

Key Document 3

Home Office research Study 279, 'Tackling Street Prostitution:
Towards an holistic approach'

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Home Office Research Study 279

Tackling Street Prostitution: Towards an holistic approach

Marianne Hester and Nicole Westmarland
University of Bristol

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Document available from the UK Government Web Archive, see:
<http://webarchive.nationalarchives.gov.uk/20040722030847/http://www.drugs.gov.uk/ReportsandPublications/ResearchDevelopmentStatisticsRDS/1090245505/hors279.pdf>

Key Document 4

Rotherham Bid Documentation

Annex A

CRIME REDUCTION PROGRAMME TACKLING PROSTITUTION: WHAT WORKS? Application form

Please see notes for applicants at Annex B before completing this form

Main Contact Details

Name: [REDACTED]
 Job Title: Youth Officer
 Address: Risky Business Project
 Rotherham International Centre
 Simmonite Road
 Kimberworth Park
 Rotherham S61 3EQ

Telephone: [REDACTED]
 Fax: [REDACTED]
 Email: [REDACTED]

Agency/multi-agency group details

List of agencies/organisations involved in project

Agency/ Organisation	Contact name	Address	Telephone number
Domestic Violence Forum	[REDACTED]	St Stevens House St Leonards Road Eastwood Rotherham S65	[REDACTED]
Rush House Homelessness Project	[REDACTED]	Rush House 18 - 19 Lindum Terrace Doncaster Road Rotherham	[REDACTED]
Leaving Care Team	[REDACTED]	Leaving Care 1 Ashmount Doncaster Gate Rotherham S65 1DQ	[REDACTED]
Children's Protection and Planning Unit Social Services	[REDACTED] - Chair of Risky Business Steering Group	4th Floor Crinoline House Effingham Square Rotherham	[REDACTED]
Family Crisis Response Team Social Services RMBC	[REDACTED]	17 West Close Kimberworth Park Rotherham	[REDACTED]

Age / Organisation	Contact name	Address	Telephone no
CROP	[REDACTED]	PO Box 336 Sheffield S7 2YL	[REDACTED]
South Yorkshire Police	Inspector Peter Carr	Waveney House Adwick Road Mexborough S64 OBS	[REDACTED]
South Yorkshire Police	Sergeant Bruce Cable	Main Street Rotherham	[REDACTED]
Education, Culture & Leisure Services RMBC	[REDACTED] - Treasurer of Risky Business Steering Group	Department of Education Norfolk House Walker Place Rotherham	[REDACTED]
Youth Service, Education, Culture & Leisure Services RMBC	[REDACTED] - Vice-Chair of Risky Business Steering Group	Rotherham International Centre Simmonite Road Kimberworth Park Rotherham S61 3EQ	[REDACTED]
Rotherham Crime Reduction Programme	[REDACTED]	St Stephen's House St Leonard's Road Eastwood Rotherham S65 1PA	[REDACTED]
GU Med Rotherham District General	[REDACTED]	Moorgate Road Rotherham S60 2AB	[REDACTED]
Senior Nurse Adviser Child Protection Doncaster Gate Hospital	[REDACTED]	Doncaster Gate Rotherham S65 1DW	[REDACTED]
N.S.P.C.C.	[REDACTED]	Kirk House Browning Road Rotherham	[REDACTED]

The above agencies form the Steering Group of the Risky Business Project which has worked with young women at risk of or involved in sexual exploitation since September 1997.

On an annual basis the Project now has funding to:

- support 6 young women a week on an individual basis
- undertake group work to reach 36 young women
- deliver a residential experience to 12 young women
- contribute to ACPC training
- inform 6 other agencies of its work
- work with 4 local schools
- support 3 other agencies working with young people

The Project

- Works directly with young women involved in prostitution. There is no other project in Rotherham with this brief
- Works to raise awareness around abuse through sexual exploitation within other agencies - young women are entitled to appropriate support from all agencies they come into contact with
- Is key to developing a multi agency strategy to address this issue and ensure services to young women improve

The specific aims of the Project are:

- Support young women of Rotherham who are exploited through prostitution
- Raise awareness amongst other professionals around the issue of abuse through sexual exploitation
- Ensure services to young women in Rotherham involved in prostitution are appropriate and co-ordinated

List of agencies/organisations consulted in the preparation of the bid

Agency/ Organisation	Contact name	Address	Telephone no
Children's Protection and Planning Unit Social Services	██████████ - Chair of Risky Business Steering Group	4th Floor Crinoline House Effingham Square Rotherham	██████████
CROP	Irene Ivison	PO Box 336 Sheffield S7 2YL	██████████
CROP	██████████	PO Box 336 Sheffield S7 2YL	██████████
Crime Reduction Programme	██████████	St Stevens House St Leonards Road Eastwood Rotherham S65	██████████
South Yorkshire Police	Tony Thompson	Rawmarsh Rotherham	██████████
South Yorkshire Police	Tracey Smith	Waveney House Adwick Road Mexborough S64 OBS	██████████
South Yorkshire Police	Phil Wyre	Main Street Rotherham	██████████
Policy Officer Crime and Disorder	██████████	Bailey House Rawmarsh Road Rotherham S60 1QT	██████████

Age y/ Organisation	Contact name	Address	Telephone no
Risky Business Project	[REDACTED]	Rotherham International Centre Simmonite Road Kimberworth Park Rotherham S61 3EQ	[REDACTED]
Youth Service, Education, Culture & Leisure Services RMBC	[REDACTED] - Vice-Chair of Risky Business Steering Group	Rotherham International Centre Simmonite Road Kimberworth Park Rotherham S61 3EQ	[REDACTED]
Youth Service, Education, Culture & Leisure Services RMBC	[REDACTED]	RMBC, Norfolk House Walker Place Rotherham	[REDACTED]

Project Details

Definition and brief description of target group and geographical area

The target group we currently work with is girls/young women involved in or at risk of sexual exploitation under the age of 18. (We do however, have funding to support some young women up to the age of 25 years). We work within the borough of Rotherham but young women who enter street prostitution often travel to Sheffield and sometimes Doncaster. The absence of a street prostitution area in Rotherham has led people previously to assume wrongly that sexual exploitation is not taking place in Rotherham and therefore it has been difficult to prove the need for this work locally.

It is essential that our existing work takes place within a context where the pimps or abusers are challenged.

The target group would be:

- i) all those who are coercing and grooming young people into prostitution;
- ii) the young people who are being exploited and their parents/carers and staff within Looked After Children's residential settings.

Analysis of prostitution-related crime and disorder problem

The Police in Rotherham have access to the national Police computer system and are currently in the process of setting up markers on the local operational information system in order to assist us. Until now Rotherham Police have not recorded the names of anyone suspected to be being groomed for sexual exploitation and no analysis of repeat missing persons (eg by age) has taken place. This will now be in place to assist us. As youth workers, project workers, and social workers we have collated information centrally and when patterns have emerged we have met with the Police. We also have regular meetings to share information about young women who are at risk. From information collated over a 12 month period the Risky Business Project alone has identified 6 men who are working as pimps in Rotherham. A recent example includes 3 brothers thought to be pimping young women, having links and contact with 20 vulnerable young women and 4 young men. 17 of these young people are under the age of 18 years.

