URN.

Ofsted URN should comply with one of the standard formats - EY9999999, EY9999999 OR 9999999, 9999999

Reason for change (including benefits):

Due to recent changes, all providers registered after 29/07/2018 will have a seven digit Ofsted URN

Currently, the 2019 EY Census validation will query records which do not adhere to EY9999999 or 9999999.

Impact of not doing the change:

Any instance of a 7 digit Ofsted URN would not be recognised and trigger validation errors.

ISB view of the proposed change:

Data item relationship: Yes No Not known

Impact assessment to be undertaken by:

N/A – for information only

Date consulted:

N/A

Response requested by:

N/A

Section 2 - Impact Analysis

(To be completed by Impact Assessors)

Software Suppliers' Summary of Impact Assessment: comments have been received from suppliers.

DfE Internal Colleagues' Summary of Impact Assessment:	
Alternative Solutions / Workarounds (if appropriate):	
Estimated Cost of Change:	
Impact Assessed by (name): Date:	
<p>Section 3 - Outcome / Decision (To be completed CBDS administrator)</p>	
Review Meeting: CBDS Sign off	
Attendees: Kirsty Knox, Phil Dent	Date of Review Meeting: 18 October 2018
Brief Summary of Discussion:	
Signed off RFC – need to allow for new format of Ofsted URNs to be submitted.	
Accept / Reject: Accept	Deferred to:
Type of Funding:	Fund Holder Agreement:
If Defer, provide details:	
If Accept, provide details:	
Updated valid values in the October 2018 CBDS	
If Reject, provide details:	

