



# Ministry of Defence

**Air Command Secretariat**  
Spitfire Block  
Headquarters Air Command  
Royal Air Force  
High Wycombe  
Buckinghamshire  
HP14 4UE

Ref: 2018/09057

████████████████████  
██

7 August 2018

Dear ██████████

Thank you for your e-mail of 9 July 2018, which has been considered to be a request for information under the Freedom of Information (FOI) Act 2000.

In your e-mail of 22 June 2018 you requested the following:

*"Please provide the following information:*

- 1. How much Cadet Force Adult Volunteers (CFAVs) are charged to attend the Royal International Air Tattoo (RIAT) in a working capacity as part of the RAF AC contingent broken down by rank.*
- 2. The financial breakdown of where funds have been attained in order to finance any who only pay part funding or none at all.*
- 3. Any items given for 'free' to those who have not paid or only part paid to attend the camp.*
- 4. A breakdown of outgoings and financial records from the camp including but not limited to messing, transport, communications, branding, accommodation.*
- 5. Information on any public money that is being provided to support the RAF AC contingent attending the event and what it is spent on."*

On 9 July, you clarified that your request related to RIAT 2017. A search for the information has now been completed, and I can confirm that some information in scope of your request is held.

**How much Cadet Force Adult Volunteers (CFAVs) are charged to attend the Royal International Air Tattoo (RIAT) in a working capacity as part of the RAF**

**AC contingent broken down by rank.** Uniformed CFAVs were charged £15 each to attend the RIAT Cadet Camp. Civilian Instructors were not charged.

**The financial breakdown of where funds have been attained in order to finance any who only pay part funding or none at all.** The cost of the RIAT Camp was paid for by the RIAT Cadet Camp Fund. Profit made through the canteen, merchandise and bar were also paid into the RIAT Cadet Camp Fund. Please see attached spreadsheet at Annex A showing the breakdown of the RIAT Cadet Camp Fund financial records.

**Any items given for 'free' to those who have not paid or only part paid the attend the camp.** Civilian Instructors were provided with a polo shirt at no cost to the individual. However, under Section 16 of the FOI Act (the duty to provide advice and assistance), you may wish to be aware that the RAF Charitable Trust (RAF CT) made a donation of £9,000 to the RIAT Cadet Camp Fund to contribute towards the cost of RAF CT branded polo shirts and T-shirts.

**A breakdown of outgoings and financial records from the camp including but not limited to messing, transport, communications, branding, accommodation.** Headquarters Air Cadets General Purpose Fund (GPF) paid for messing up to £12,000 which was approved by the GPF trustees. Please see attached spreadsheet at Annex A showing the breakdown of the RIAT Cadet Camp Fund financial records.

**Information on any public money that is being provided to support the RAF AC contingent attending the event and what it is spent on.** The RIAT Air Cadet Camp is supported in the same way as all other Cadet camps in the annual camp programme by a non-public fund. Transport costs, primarily arranged through the MOD transport contract or by Cadet Squadron or School Owned Vehicles (SOV), is the only area where public money is spent to support the RIAT Cadet Camp. It is not possible to isolate RIAT Cadet Camp transport costs from overall contracts or SOV costs.

If you have any queries regarding the content of this letter, please contact this office in the first instance

If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail [CIO-FOI-IR@mod.uk](mailto:CIO-FOI-IR@mod.uk)). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely,

Air Command Secretariat

Enclosure:

Annex A: Financial Records for RIAT Cadet Camp 2017

## Financial Records for RIAT Cadet Camp 2017

Starting Balance: £ 5,619.05

<u>Date</u>	<u>From</u>	<u>In</u>	<u>Out</u>	<u>Balance</u>
05/04/2017	TTNC - Telephone		£ 2.40	£ 5,616.65
13/04/2017	Thin Clients*		£ 284.90	£ 5,331.75
13/04/2017	Slush Puppy		£ 1,415.22	£ 3,916.53
13/04/2017	Bar Code Scanners		£ 93.50	£ 3,823.03
13/04/2017	Thin Clients		£ 444.90	£ 3,378.13
24/04/2017	RAFCTE Clothing Payment	9,000.00		£ 12,378.13
04/05/2017	2 PC's for Thin Clients		£ 351.98	£ 12,026.15
05/05/2017	TTNC - Telephone		£ 2.40	£ 12,023.75
08/05/2017	Green Frog - RIAT 2017 T-shirts		£ 8,820.00	£ 3,203.75
06/06/2017	TTNC - Telephone		£ 2.40	£ 3,201.35
03/07/2017	Padlock keys		£ 16.00	£ 3,185.35
03/07/2017	Ring Binders		£ 7.98	£ 3,177.37
03/07/2017	padlock keys		£ 30.00	£ 3,147.37
03/07/2017	Green Frog - Flight Tags		£ 1,500.00	£ 1,647.37
03/07/2017	Cash Boxes		£ 18.00	£ 1,629.37

