



Ministry  
of Defence

Ref: DBS/SEC/FOI/2018/03552

Defence Business Services  
Room F10  
Innsworth House  
Imjin Barracks  
Gloucester  
GL3 1HW

E-mail: DBSRESecretariat@mod.uk

April 2018

Thank you for your email of 8 March to the Ministry of Defence requesting the following information, about Neville Monroe-Ernest

*"Ref: Freedom of information request: Neville Monroe Ernest (or Monroe-Ernest). This gentleman served with the Royal Artillery under the service number 3962943. He died in 1982, and a copy of his death certificate is attached".*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the Ministry of Defence and I can confirm that all the information in scope of your request is held.

I can confirm that Mr Monroe-Ernest was awarded the following medals:-

1939-45 Star  
France & Germany Star  
Defence Medal  
War Medal  
Efficiency Medal Territorial

The World War Two medals were issued to him on 4 November 1948 and the Efficiency Medal was issued on 17 March 1948.

Under Section 16 of the FOIA (Information Advice and Assistance) you may be interested to know that World War Two medal information and medal cards, where held, can be requested directly from the Ministry of Defence Medal Office without referencing the Freedom of Information Act. Where the requestor has a general research interest, access to data will be limited unless the service person died more than 25 years ago. Requests for World War Two medal information can be made by writing to the following address with a copy of the death certificate:

Ministry of Defence Medal Office  
Imjin Barracks  
Gloucester  
GL3 1HW



If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact us in the first instance at the address above. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 1<sup>st</sup> Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.org.uk>.

Yours sincerely,

Defence Business Services