As an example one of these young women who we are working with after receiving free E tablets over a period of time from one of the men was given 3 choices a) to work in prostitution b) to pay back £220.00 c) to have her knee caps broken. She would give evidence against this man but the Police do not have enough evidence to act and feel they cannot guarantee the safety of the young women who want to give evidence. Obviously this calls for a multi agency approach where each agency contributes towards the support and protection of the young women. It is an issue we must tackle together and requires a thorough package of support and commitment.

Proposed interventions, including all components of the multi-agency strategy. Please identify the component(s) for which you are seeking funding.

Our aim is to effectively challenge the sexual exploitation taking place within Rotherham. To do this we want to build on and develop our existing preventative work and 1:1 support of young women at risk of or involved in sexual exploitation and to target pimps in the area. The two projects involved, Risky Business and CROP (Campaign for the Removal of Pimping), have the support of the agencies/ organisations in Rotherham working together to tackle this most serious issue. The agencies involved recognise the key role of the voluntary sector in this issue

The proposed intervention is to employ a development worker to help us target pimps through encouraging prosecutions for offences beginning at the grooming stage and right through the whole process used by the pimp to introduce young people to prostitution. At the same time we want to offer the young women 1:1 support, safe accommodation, support in giving evidence where appropriate and support for carers in the process. The targeting of pimps develops previous work in Rotherham which has focused on preventative work and 1:1 support but not effectively tackled the abusing men involved.

We believe this package ie, targeting pimps including enhanced evidence gathering and imaginative use of criminal and civil legislation in order to improve the likelihood of prosecution delivered through CROP and guidance and support delivered through Risky Business will prove an effective pilot which could be duplicated elsewhere.

The Primary Activities of Crop and Risky Business are to:

- Develop a package of support to encourage enhanced evidence gathering and to improve the likelihood of prosecution of known abusers/pimps*
- Targeting pimps*
- Establish, develop and monitor a comprehensive ICT database in order to inform appropriate interventions for the benefit of children/young women at risk of or involved in sexual exploitation*
- Establish a bank of equipment available for loan eg, personal alarms, telephone etc*
- Identification and training of specialist foster carers to provide, where appropriate, safe accommodation for children/young women at risk of or involved in sexual exploitation*
- Prepare and distribute a good practice guide to all agencies/organisations in contact with young people within the borough of Rotherham
- Develop support for carers*
- Continue to develop good practice in regard to sharing and key player meetings in order to maintain an overview of the Rotherham 'picture'
- Incorporate the Connexions strategy into the exit strategy package (Within the Barnsley, Doncaster, Rotherham pilot the young people with additional needs group have chosen young people who are homeless, working in prostitution and 'hard' drug users as the target group)

- 1:1 work with young people who are involved in or at risk of sexual exploitation - this includes support around appointments and visits to other agencies such as GU Med, drug agencies, court visits, support around accommodation issues for homeless young people
- Project/group work for young women working in prostitution - this includes raising self esteem, self assertiveness, self defence, peer support, healthy eating, issue related activities such as drugs, sexual health, self harming, budgeting
- Preventative work - a rolling programme of work that will include raising the young peoples awareness around relationships, other agencies available to offer support, self esteem and assertiveness and how to say no, to take place within schools, youth centres and residential care settings
- Work with other agencies (awareness raising) - lobby and advocate to ensure that agencies working with vulnerable young people are offering appropriate provision to support young women. Deliver ACPC training around Child Protection and Sexual Exploitation guidelines
- Work within other agencies - working alongside professionals in other settings eg drop in at 'Know the Score' drugs project, Leaving Care, work in school and residential settings, liaison with 'Youth Start' and other counselling support projects

* Whilst the above outlines our strategy we would look to the Government's Crime Reduction Programme to fund these elements.

Though Rotherham does not have a street prostitution area we are aware that there are sites within Rotherham where young women are taken eg, lorry parks, private flats, saunas etc. We are also aware of the connections between inappropriate relationships with young women and taxi drivers.

We want to target the men involved in sexual exploitation as currently this does not happen. At the same time we want to carry out diversionary work with young women and support their carers so that they do not become estranged from the main support services.

We believe that by targeting pimps in the early stages of grooming for prostitution and by supporting carers/young women the problem of young women being coerced into prostitution will be significantly reduced. The Crime Reduction Programme monies would fund the following:

- A development worker to co-ordinate work around Targeting Pimps and Enhanced Evidence Gathering
- The resources to identify and train 4 specialist foster carers to provide safe accommodation
- The purchase of ICT equipment and software
- The equipment for loan to young women and their parents/carers

Targeting Pimps and Enhanced Evidence Gathering

CROP would undertake this element of the strategy. Taking into account the proposed reforms of the law on sex offences the approach proposes 2 strands of action:

- a) Use of Child Abduction Law and civil remedies in the early pimp 'grooming' phase
- b) Pimp prosecution using enhanced evidence gathering in order that the onus for prosecution is not placed on his child victim

a) Use of Child Abduction Law and civil remedies in the early pimp 'grooming' phase

CROP has long believed that a more pro-active approach in the early stages of the pimp grooming process could lead to the prevention of young people entering prostitution. It is now well documented (Stopping the Pimp, CROP conference report 1998 and Barnardos MISPA project) that young people who become involved in prostitution are frequently reported missing from home long before the prostitution starts. CROP believes that these young people have never seriously been seen as vulnerable missing persons especially as they repeatedly go missing and invariably turn up safe at some point. Police Research Series Paper No 14 on Missing Persons states that *police relations with these individuals were often poor and regarded responding to repeat missing persons as a thankless and pointless task.*

Most frequently expressed police concerns about repeat missing persons were:

- they aren't really vulnerable
- more likely to be perpetrators than victims of crime
- what can we do with them if and when we find them
- if we return them home they'll be gone again before we return to the station

CROP's long experience in working with the families of these missing young girls and also with staff in children's homes is that these young people have often been targeted by pimps whose intention is to coerce them into prostitution. These young people are not treated as victims but rather seen as rebellious adolescents who have got beyond the control of their guardians.

CROP works by empowering parents, carers and staff in children's homes, with knowledge about pimp grooming activities so that they can become equal partners with child protection agencies in order to stop imposing activity and prevent their child becoming totally estranged from them and hence at the mercy of the pimp and his associates.

Our action plan is as follows:

Encourage use of Child Abduction Act 1984 s.2. This is the most important piece of legislation which could be used against the pimp. It is important because it does not place the onus for prosecution of the pimp on the young person. The offence is committed by taking or detaining a child from the lawful control of someone who has lawful control of the child. The offence can be committed even when the child willingly goes with the abductor but does so as the result of an inducement.