06/07/2017	TTNC - Telephone		£ 2.40	£ 1,626.97
09/07/2017	500012 Camp Levy - 8/9 July 2017	2,625.00		£ 4,251.97
09/07/2017	500012 Bar**/Canteen/Merchandise	1,240.00		£ 5,491.97
10/07/2017	Build Team t-shirts		£ 2,887.50	£ 2,604.47
10/07/2017	Laptop		£ 234.00	£ 2,370.47
10/07/2017	Batteries		£ 15.96	£ 2,354.51
10/07/2017	Touch screen		£ 433.97	£ 1,920.54
11/07/2017	500013 Camp Levy - 10/11 July	2,235.00		£ 4,155.54
11/07/2017	500013 Bar/Canteen/Merchandise	1,865.00		£ 6,020.54
11/07/2017	500014 Canteen/Merchandise #2	1,500.00		£ 7,520.54
12/07/2017	500016 Merchandise	1,595.00		£ 9,115.54
12/07/2017	500016 Canteen	556.17		£ 9,671.71
12/07/2017	500016 Bar	423.83		£ 10,095.54
12/07/2017	500016 Camp Levy - 12 July	3,620.00		£ 13,715.54
13/07/2017	500017 Camp levy - 13 July	3,285.00		£ 17,000.54
13/07/2017	500018 Canteen - 13 July	654.89		£ 17,655.43
13/07/2017	500018 Merchandise - 13 July	1,755.00		£ 19,410.43
13/07/2017	500018 Camp levy - 14 July (post 14:00hrs)	1,155.00		£ 20,565.43
13/07/2017	500018 Bar - 13 July	621.12		£ 21,186.55

14/07/2017	500018 Merchandise	2,070.00		£ 23,256.55
14/07/2017	500018 Canteen	775.79		£ 24,032.34
14/07/2017	500018 Bar	583.94		£ 24,616.28
15/07/2017	500018 Merchandise	740.00		£ 25,356.28
15/07/2017	500018 Canteen	547.95		£ 25,904.23
15/07/2017	500018 Bar	563.00		£ 26,467.23
15/07/2017	Fuel for Duty vehicle - paid from 13/14 July takings		£ 50.00	£ 26,417.23
15/07/2017	First Aid supplies - paid from 13/14 July takings		£ 19.51	£ 26,397.72
16/07/2017	Fuel for B and G fun bus - paid from 13/14 July takings		£ 58.38	£ 26,339.34
16/07/2017	500019 Merchandise	275.00		£ 26,614.34
16/07/2017	500019 Bar	427.65		£ 27,041.99
16/07/2017	500019 Canteen	671.15		£ 27,713.14
17/07/2017	Staff polo shirts		£ 6,480.00	£ 21,233.14
17/07/2017	Green Frog - water bottles		£ 3,540.00	£ 17,693.14
17/07/2017	Green frog - soft shell jackets		£ 4,350.00	£ 13,343.14
17/07/2017	500019 Merchandise	1,965.00		£ 15,308.14
17/07/2017	500019 Canteen	941.40		£ 16,249.54
17/07/2017	500019 Bar	714.80		£ 16,964.34

18/07/2017	Hoodies		£ 2,399.40	£ 14,564.94
18/07/2017	Slush Puppy mix		£ 204.00	£ 14,360.94
18/07/2017	Fridges		£ 695.86	£ 13,665.08
18/07/2017	500020 Merchandise	495.00		£ 14,160.08
18/07/2017	500020 Canteen	824.05		£ 14,984.13
18/07/2017	500020 Bar	200.95		£ 15,185.08
18/07/2017	Hand towels		£ 120.18	£ 15,064.90
18/07/2017	5 wireless Thin Clients		£ 281.18	£ 14,783.72
18/07/2017	Standby server		£ 150.00	£ 14,633.72
18/07/2017	Hard drive for server		£ 89.90	£ 14,543.82
18/07/2017	Hearing loop		£ 215.00	£ 14,328.82
18/07/2017	Griffin Diner Banner		£ 504.70	£ 13,824.12
18/07/2017	Slush Puppy re-order		£ 168.00	£ 13,656.12
18/07/2017	2nd Booker delivery		£ 3,496.05	£ 10,160.07
18/07/2017	Sunbloc		£ 479.40	£ 9,680.67
18/07/2017	Hi-vis jackets		£ 54.18	£ 9,626.49
18/07/2017	Tablets		£ 299.74	£ 9,326.75
18/07/2017	Router		£ 54.99	£ 9,271.76
18/07/2017	Clipboards		£ 95.96	£ 9,175.80

19/07/2017	ID Holders		£ 125.40	£ 9,050.40
19/07/2017	Gloves and Stuff		£ 1,124.82	£ 7,925.58
19/07/2017	Extra brown t-shirts		£ 750.00	£ 7,175.58
19/07/2017	Booker stock - 1st order		£ 4,965.00	£ 2,210.58
19/07/2017	Acrylic free standing poster holder		£ 20.28	£ 2,190.30
19/07/2017	IT Equipment		£ 200.78	£ 1,989.52
19/07/2017	21x Thin Clients		£ 319.99	£ 1,669.53
19/07/2017	Toilet brushes paid from canteen takings 19 July		£ 12.45	£ 1,657.08
19/07/2017	500021 Merchandise	25.00		£ 1,682.08
19/07/2017	500021 Bar	265.75		£ 1,947.83
19/07/2017	500021 Canteen	441.55		£ 2,389.38
20/07/2017	500023 Bar and canteen	79.22		£ 2,468.60
04/08/2017	TTNC - Telephone		£ 2.40	£ 2,466.20
07/08/2017	Disco		£ 170.00	£ 2,296.20
	Closing Balance	44,738.21	£ 48,061.06	£ 3,322.85

Key:

\*Thin Clients – IT term: low cost small IT tool

\*\*Bar – Provided in the evening for off-duty adult staff. On-duty staff and cadets were not given access.