Asset Name	Short Description	Organisational / business area
The Big Tree Plant website forms.	The Big Tree Plant website forms. These are in the form of encrypted emails sent to the Big Tree Plant mailbox.	Landscape & Outdoor Recreation
TSE surveillance	Record the results of TSE testing.	Livestock and Livestock Products
DEFRA Omnicom	Information on all Defra's research projects since 1999	Chief Scientific Adviser's Office
Access newsletter mailing list	Records of individuals (both members of the public and representatives from public and private organsisations/bodies) who have requested the Access newsletter.	Land Use
Information Request Tracking System	Tracks Freedom of Information and Environmental Information Regulation requests submitted to Defra and the assocaited management information	Information Management
Defra Emergency Evaluation Database System (DEEDS)	To assist the decision-making process for assessments on the potential impact of local, regional and national emergencies in relation to food supply and security.	Defra Contingency Planning
DWI sequel database system	Information related to water company drinking water quality technical data and associated information. Data collected from Local Authorities describing private water supplies.	Drinking Water Inspectorate
Bovine TB Policy files	Files, papers and documents on various work areas within the TB Programme	Bovine TB
GM Policy & Regulation	Team's data assets, example GMO release applications containing names of researchers which are removed from the public version.	GM team, Farming Sectors
Infractions	Database of open infractions	EU Strategy

Core Defra Human Resources data (inc SSD data)	Key HR data	Defra HR
Flexible Staff Resourcing	Recruitment -the asset contains CV information on Defra postings and names - matching skills profiles to identify candidates with the right skills.	Defra HR
National Equine Database (NED)	To record details of equines resident in the United Kingdom.	Animal Public Health and Traceability
The Costs and Benefits of Defra's Regulatory Stock	An ongoing assessment of the costs and benefits of the stock of Defra regulations.	Better Regulation Team
Air Quality	Stakeholders lists	Environmental Quality
Convention on Biological Diversity	Contact database	International Ecosystems Sub-Programme
Darwin Expert Committee	Membership database	ODA Sub-Programme
Local and Regional Sharepoint Team Site	Files, papers and documents on various work areas within the Customer and Stakeholder Relationships Team	Customer and Stakeholder relationships
Partnership for Action Against Wildlife Crime (PAW) Partner information	Details of PAW partners	Wildlife Species Conservation
Zoos Expert Committee data	Information about individual past and present members of the Zoos Forum/Zoos Expert Committee - the Department's independent advisory body on zoos matters.	Animal Welfare

Core Defra financial data	Key Finance data relating to budgets, forecast and actuals for numerous years. Finance data in support of the Annual accounts	Core Defra Finance
Gateway Reviewers Database	Database of Gateway Reviewers and the reviews they have conducted	Transformational Change Directorate
ARIES	Audit planning; working paper and evidence database and reporting tool	Internal Audit Division
Organic Import Authorisation Database	To record applications to import organic produce from third world countries.	Farming Productivity Team
Organic Statistics Database	The Organics Statistics (Access) database holds information on organic operators in the UK including the names and addresses of producers, processors, importers and statistical information relating to crop area and the number of livestock.	Stakeholder engagement, behavioural change and better Regulation Core Function
Women's Land Army	Excel spreadsheet of names and addresses, dob of applicants for the Women's Land Army badge.	Food Policy Unit
Hard copy versions of Cabinet/Cabinet Committee papers	Any Cabinet Committee papers which, due to their security marking, cannot be held in electronic form, including minutes of Cabinet meetings.	Parliamentary & Cabinet Business Team
Defra Security Vetting Databases	Details of National Security Vetting Clearances held by individuals employed by Defra and the Defra Organisation and those sponsored by Defra on behalf of the Water Authorities in England, Wales and Northern Ireland in line with CPNI requirements.	Defra Contingency Planning and Security
Maximo	Record of requests submitted to the IT Helpdesk	ALL