We will also encourage use of measures in the Children Act, injunctions etc which are intended to stop adult exploitation of young people.

In relation to Child Abduction CROP will undertake to:

- research past and current use of Child Abduction Act 1984 s.2. and its relevance to stopping 'grooming for prostitution' by pimps
- use our knowledge and experience gained by working with families where young people have been targeted by pimps in order to raise awareness about this piece of legislation with the Crown Prosecution Service

- consult with legal experts in order to develop standard letters which may be sent to adults who are enticing young people to stay away from home/children's homes. These letters would inform the offender that the child is under age, that they are committing a criminal offence by keeping the young person away from home and that they do not have permission to do this
 - encourage parents and carers to see reporting their child missing with a boyfriend as a responsible act even though this is distressing and stressful for the family and advise them that police attitudes may not always be well informed. The parents need to insist to the police that a criminal offence is being committed by the adult in this instance, regardless of any suggestion of poor parenting and conflict within the family
 - will advise parents/carers on other measures set out in the Children Act for example Prohibited Steps Orders and injunctions as set out in CROP's Advice to Parents who are concerned that their child is in an exploitative relationship
 - will provide a telephone support line and self-help groups for parents and carers whose families have been targeted by pimps
- b) Pimp prosecution using enhanced evidence gathering in order that the onus for prosecution is not placed on his child victim**

CROP's experience gained from working with a large number of families where a young person has been targeted by a pimp is that prosecutions fail because they rely largely on evidence from the victim. Families are repeatedly told that no prosecution can be brought without the evidence of the young person. This approach fails to understand and appreciate the power which the pimp and his criminal associates wield over the young person.

CROP believes that other ways of producing evidence should be considered. The enclosed diagram illustrates how many agencies may be aware when a child is at risk from exploitation in prostitution. We believe that knowledge held by these agencies could be used in order to bring prosecutions against pimps without the involvement of the young person.

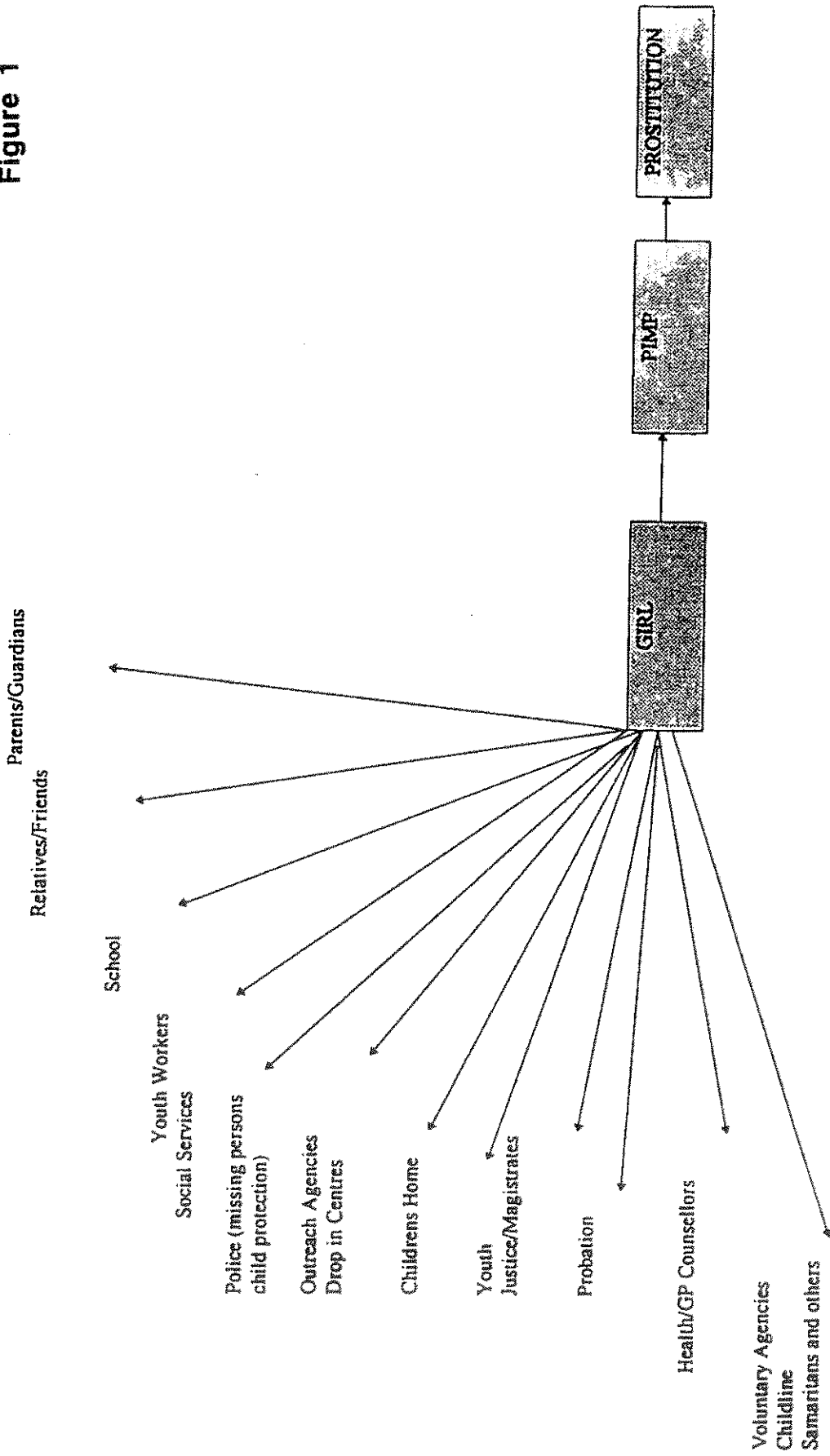
In relation to enhanced evidence gathering CROP will undertake to:

- work with the CPS to look at ways in which the knowledge gained by parents and agencies working to protect children from exploitation in prostitution could be used in a court of law to bring prosecutions against pimps which does not place the entire onus for prosecution on the young person
- work with parents and carers, staff in children's homes who are almost constantly aware of the offences being committed against their charges in order to encourage them to report these offences to the statutory agencies
- devise information sharing policies with parents, carers, staff in children's homes, health agencies, social services, police and other agencies which may have contact with children who are being sexually exploited with the prime purpose of protecting children from pimps and wherever possible using this information to prosecute. Issues around confidentiality will be carefully explored with the protection of the child from involvement in prostitution being paramount

Identification and training of specialist foster carers to provide safe accommodation

Currently young women in Rotherham have no women only accommodation offered. Living in a larger residential setting is not ideal for young women who may involve others in their lifestyle or be more difficult to support/more vulnerable to further exploitation.

