



Office of Manpower Economics

Fleetbank House
2-6 SALISBURY SQUARE
LONDON EC4Y 8JX
Direct Telephone Line 020 7211 8165
GTN 211 8165
Website OME.GOV.UK
Email: Rashmi.panigrahi@beis.gov.uk

15 November 2018
Reference: 20181115/CSU/OME

Dear,

Your request for information dated November 6, 2018- Freedom of Information Act 2000

Thank you for your email of 6 November 2018 requesting the following information from the Office of Manpower Economics about the 2018/19 pay award:

- 1. Name of the unions signatory to your main collective agreement covering pay and conditions.**
- 2. Please state the settlement date of your latest collective pay agreement.**
- 3. Please state the employee groups covered by the pay agreement.**
- 4. Please state the number of employees covered by the agreement.**
- 5. Please provide a copy of your latest pay agreement.**
- 6. Was the latest pay settlement under the remit of the 2018/19 Civil Service pay guidance?**
- 7. Please list the current grades and pay rates together with the previous year's grades and rates for the below roles or their equivalents:**
 - a] Administrative Assistant (AA)**
 - b] Administrative Officer (AO)**
 - c] Executive Officer (EO)**
 - d] Higher Executive Officer (HEO)**
 - e] Senior Executive Officer (SEO)**

f] Grade 6

g] Grade 7

8] Please give details of any individual performance-related increases paid in terms of the percentage of the paybill allocated to fund these awards and please state whether these were consolidated or non-consolidated.

9] Please state the overall paybill increase as a result of the 2018/19 pay settlement (including employer National Insurance and employer pension contributions).

10] Have any other changes been made to terms and conditions as part of the latest pay award?

11] Please provide the name and contact details of the person/s responsible for overseeing your organisation's annual pay negotiations.

12] If an agreement has yet to be reached please state the month in which you anticipate 2018/19 pay increase will be paid.

Under the Freedom of Information Act 2000 ('the Act'), you have the right to:

- know whether we hold the information you require;
- be provided with that information (subject to any exemptions under the Act which may apply).

The answers to your questions is that the Office of Manpower Economics (OME) does not hold the information you require. All staff in the Office of Manpower Economics are civil servants employed by the [Department for Business, Energy and Industrial Strategy](#) (BEIS), and all pay related decisions are made by the department.

Consequently, you may wish to contact BEIS FOI team for the information you are seeking.

You can write to:

Information Rights Unit,
Department for Business, Energy and Industrial Strategy,
1 Victoria Street,
London, SW1H 0ET

Or you can email them at: FOI.Requests@beis.gov.uk

Appeals Procedure

If you are unhappy with the way the Office of Manpower Economics has handled your request you may ask for an internal review. You should contact me at the Office of Manpower Economics if you wish to complain.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire

Yours sincerely,

A handwritten signature in black ink, appearing to read 'R Panigrahi'.

Rashmi Panigrahi
FOI Officer
Office of Manpower Economics
Fleetbank House
2-6 Salisbury Square
London EC4 8JX