Defra Farming Online (internet portal)	Provides online self assement and transactional tools for English farmers. NB: The service closed down last April. The data (historic farm practice data supplied by users and basic user ID and contact details) is not accessed or used.	Sustainable and competitive Farming Stratagem (SCFS).
Water Critical National Infrastructure	Hard copy extract of list of water sector critical national infrastructure (CNI). Information stored electronically on our behalf and on sceure IT by CPNI	Water Availability & Quality Programme
SAHPP - Business Continuity Plan		Strategic Animal Health Policy
Licensing SAPO/IAPO	Information relating to IAPO & SAPO licences, stored on paper files & on the shared drive. We have now transferred the SAPO function over to HSE and all laboratories now have new licences issued by them. We do not hold all current licence regarding SAPO. The IAPO function is now completed at APHA, so the same would apply. We have the files for record only with intent to move them to file store next year.	Exotic Disease control
Border Inspection Posts (BIPs) Official Veterinary Surgeon	Contact list	Exotic Disease Policy Team
Press Briefing database	Web-based platform for recording incoming media queires and store of previously agreed media statements.	Communications Directorate
Local Sites in positive conservation management	(Single Data List 160-00, formerly NI 197). Total number of Local Sites in the regions overseen by each local authority. Total number of Local Sites under positive conservation management in the regions overseen by each local authority.	Biodiversity

Personal Commitment Statements (PCS)	eBTA application for internal Defra use only. It is used once per year by all registered PSN users in a manner similar to acceptance of IBM Business Conduct Guidelines	IA/Security
Defra Security - Passholders records	Record of all staff, contractors and regular visitors issued with proximity passes for the Defra London Buildings, CEFAS and other selected sites/units.	Defra Contingency Planning and Security
Defra Security - Incident Log	Record of security incidents - staff names, types of incident, follow-up action	Defra Security
Farm Business Survey (FBS)	The Farm Business Survey (FBS) holds records for around 2500 agricultural and horticultural holdings in England & Wales. Data kept on a secure and purpose built database. Used to produce Official Statistics on the farming sector.	Evidence across Sustainable Land Livestock Farming directorate and Rural Development, Sustainable Communities and Crops directorate
Farm Survey System (FSS)	Farm Survey System (FSS) holds records for around 200,000 agricultural & horticultural holdings in England. The data is sensitive, kept on a secure bespoke server. Collected via the June Survey to produce Official Statistics on the farming sector.	Evidence across Sustainable Land Livestock Farming directorate,Rural Development, Sustainable Communities and Crops directorate
Statistical Assets various	Various information collected from individuals and businesses to produce statistical analysis relating to farming, food and the environment.	Evidence across Sustainable Land Livestock Farming directorate,Rural Development, Sustainable Communities and Crops directorate, Animal Health and Welfare: Disease Control and Food
Defra Interface to Government Gateway	Database containing a sub-set of personal information required to authenticate users of Defra systems against the Government Gateway. The primary source of the personal information is the business application making use of this common service.	DDTS, but passing to Digital Transformation team in 2017

AMES (Animal Health and Welfare Maintenance and Enforcement System	Records of enforcement activity showing where Local authorities (LAs) have carried out inspections of premises (includes names of private individuals & business addresses) or animal transport vehicles. Includes details of compliance/non compliance with Animal Health and Welfare legislation.	core-Defra Agency Relationship Team for AHVLA
Sheep and Goats annual inventory	Records of the number of sheep and goats kept on individual premises and the purpose they are kept for e.g. meat, wool, dairy etc. Additional information held includes the County Parish Holding number identifier, name and address of keepers.	Livestock and Livestock Products
Strategic Animal Health Policy Programme	Stakeholders lists	Strategic Animal Health Policy
Poultry Export Certificate Users Group	members list	DCVO and Veterinary Science Ongoing Functions
Veterinary Professional Services team:	stakeholder lists and policy documentation where we are working with profession (exemption orders, LRO)	Plant and Animal Health Directorate
Policy Hub	The Policy Hub is a one-stop-shop supporting effective policy making. It encompasses all the information, guidance and tools needed throughout the policy making process. Being cloud based it's accessible across any platform, but is secured with an assigned username and password.	Legislative Strategy, Capability, and Better Regulation
Defra-Lex	Enhanced lexicon of Defra's legislation hosted on Legislation.Gov	Legislative Strategy, Capability, and Better Regulation