Figure 1



Enhanced evidence gathering from all these involved agencies

Four specialist foster carers would receive awareness raising training around the nature of sexual exploitation. They would contribute to the enhanced evidence giving procedures. A retainer would ensure that appropriate accommodation was always available for vulnerable young women. We feel it is essential that we have a range of placements so that foster carers homes are not targeted in the way residential care homes are.

In summary we want:

- a) Guaranteed availability of an appropriate placement in an emergency
- b) Young people to be accommodated away from the potentially negative effect of a placement with young people already in the 'care' system - and away from the group effect of being placed in a residential unit

The approximate (total) annual costing has been calculated at £25,000 which gives a weekly placement of approximately £480.00. If other authorities adopted this pilot a range of specialist foster carers could be established in out of authority areas and could be used for young women who need to move a distance. Follow up support from the Risky Business Project would ensure contact with the young women.

The idea of specialist foster carers to support young people builds on a model of good practice within Rotherham Social Services entitled the 'Emergency/Crisis Carers Scheme.' The skills needed, criteria for selection and training programme are all in place and could easily be adapted to compliment the package of support we want to offer.

Purchase of ICT Equipment

We would like to purchase ICT equipment and software eg, the technology to give quicker access to information would be extremely helpful to our work. It would enable us to monitor patterns and trends within this area of work. Risky Business has the admin support/ICT expertise to support this element.

Collation of Equipment for Loan

In order for carers/young women to feel safer we propose to issue personal alarms, mobile phones and work alongside Keepsafe Rotherham, the local burglary reduction project. This has worked previously with women in a domestic violence situation in order for them to feel safer.

Action plan for implementation of strategy

(Within a context of the Risky Business Project working with at least 172 young people a year.)

December 2000

Recruitment and selection of one full-time development worker for CROP
 Initial planning meeting with Team Manager, Rotherham Fostering Services re safe accommodation.
 Initial planning meeting with Rotherham Keep Safe Project re equipment.
 Ordering of ICT equipment.
 Secure office base for 15 months. (We have identified an appropriate affordable space).

Januar March 2001

Begin to link with organisations outlined on Figure 1 and explore the possibility of using information they hold as evidence. Initially contact CPS in relation to child abduction/acceptable enhanced evidence from sources other than the young person. Collect data.

Work through the element of confidentiality and explore where we stand in relation to data protection and Human Rights issues.

Establish protocol for sharing and retaining information.

Produce quarterly report on progress.

Feed in data we hold centrally to ICT system.

Purchase Keepsafe equipment.

Identify, recruit and select 4 appropriate foster carers.

Letters of warning to at least 6 men.

April - June 2001

Design publicity for distribution around the package of support available.

Submit end of year report to audit. (All accounts are kept within strict Youth Service accounts/audit procedures)

Make contact with parents/carers where repeat missing young people at risk of sexual exploitation occur. (Monitor a minimum of 10 cases as the pilot)

Begin to train foster carers.

Respond to need as outlined previously.

Link with organisations (4 in total) re enhanced evidence gathering. Target at least 6 pimps.

Collect data.

Produce quarterly report on progress.

July - September 2001

Respond to need.

As above (Link with 4 other organisations).

Explore work with partners in health in relation to the above.

Produce quarterly report on progress.

October - December 2001

Respond to need.

As above (Link with 4 other organisations).

Make contact with other Social Services in the North of England to negotiate the use of safe bed space.

Produce quarterly report on progress.

January - March 2002

As above.

Deliver a conference/seminar to report progress and findings from CRP pilot.

Expected impact and targets aimed at

To use the girl cited earlier as an example at the point where she wanted to give evidence the package of support could have been made available to her immediately. She could have been moved to a safe foster placement and continued with 1:1 support from Risky Business. The pimp may be scared off or at least deterred by the obvious work being undertaken on enhanced evidence gathering. The CROP development worker would be available to support carers and prepare materials for information sharing meetings. All information would be included on the Rotherham database. With preventative work and agency awareness raising ongoing we expect the intervention point would occur at an earlier point in the process than is currently the case.

The impact would also include:

- a reduction in the number of repeat missing persons
- support and awareness/increased understanding of parents/carers and staff within residential settings

Support would be available to parents/carers and staff within residential care by raising awareness and increase understanding of the process of estrangement by the pimp from the young women's family/support network.

We want to increase the prosecution of known pimps and raise awareness with the CPS around Child Abduction and a more creative use of existing legislation.

What actions have already been taken to address this problem by the multi-agency group?

Following a serious attack on a young woman in Sheffield the vice squad were able to work with the Risky Business Project Co-ordinator to set up a meeting in a safe venue (Community Centre) where young women from Rotherham shared information that led to the arrest and trial of a known pimp. This saved Police time and the young women were able to build up trust. From this the Project workers have accompanied young women to court in order to support their giving evidence against the pimp.

There are parents with information about pimps who have been encouraged to share it. There have been other parents who are not aware of the serious nature of some of the relationships between their daughters and older men, or those who have distanced their daughters by reacting with anger to the situation.

We have already undertaken 1:1 support, preventative group work, awareness raising/training with other agencies and group work with young women directly involved in prostitution. In this way we have established trust and relationships with young women and other agencies.

CROP have published Advice to Parents who are concerned that their child is in an exploitative relationship. They have supported 2 cases to the CPS citing Child Abduction. They have established a parents self help group and a telephone support line.

What has been the outcome?

The outcome from the Risky Business group work has been that 8 young women stopped 'working' on the evening following the group session. One young woman has exited prostitution altogether and will take part in the pilot for Connexions supported through a work placement. The young women exploited have helped prepare materials to deliver to other young women in schools. Through direct support and preventative work the Project reaches 172 young people a year.

Trust has been established between the young women using the Project and the vice squad in Sheffield.

CROP has supported 30 parents/carers by phone over the last 12 months. 200 copies of the parents/carers leaflet have been requested and distributed. They have demonstrated a need for support from parents/carers and those working in residential settings. The self help group has certainly helped parents/carers to feel less isolated. The 2 Abduction cases have failed with the CPS but CROP intend to meet with CPS and explore further why this is the case and to whether this is a possible future option or not.

Are there any other interventions planned which may impact on the proposed project in the timescale over which funds are required?

The Risky Business Project has secured funding of £150,000 over the next 3 years to build on and expand our previous work.

During the timescale of the proposed project we will also be offering 1:1 support, preventative group work, residential work training and delivering a local campaign.

Existing Partnership Arrangements

The Risky Business Project currently works under the policies of Rotherham Metropolitan Borough Council Youth Service. The Project has a steering group, constitution and long term strategy. CROP have always been represented on the steering group and helped inform the development of the Risky Business Project since it began in 1997. Short term goals have been established related to funding. The Project has just received £2,500 from Comic Relief (in addition to funding for project costs) to appoint a consultant to help the Project establish and develop its own policies/strategies and long term vision.

