



Ministry
of Defence

Army Secretariat
Army Headquarters
IDL 24 Blenheim Building
Marlborough Lines
Andover
Hampshire, SP11 8HJ
United Kingdom

Ref: FOI2018/10662/03/13

E-mail: ArmySec-Group@mod.gov.uk

Website: www.army.mod.uk

XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX

8 November 2018

Dear XXXXXXXX,

Thank you for your email 15 August in which you requested the following information:

1. The number of staff currently employed in all grades and occupations at the Military Corrective Training Centre in Colchester, Essex on or around the date of July 2018. If possible please provide a breakdown with categories I.e health staff, admin staff etc.

2. The number of staff employed specifically as prison wardens at the aforementioned establishment on or around the date of July 2018.

3. The approximate total staffing costs per year for the Military Corrective Training centre in Colchester, Essex.

I am treating your correspondence as a request for information under the Freedom of Information Act (FOIA) 2000.

I apologise for the delay in responding, but a search for the information has now been completed within the Ministry of Defence, and I can confirm that some information in scope of your request is held and can be found below.

Section 40(2) of the FOIA has been applied to information requested in part one of your request, in order to protect personal information as governed by the Data Protection Act 1998. Section 40 is an absolute exemption and there is therefore no requirement to consider the public interest in making a decision to withhold the information. The figures have been rounded to 10 to limit disclosure and ensure confidentiality.

The figures below, are single service estimates and are not official statistics produced by Defence Statistics. They have been calculated from July 2018 pay records, which may include personnel away from the unit for varying reasons, such as leave, courses and training. The figures do not necessarily reflect the total number of staff employed at Military Corrective Training centre (MCTC) in July 2018, or the total workforce requirement.

Part one

There were around 160 civilian and military personnel employed at the Military Corrective Training Centre in Colchester, Essex on or around July 2018. This figure represents approximately 120

Army personnel, 10 Royal Navy or Royal Marines, 10 Royal Air Force and 20 Civil Servants. A list of roles is attached at Annex A.

Part two

There are no MCTC staff employed as prison wardens.

Part three

Due to fluctuations in the workforce requirements of MCTC throughout the year, information in scope of part three of your request is not held.

Under Section 16 (Help and Advice), I can advise that;

- A breakdown of the different roles personnel were employed in in July 2018 is attached. Please note that there are known data quality issues with this information and that a listed role may not reflect the current role being filled at MCTC. Any further breakdown MCTC staffing information is likely to be exempt from release under section 40 (Personal Information) of the Freedom of Information Act.
- MCTC is an establishment that provides corrective training for those servicemen and women sentenced to periods of detention; it is not a prison. Staff may be employed as Security, amongst other functions, as outlined in the attachment.
- The total staffing cost for July 2018 was approximately £704,600.00. This relates to salary, National Insurance and pension contributions only. Non-pay related staffing costs, such as travel and subsistence claims and training, are not included in this figure.
- "A Guide to the MCTC", dated 19 May 2016, can be found on the British Army website: <https://www.army.mod.uk/who-we-are/corps-regiments-and-units/adjutant-generals-corps/provost/military-provost-staff/mctc/> This guidance will be updated by MCTC at a future date, in order to reflect current workforce requirements.

If you have any queries regarding the content of this letter, please contact this office in the first instance. Following this, if you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely,

XXXXXXXXXX
C2 Personnel and Capability
Army Secretariat

Annex A List of roles

Key	
SNCO	Senior Non-Commissioned Officer
NCO	Non-Commissioned Officer
2IC	Second In-Command
IC	In-Command

Roles list
2IC Operations and Training Support
2IC Security and Reception
2IC Training Platoon
Accommodation Storekeeper
Action Warfare Technician branch
Adjutant
Aircraft Engineer and Mechanic branch
Assistant Farm Supervisor
Basic Skills Development Manager
Chaplain
Commandant
Commander 2 Platoon
Company Quartermaster Sergeant A and
Company Sergeant Major
Deputy Commandant
Detainee Records Clerk
Education Clerk
Finance Clerk (Job Share)
Financial Staff Assistant
IC Detainee Records
Instructor Military Training
Instructor Officer Employment Preparation
Instructor Officer Tiling
Instructor Officer Vehicle Maintenance
Instructor Officer Welding
IT Systems Manager
Learning Centre Advisor
Library Information Assistant
Military Provost Service Regimental Officer
Military Transport Details
Offender Management Unit SNCO
Offender Management Unit Warrant Officer
Officer Commanding
Officer Commanding Training
Permanent Staff Administration Officer
Permanent Staff Instructor
Permanent Staff Instructor Company
Petty Officer Catering Services
Petty Officer Physical Training
Petty Officer Supply Chain
Physical Training Instructor

Physical Training Instructor Remedial
Platoon Commander
Post Room Clerk
Quartermaster and Mechanised Transport
Quartermaster Clerk
Quartermaster Sergeant Instructor
Quartermaster Stores
Regimental Accountant
Regimental Administrative Officer
Regimental Careers Manning Warrant
Regimental Operations Officer
Regimental Quartermaster Sergeant
Regimental Sergeant Major
Rehabilitation Intervention Manager
Section Commander- 1 Platoon
Section Commander- 2 Platoon
Section NCO
Security and Reception SNCO
Senior Education Officer
SNCO Design Cell
SNCO Detainee Records
SNCO Operations and Training
Staff Assistant Service Custody Company
Staff Support Assistant
Support Company SNCO
Technical Quartermaster Sergeant
Training NCO
Training Warrant Officer
Warrant Officer Design Cell
Warrant Officer In Command Security
Warrant Officer Operational Support
Warrant Officer Training Platoon
Welfare Clerk
Welfare Officer
Welfare SNCO
Welfare Warrant Officer