



Apply to be a DVSA Earned Recognition Validated IT System Supplier

Use this form to apply for DVSA validated IT supplier status for the earned recognition scheme.

It should be completed in full and submitted with the relevant documentation.

You must show that you meet all the standards and criteria detailed in the latest version of the [system requirements document](#).

If there's any missing information, the application will be delayed or rejected.

Section 1

Organisation details

Organisation name

Organisation address

Postcode

Responsible person name

Position

Telephone number (incl. area code)

Email address

Section 1

Your details (continued)

Do you have a website address?

Yes

No

If yes, please state:

What will your systems be reporting on?

Drivers' Hours

Maintenance

Both

Section 2

System details

Please give brief details of your system/systems

Can you access data either from an existing earned recognition operator or an operator who is going to support your validation?

Yes

No

Is your system ready for validation?

Yes

No

Have you attached a copy of the KPI report you intend to submit to DVSA?

Yes

No

Section 3

Declaration

I declare that:

- the details given in this form are, to the best of my knowledge, true and correct
- By ticking this box, I confirm I have read and understood the [validated IT system suppliers terms and conditions](#) and agree to be bound by them.

Responsible person name

Signature

If you fill in the form online, type your full name in this box as your digital signature.

Date



Data protection

We collect, use and store your personal data so that we can process your application to become a DVSA Earned recognition validated IT supplier.

We may share your personal data if we have a lawful reason, for example, as part of a criminal investigation or to prevent fraud. www.gov.uk/dvsa/privacy

If your application is successful we will add your details to the Earned Recognition Gov.uk list which can be viewed by public.

When completed, please click the submit button. Remember to attach the required evidence to the email.

Or email to dvsaer@dvsa.gov.uk