The Project has its own guidelines around confidentiality and information sharing but currently a working party is formalising this guidance.

We have a training plan (to be undertaken by the consultant) for both the steering group and the users of the Project. We have the following resources identified for 2001/2002.

HAZ	(committed)	£8,605.00
South Yorkshire Police Authority	(committed)	£19,800.00
Comic Relief	(committed)	£25,000.00
SRB III	(pending)	£12,000.00
In kind support	(committed)	<u>£8,000.00</u>
		<u>£53,405.00</u>

We would like £53,000 from CRP ie, match funding for the monies we have already brought in from external sources.

Breakdown

Development worker (Includes office accommodation, salary, travel, on costs)	£24,000.00
Identification, training and retention of specialist foster carers	£25,000.00
ICT equipment and software	£3,000.00
Keepsafe equipment	<u>£1,000.00</u>
Total	<u>£53,000.00</u>

Availability of data for monitoring purposes

Monitoring

As a multi agency group we take responsibility for ensuring that all relevant information that comes to our attention is passed in and held centrally. Currently the information is hand written. We want to purchase a computer in order to create a data base obviously to save us time and also to ensure patterns and trends are brought to our attention easily. We are aware of appropriate software which can map and highlight trends.

All data we have currently is held by [REDACTED], Children's Protection and Planning Officer, Rotherham Social Services.

	Yes	Tick one box No	Don't know
For individual agencies working within a multi-agency context: Do you have a computerised database(s) that holds details of recorded prostitution related crime and disorder		✓	
For multi-agency groups: Do you have a computerised database(s) that holds details of recorded prostitution related to crime and disorder? Is this held centrally? Or, is it held by individual agencies?	✓ (Police)		
If you have a computerised database, are you content that it captures all reported incidents?	✓		
Can it identify repeat victims?	✓		
Will there be any changes in agency/organisation computer systems during 2000-2002 that are likely to render future data incompatible with current data?		✓	

**Please describe what data would be available for monitoring any changes in the nature and extent of the problem?
Who is this data held by?**

Number of repeat missing persons
 Number of prosecutions for Child Abduction
 Number of prosecutions for pimping
 Number of parent contact via phone line, support group etc
 Amount of advice given to staff working with Looked After Children
 Number of young women using the safe beds with specialist foster carers
 Amount of support to foster parents
 Number of young women/families requesting package of support
 Number of young women involved in or at risk of sexual exploitation collated by multi agency group
 Preventative work undertaken and number of young people reached
 The above data would be held on our ICT equipment

In addition Rotherham Police would hold data on their Operational Information System. Steve Taylor/Phil Wye are the contacts as is Tracey Smith (all South Yorkshire Police). They have been consulted on this question and are supportive of our work.

We would work closely with the Police to build up a comprehensive amount of information.

Existing partnership arrangements

	Yes	Tick one box No	Don't know
Do you have a strategy, policy and good practice framework agreed?	✓		
Do you have agreed protocols on confidentiality and information sharing?	✓		

		Tick one box	
	Yes	No	Don't know
Do you have a training plan completed and resources identified and committed?	✓		

Detailed breakdown of funding requested

Summary of financial assistance sought from the Crime Reduction Programme	2000/2001	2001/2002
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Indicate what resources are being put into the initiative by member agencies for which funding is not being sought under the Crime Reduction Programme. Describe and give a value for these resources eg: staff time, secretarial support, photocopying, cost of phone calls, etc. Indicate who is providing what service and over what period.

Resources provided on an ongoing basis

Agency/Organisation	Resources	Value
Police	Staff time, collating information via ICT	£3,000.00
Youth Service	Staff time, heat, rent, light, phone calls	£3,000.00
Social Services	Staff time, admin support	£1,5000.00
Connexions Service	2 personal advisers x half day a week	£600.00
Education	Use of premises	£1,000.00
All Steering Group Members	Staff time	£6,000.00
Risky Business Project	Admin support, staff time, Project administrator for monitoring and evaluation purposes	£3,000.00
CROP	Staff time	<u>£3,000.00</u>
		<u>£21,100.00*</u>

In addition to this over £55,000.00 of external funding is available for 2001/2002.

* These figures are broad estimates but could be calculated in detail should we be successful in our bid.

Provision for longer-term maintenance support

Please describe how you will continue with the project after CRP funding ceases, should the evaluation find it successful.

CROP as an organisation is continually applying for funding.

The Risky Business Project has secured funding for the next 3 years and the consultant's brief is to help establish a secure funding strategy. The work for the Crime Reduction Programme should be a pilot/lever to help us draw in other funds to keep the work going. We have a 4 year track record of bringing in funding from a variety of sources. We are also a committed group of people who have support from within our own organisations and who work well together. Continuing to establish and identify funding is a shared responsibility.

Key Document 5

Contract between the Home Office and the University of Luton (Evaluation of the Crime Reduction Programme 'Tackling Crime and Disorder Associated with Prostitution Initiative – Young People Group') and Associated Paperwork



Home Office

Rm 432, Clive House, Petty France, London SW1H 9HD
Switchboard 020 7273 4000 [REDACTED]
[REDACTED]@homeoffice.gsi.gov.uk

⑤
5/27/8
EXTENSION
TO
CONTRACT.

Date 10th October 2001

Ms. M. Melrose
University of Luton
Department of Applied Social Studies
Park Square
Luton
LU1 3JU

Dear Ms. Melrose

Re: Evaluation of CRP Tackling Crime & Disorder Associated with Prostitution Initiative – Young People Group

I enclose the revised contract with University of Luton, to undertake research in relation to the above project.

A specification is included at 'Schedule 1 - Specification' of the attached contract that takes into account the points agreed.

The work is to be undertaken for a firm fee of £79,740, including travel and subsistence, excluding VAT.

Please confirm that you accept the terms and conditions of this contract by signing at para 14 of both copies of this contract and returning them to me together with the completed Official Secrets Act declaration forms.

Yours Sincerely

Senior Procurement Manager

AGREEMENT TO CARRY OUT SOCIAL RESEARCH FOR THE HOME OFFICE

This Agreement is made this ^{19th} day of Nov. 2001

BETWEEN The Secretary of State for the Home Department, represented by the Research Development and Statistics Directorate ("the Authority") with offices at 50 Queen Anne's Gate, London, SW1H 9AT

AND University of Luton of St. Nicholas House, Park Square, Luton, LU1 3JU ("the Contractor")

The Contract comprises this Agreement and all schedules attached hereto

NOW IT IS AGREED AS FOLLOWS:

1. The Contractor agrees to undertake a research project entitled "Evaluation of CRP Tackling Crime & Disorder Associated with Prostitution Initiative – Young People Group" ("the Work") on the terms and conditions set out in the Contract. A full specification of the Work is attached at Schedule 1. The carrying out of the Work is subject to the provisions of the Official Secrets Act 1989.

