



Ministry  
of Defence

[REDACTED]  
Army Personnel Centre  
[REDACTED]  
Kentigern House  
65 Brown Street  
GLASGOW G2 8EX

Ref: FOI2018/07064

E-mail: APC-Sp-ParlBus-Mailbox@mod.uk

[REDACTED]  
[REDACTED]  
29 May 2018

Dear [REDACTED],

Thank you for your e-mail of 23 May 2018 requesting the following information:

- I am attempting to locate the service records of a Royal Engineer who died in March 1920. Do you know from which precise date in 1920 service records are still held by the government?

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

There is no precise date in 1920 from which files are retained by The National Archive. However a listing of the files released to The National Archive can be found at the following link: <https://www.gov.uk/government/publications/foi-responses-released-by-mod-week-commencing-1-december-2014>

If the service record you are looking for is not listed, under Section 16 of the Act (Advice and Assistance), full details of how to apply for the service records of former service personnel, which explains the minimum information that you will need to do so, are available on the Gov.uk website at the following link:  
<https://www.gov.uk/guidance/request-records-of-deceased-service-personnel>.

If you have any queries regarding the content of this letter, please contact this office in the first instance.

If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail [CIO-FOI-IR@mod.uk](mailto:CIO-FOI-IR@mod.uk)). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not

normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely

A solid black rectangular box used to redact the signature of the sender.