



Ministry  
of Defence

Ref: DBS/SEC/FOI/2018/03352/ [REDACTED]

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[REDACTED]  
[REDACTED]  
[REDACTED]

19 March 2018

Thank you for your email of 6 March to the Ministry of Defence requesting the following information:

*"I contacted the Home Office for information (Ref: Case 42905) in 2017. Their reply informed me that the MOD now has this information. I would appreciate details please from the CCS Central Defence Medal Index Cards that I am advised are now being held in a computerised system into which the cards have apparently been scanned".*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

The Ministry of Defence requires further information in order to determine whether it holds any information within the scope of your request. Please provide as much of the following information as possible:

Mrs Openshaw's Date of Birth, whether she served in the Services or in a civilian organisation, her Service Number or Civilian Staff number, and confirmation that *Openshaw* was her name at the time of her service.

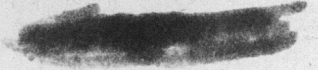
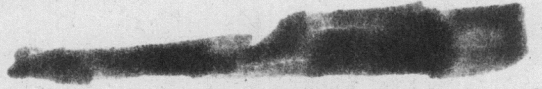
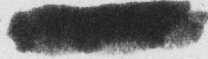
For data protection reason we also require of copy Mrs Openshaw's Death Certificate before any information can be released.

It would also be helpful if you could clarify the significance of the '*Box Numbered 139566*', as this may assist in identifying Mrs Openshaw's records.

Once you have provided this information we would be happy to reconsider your request.

If you are not satisfied with this response, or you wish to complain about any aspect of the handling of your request, then you should contact us in the first instance at the address above. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 1<sup>st</sup> Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally



investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.org.uk>.

Yours sincerely,

A black rectangular redaction box covering the signature of the sender.

Defence Business Services