2. **CONDITIONS OF CONTRACT**

The Standard Conditions of Contract at Schedule 2 shall apply.

3. **TERM OF CONTRACT**

This Contract commenced 23rd April 2001. The Work shall be completed by no later than 30th September 2002 unless the Authority agrees an extension of time for the completion of the Work.

4. **TIME OF THE ESSENCE**

Any time limits specified in this Contract for the completion of the Work, submission of any reports, data or other deliverables, shall be treated as of the essence of the Contract.

5. **PERFORMANCE OF THE SERVICES**

The Work shall be performed with all due diligence and in full conformance with the specification at Schedule 1 and the Contractor's tender as incorporated in Schedule 3.

6. **PAYMENT**

As consideration for the Work, the Authority shall make payments to the Contractor in accordance with the provisions of Schedule 4.

7. **INDEPENDENT CONTRACTOR**

The Contractor shall at all times during the term of this Contract be an independent contractor with respect to the Work and the Authority and nothing in this Contract shall be construed as creating at any time the relationship of employer and employee between the Authority and Contractor or any of the

Contractor's employees. Neither the Contractor nor any of its employees shall at any time hold itself or themselves out to be the employee or employees of the Authority and they shall not be entitled to any of the benefits provided by the Authority to its employees.

8. AUTHORITY'S REPRESENTATIVE

The Authority's Representative for this Contract is:

██████████
 Home Office
 Policing and Reducing Crime Unit
 Research Statistics and Development
 Room 401
 Clive House
 Petty France
 London
 SW1H 9HD

She will be responsible for the Contract with power to manage, vary and determine the Contract in accordance with its terms and conditions, request such reports as may be required and issue instructions concerning the Work. All formal communications (both oral and written) concerning the performance of the Contract shall be made to the Authority's Representative.

9. ASSIGNED STAFF

9.1 Contractor's staff assigned to perform the Work for the duration of the Contract, unless otherwise agreed, are:-

From University of Luton, David Barrett, Margaret Melrose, ██████████, ██████████, ██████████,

From GB Consultancy, ██████████, Margaret Melrose

9.2 All formal communications about the performance of the Contract shall be made to:

Margaret Melrose
 University of Luton
 Department of Applied Social Studies
 St. Nicholas House
 Park Square
 Luton
 LU1 3JU

9.3 During the term of this Contract, the Contractor and its nominated employees shall be available for the performance of the Work in accordance with the requirements of the Contract. The Contractor shall use best endeavours to avoid changes in staff assigned to the Work. Where a change is unavoidable due to circumstances beyond the control of the Contractor, a replacement of at least the same standard, acceptable to the Authority, shall be provided. The Contractor shall not make changes to the assigned staff without the prior approval of the Authority.

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- 10.1 The Contractor will keep the Authority's Representative informed of the progress of the Work by means of a quarterly status report and exception reports as required.
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- 11.1 The Contractor must submit a final report (one unbound paper copy and electronic files on disk) to the Authority's Representative within the time specified in clause 3. Unless otherwise agreed the software used for the text elements of the report must be Word for Windows. Tabular material should be supplied in Excel. To be acceptable, the report must meet the usual professional and scientific standards, fully address the stated aims and objectives of the study and the report will be subject to review from two external assessors. The reviewers comments, if agreed appropriate and related to the aims and scope of the study, shall be addressed by the Contractor.
- 11.2 The Authority will provide written comments on the acceptability of the final report, as first submitted, within twelve weeks of the receipt of that report and, if it is not acceptable, within twelve weeks of a subsequent draft.

12. ENTIRETY OF AGREEMENT

This Agreement, including the attached Schedules:

Schedule 1 - Specification
Schedule 2 - Standard Conditions of Contract
Schedule 3 - Tender and relevant letters
Schedule 4 - Payment

constitute the entire Contract between the parties.

13. LAW

The Contract shall be subject to and construed in accordance with English Law.

14. EXECUTION

The parties hereby execute this Agreement as follows:-

for and on behalf of the Contractor:-

Signed

Name

L.M.WELLS

Official Position

FINANCE ~~OFFICER~~ DIRECTOR

Date

31st OCTOBER 2001

for and on behalf of Authority:-

Signed

Name

Official Position

Senior Procurement Manager

Date

19th November 2001

Authority to sign last and enter date at header

SCHEDULE 4 - PAYMENT (FIRM PRICE BASIS)

1. The firm price for all the work under the Contract is £79,740.00, inclusive of travel and subsistence, exclusive of VAT.
2. The Contractor is deemed to have satisfied itself as to the extent of the work involved in meeting the Authority's specification and no increase in the firm price can be considered, unless there has been an agreed amendment to the Work.
3. For the avoidance of doubt, no increase in the firm price can be agreed in respect of salary increases granted by the Contractor to its employees or otherwise.
4. Payment of the firm price shall be due at the following intervals in respect of satisfactory work actually performed:-

£24,000.00 on delivery of the interim process reports, by 1st August 2001;

£24,000.00 on delivery of the interim qualitative reports, by 1st January 2002;

£24,000.00 on delivery of the draft final reports, by 30th June 2002;

£7,740.00 on acceptance by the Authority of the final report.
5. Invoices for payment of instalments of the firm price should be submitted on reaching the milestones set out in para 4. VAT should be shown separately on all invoices as a net extra charge.
6. Payment will be made within 30 days of receipt of the goods or within 30 days of receipt of a valid invoice, whichever is the later. Failure to comply with this condition will not constitute a fundamental breach of the contract.
7. Where milestones are identified in the project plan, payment on completion of the milestone will be made upon certification by the Authority that all necessary work has been completed and any performance criteria required by the Authority have been met.

Research Contracts
RDS, Programmes Management Group (PMG)
Procurement and Contract Management Section

1. **Project Manager:** Please complete the following details for our records to confirm that the work invoiced has been completed. (Please see attached invoice for information)

Please state deliverable for which payment has been requested i.e. interim/progress/final report etc., and that this has been completed to your satisfaction in accordance with the contract requirements.

Deliverable: INTERIM REPORT

Completed to a satisfactory standard (Please comment): YES (MINOR ADDITIONS REQUESTED)

Signature: [Redacted]

Please note that you should only sign the invoice if it meets the contractual obligations detailed in the original contract and you have indicated this in the information given above.

2. Please return form and invoice to:

[Redacted]
RDS, PMG
Room 823
Queen Anne's Gate

Draft contract sent to Luton 14.08.01

Contract returned, requesting amendment, 02.10.01
Amended contract sent to Luton 12.10.01

3. Procurement & Contract Management Team to confirm the following information:

A signed copy of the contract is held on file?

~~YES~~/NO

Signature: [Redacted]

If answer is no, then please arrange for a contract to be drawn up in consultation with RDS research contact. (N.B. Invoice not to be processed until a signed contract has been returned)

ACTION TAKEN:

Signature: Charges to the contract required

Contract completed

②

From: [REDACTED]
 Sent: 22 February 2002 17:03
 To: [REDACTED]; [REDACTED]
 Subject: RE: Invoices...

apologies for not getting back to you sooner. This is just to confirm that the 1st invoice from the University of Luton for £24,000 was paid in October 2001.