Index of Exempted Dogs	To record details of legally held prohibited type dogs and their owners in GB.	Animal Welfare, Science Oversight and Management Team
Domestic Forestry	Information relating to Public Appointments (OCPA files), Chair/CEO appraisals (Restricted: staff), Legal advice (Legal advice) and (Restricted: Public Bodies Reform Bill), Financial information (restricted: finance), reputational/legal risk.	Land Use
Natural England sponsorship - appointments	Personal information in relation to public appointments and to the appointment of the chief exec for Natural England.	Sponsorship & Public Body Reform - NE / JNCC Sponsorship
Joint Nature Conservation Committee sponsorship - appointments	Personal information in relation to public appointments and to the appointment of the chief exec for JNCC.	Sponsorship & Public Body Reform - NE / JNCC Sponsorship
Natural England sponsorship - governance & financial	Governance and financial data (including grant in aid payments) relating to Natural England.	Sponsorship & Public Body Reform - NE / JNCC Sponsorship
Joint Nature Conservation Committee sponsorship - governance & financial	Governance and financial data (including grant in aid payments) relating to JNCC.	Sponsorship & Public Body Reform - NE / JNCC Sponsorship

NE/JNCC official briefings	Submissions and briefings prepared by the team. Providing an audit trail of the advice to ministers. This information is not stored anywhere else.	Sponsorship & Public Body Reform - NE / JNCC Sponsorship
Nature Conservation Committee Pension scheme	Governance, financial and personal data relating to the operation and membership of the NCC Pension Scheme.	Sponsorship & Public Body Reform - NE / JNCC Sponsorship
Protected landscapes - public appointments	Certain files such as the candidates information and diversity forms hold a medium to high risk if disclosed accidentally. Disclosure of such information contravenes the Data Protection Act.	Land Use
Protected landscapes - honours	Recommendation and citations for candidates.	Land Use
Protected landscapes - legal advice- current work	Files on advice on handling Freedom of Information requests and handling on policy discussions concerning the appointments	Land Use
Protected landscapes - legal challenges	Files containing advice relating to recent legal challenges such as on the designation zone for the New Forest.	Land Use
Protected landscapes - financial	Quarterly claims and yearly forecasts for National Park Authority grants	Land Use
The Big Tree Plant - teamsite	The Big Tree Plant Teamsite	Landscape & Outdoor Recreation

Marine Research Management and Information Tool (MaRMIT)	internal database on Excel, of all R&D projects commissioned by the Unit. The intention is for this to be available to all via the Defra website.	Marine
Marine Environment Monitoring and Assessment National database (MERMAN)	Holds UK data collected to fulfil the mandatory monitoring requirements under the Oslo and Paris Convention (OSPAR) Joint Assessments and Monitoring Programme (JAMP). Also used in support of EC directives and national assessments.	Marine
MCU Contact Database	Correspondence tracking system	Ministerial Contact Unit
Animal Reporting and Movement Service	ARAMS	Defra - AHPI
Edoc – Electronic Duty of Care www.edoconline.co.uk	Electronic duty of care (edoc) is a national system to monitor the collection, transportation, treatment and disposal of waste materials. Edoc, which went live on 29th January 2014, provides an alternative to completing and keeping paper waste transfer notes (WTNs).	EQ
Liberty Library Management System	Liberty 3 is a commercially supplied computerised library management system (Softlink).	CEK
Stakeholder data	Contact details of external stakeholders	Exotic Disease Policy Team
Project Delivery Proffession Membership	Database of Prject Delivery Profession members and their training	Transformational Change Directorate

Disease Finance System	used to collate costs relating to exotic notifiable disease outbreaks	
ODA budget	Financial and bugetary infromation on Defra's Offical Development Assistance budget and spending	ODA Sub-Programme
Public Appointments - Arms Length Body Board Membership Database and folders	Database of names, addresses, diversity data and appointment dates of Defra's current arms length body board members, including recruitment campaign folders.	Accountability and Governance/ Public Appointments Team
Zoonosis Policy Documents	These policy documents include: disease casework (which is documentation relating to researching, recording and policy formulation of zoonotic diseases & outbreaks and consists of various files such as emails, research papers, reports, meeting papers and minutes, policy guidance,ministerial submissions and briefings, and stakeholder views) and stakeholder and consultations lists (including the National Control Programme for the Control of Salmonella which consists of contact details within an Excel spreadsheet, also various zoonotic disease consultations consisting of respondents contact details and comments).	Plant and Animal Health Directorate