The 2nd invoice for £24,000 has been recently received and I attach my colleagues response which was addressed to [REDACTED] but should have been sent to you as well.

I hope this is helpful.



FW: Invoices...

-----Original Message-----

From: [REDACTED]
 Sent: 18 February 2002 15:13
 To: [REDACTED]
 Subject: RE: Invoices...

[REDACTED] - I am currently chasing invoices from South Bank University regarding evaluation of policing initiative on prostitution. I can not tell from your email whether we have received and paid the University of Luton for their evaluation of the young people project re: prostitution. Can you tell me whether we have paid them yet? We should have received invoices for £24,000 in June 2001 and £24,000 in January this year. I have no record of receiving these but as I only started in January may not have these. Can you confirm payment?

Thanks [REDACTED]

(PS Please email to my home office address PLUS my home email [REDACTED] as I am working from home for the rest of this week).

-----Original Message-----

From: [REDACTED]
 Sent: 05 February 2002 16:25
 To: [REDACTED]; [REDACTED]
 Cc: [REDACTED]; [REDACTED]
 Subject: RE: Invoices...

I can confirm payment of the following invoices on prostitution:

University of Sunderland £35,167
 University of Sunderland £58,633

and on Domestic Violence:
 University of Bristol £31,283

I have sent this e-mail to you as I would be grateful if you could investigate payment of the invoice referred to in [REDACTED] e-mail below. You may need to ask [REDACTED] if [REDACTED] would have submitted the invoice under a University to locate the invoice.

Please e-mail [REDACTED], myself and copy recipients above to confirm whether or not we have the invoice.

Many Thanks

██████████

-----Original Message-----

From: ██████████
 Sent: 30 January 2002 13:35
 To: ██████████
 Cc: ██████████
 Subject: FW: Invoices...

██████████

Please see email below re: one of the VAW invoices - you should have it on the system by now - can you check.

Thanks ██████████

-----Original Message-----

From: ██████████
 Sent: 30 January 2002 13:33
 To: ██████████
 Subject: RE: Invoices...

██████████

I did receive an invoice from ██████████ in December for the £29,837 that was due at end of Sept, it was signed and counter-signed by both of us before Christmas and ██████████ sent it by internal mail to ██████████ over in QAG on Thurs 20th December when I was off ill. I'm just wondering why they are saying they haven't received it? I will check with ██████████

-----Original Message-----

From: ██████████
 Sent: 30 January 2002 13:13
 To: ██████████
 Subject: Invoices...
 Importance: High

██████████

Please find attached the latest expenditure profiles for both VAW (██████████ note this is an update from this morning) and prostitution.

██████████ - can you check if we have rec'd invoices from ██████████ - £29,837 due end of Sept 01, also £17,216 from health due Oct 01 -as according to the accounting system we haven't rec'd them. Can you chase these ASAP.

██████████ - please make sure the profiling is correct and matches what is stated on the contract. Also according to the accounting system we haven't rec'd any invoices for South Bank - can you please chase this ASAP.

Many thanks - ██████████

<< File: Predicted spend 200-03-Jan 02.xls >>

From: [REDACTED]
Sent: 21 February 2002 12:42
To: [REDACTED]
Cc: [REDACTED]
Subject: FW: Invoices...

I forwarded the below invoice yesterday, addressed to [REDACTED], CVH 401 not realising that she has left, therefore, please keep a look out for it for authorisation. Apologies for the inconvenience.

Thank you
[REDACTED]

-----Original Message-----

From: [REDACTED]
Sent: 18 February 2002 17:00
To: [REDACTED]
Subject: FW: Invoices...

I would be grateful if you could let me know whether we have received an invoice since January 2002 from the University of Luton for Crime Reduction Programme - Prostitution (80872) for about £24,000.

Many Thanks
[REDACTED]

-----Original Message-----

From: [REDACTED]
Sent: 18 February 2002 15:13
To: [REDACTED]
Subject: RE: Invoices...

[REDACTED] - I am currently chasing invoices from South Bank University regarding evaluation of policing initiative on prostitution. I can not tell from your email whether we have received and paid the University of Luton for their evaluation of the young people project re: prostitution. Can you tell me whether we have paid them yet? We should have received invoices for £24,000 in June 2001 and £24,000 in January this year. I have no record of receiving these but as I only started in January may not have these. Can you confirm payment?

Thanks [REDACTED]

(PS Please email to my home office address PLUS my home email [REDACTED] as I am working from home for the rest of this week).

-----Original Message-----

From: [REDACTED]
Sent: 05 February 2002 16:25
To: [REDACTED]; [REDACTED]
Cc: [REDACTED]
Subject: RE: Invoices...

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University of Sunderland £35,167
 University of Sunderland £58,633

and on Domestic Violence:
 University of Bristol £31,283

I have sent this e-mail to you as I would be grateful if you could investigate payment of the invoice referred to in [REDACTED] e-mail below. You may need to ask [REDACTED] if [REDACTED] would have submitted the invoice under a University to locate the invoice.

Please e-mail [REDACTED], myself and copy recipients above to confirm whether or not we have the invoice.

Many Thanks

[REDACTED]

-----Original Message-----

From: [REDACTED]
Sent: 30 January 2002 13:35
To: [REDACTED]
Cc: [REDACTED]
Subject: FW: Invoices...

[REDACTED]

Please see email below re: one of the VAW invoices - you should have it on the system by now - can you check.

Thanks [REDACTED]

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To: [REDACTED]
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I did receive an invoice from [REDACTED] in December for the £29,837 that was due at end of Sept, it was signed and counter-signed by both of us before Christmas and [REDACTED] sent it by internal mail to [REDACTED] over in QAG on Thurs 20th December when I was off ill. I'm just wondering why they are saying they haven't received it? I will check with [REDACTED]

-----Original Message-----

From: [REDACTED]
Sent: 30 January 2002 13:13
To: Lilley Sarah Jane; [REDACTED]
Subject: Invoices...
Importance: High

[REDACTED]

Please find attached the latest expenditure profiles for both VAW ([REDACTED] note this is an update from this morning) and prostitution.

[REDACTED] - can you check if we have rec'd invoices from [REDACTED] - £29,837 due end of Sept 01, also £17,216 from health due Oct 01 -as according to the accounting system we haven't rec'd them. Can you chase these ASAP.

[REDACTED] - please make sure the profiling is correct and matches what is stated on the contract. Also according to the accounting system we haven't rec'd any invoices for South Bank - can you please chase this ASAP.

Many thanks - [REDACTED]

<< File: Predicted spend 200-03-Jan 02.xls >>



Home Office

Rm 432, Clive House, Petty France, London SW1H 9HD
Switchboard 020 7273 4000 Direct Line [REDACTED]
e.mail: [REDACTED]@homeoffice.gsi.gov.uk

Date 10th October 2001

Ms. M. Melrose
University of Luton
Department of Applied Social Studies
Park Square
Luton
LU1 3JU

Dear Ms. Melrose

Re: Evaluation of CRP Tackling Crime & Disorder Associated with Prostitution Initiative – Young People Group

I enclose the revised contract with University of Luton, to undertake research in relation to the above project.

A specification is included at 'Schedule 1 - Specification' of the attached contract that takes into account the points agreed.

The work is to be undertaken for a firm fee of £79,740, including travel and subsistence, excluding VAT.

Please confirm that you accept the terms and conditions of this contract by signing at para 14 of both copies of this contract and returning them to me together with the completed Official Secrets Act declaration forms.

Yours Sincerely

Senior Procurement Manager

From: [redacted]
Sent: 26 September 2001 15:56
To: [redacted]
Subject: RE: contract

Yes please - [redacted]

-----Original Message-----

From: [redacted]
Sent: 26 September 2001 11:22
To: [redacted]
Subject: FW: contract

Please see email below re University of Luton (prostitution) - we asked them to sign & return the contract & then the amendment would be made. Should I just get them to return it?
Thanks
[redacted]

-----Original Message-----

From: Margaret Melrose [redacted]
Sent: 26 September 2001 07:46
To: [redacted]
Cc: [redacted]
Subject: contract

[redacted]
The university legal officer has advised me that I should not sign the contract until the amendments are made and that if I were to do so I could face disciplinary action. Shall I therefore return the contract to you to pass on to the procurements section?
best wishes,
Margaret
[redacted]

This email has been scanned for viruses by the MessageLabs SkyScan service.

For further details, please see http://www.gsi.gov.uk/main/gncnotices/gncinformationnotice5_2001.pdf.

In case of problems, please call your organisations IT helpdesk.

GB Consultancy replace Ascolto (same days
[redacted] same price
Margaret Melrose



University of Luton
Faculty of Health
and Social Science

Park Square
Luton, Bedfordshire
LU1 3JU
United Kingdom

T +44 (0) 1582 743251
F +44 (0) 1582 743441

www.luton.ac.uk

██████████
Senior Research Officer
Policing and Reducing Crime
Violence Against Women
Clive House
Petty France
London SW1

2.10.01

Dear ██████████

As promised, enclosed the contract for the amendments to be made before I can sign it.

With thanks,

Margaret Melrose

██
Research Fellow
Department of Applied Social Studies
University of Luton
St. Nicholas House
Park Square
Luton LU1 3JU
Beds.
Tel: ██
Email: ██



Home Office

Rm 432, Clive House, Petty France, London SW1H 9HD
Switchboard 020 7273 4000 Direct Line [REDACTED]
e.mail: [REDACTED]@homeoffice.gsi.gov.uk

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Department of Applied Social Studies
Park Square
Luton
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Yours Sincerely

[REDACTED]
Senior Procurement Manager

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From Ascolto Ltd., ██████████

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Margaret Melrose
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 Department of Applied Social Studies
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 Park Square
 Luton
 LU1 3JU

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for and on behalf of the Contractor:-

Signed

Name

Official Position

Date

for and on behalf of Authority:-

Signed

Name



Official Position

Senior Procurement Manager

Date

Authority to sign last and enter date at header

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5. Invoices for payment of instalments of the firm price should be submitted on reaching the milestones set out in para 4. VAT should be shown separately on all invoices as a net extra charge.
6. Payment will be made within 30 days of receipt of the goods or within 30 days of receipt of a valid invoice, whichever is the later. Failure to comply with this condition will not constitute a fundamental breach of the contract.
7. Where milestones are identified in the project plan, payment on completion of the milestone will be made upon certification by the Authority that all necessary work has been completed and any performance criteria required by the Authority have been met.

From: [REDACTED]
 Sent: 10 August 2001 10:25
 To: [REDACTED]
 Subject: FW: procurementstrategy

[REDACTED] - do you need a copy of the strategy as well ? - [REDACTED]

-----Original Message-----

From: [REDACTED]
 Sent: 01 February 2001 13:09
 To: [REDACTED]
 Subject: RE: procurementstrategy

[REDACTED] - Okay , strategy approved; you can go forward with this. [REDACTED]

-----Original Message-----

From: [REDACTED]
 Sent: 01 February 2001 12:45
 To: [REDACTED]
 Subject: RE: procurementstrategy

The expressions of interest attachment is the people to who will receive the ITT.

Thanks

-----Original Message-----

From: [REDACTED]
 Sent: 01 February 2001 11:44
 To: [REDACTED]
 Subject: RE: procurementstrategy

[REDACTED] Provisionally , this looks okay but can you clarify the part played by the so called expressions of interest attachment? Is this the field of parties to whom tender invitations will go out?

-----Original Message-----

From: [REDACTED]
 Sent: 29 January 2001 17:28
 To: [REDACTED]
 Subject: procurementstrategy

Please find attached the procurement strategy, expressions of interest, ITT and selection criteria for the Tackling Crime & Disorder Associated with Prostitution Initiative.

<< File: procstrat.doc >> << File: expressionsofinterest.doc >> << File: letter.doc >> << File: ITT.doc >>
 << File: Evaluation criteria.doc >>
 Hope this is OK.

[REDACTED]
 [REDACTED]
 Violence Against Women
 Policing and Reducing Crime Unit
 Research, Development and Statistics Directorate
 Clive House, Petty France
 London SW1H 9HD
 Tel: [REDACTED]
 Fax: [REDACTED]

[REDACTED]
From: [REDACTED]
Sent: 19 April 2001 11:49
To: [REDACTED]
Subject: luton

Re: Tackling crime & disorder associated with prostitution (Young People)
The lead person for the Luton contract should be (not [REDACTED]):

Margaret Melrose
Research Fellow
Department of Applied Social Studies
St. Nicholas House
University of Luton
Tel: [REDACTED] (direct line)
Email: [REDACTED]
Thanks
[REDACTED]

(Sub-contract
Ascolto [REDACTED])

[REDACTED]
[REDACTED]
*Violence Against Women
Policing & Reducing Crime Unit
Clive House
Petty France
London SW1H 9HD
Telephone [REDACTED]
Fax [REDACTED]*

From: [redacted]
Sent: 09 April 2001 12:49
To: [redacted]
Cc: [redacted]
Subject: tackling prostitution

Re: Tackling crime & disorder associated with prostitution
Please find attached ITT, procurement strategy & specs for
CPRU, South Bank University
University of Luton



ITT.doc



procrat.doc



sbank.doc



sbankspec.doc



luton.doc



lutonspec.doc

[redacted] & I were wondering if we could have a slight change to the contract:

The Contractor will submit a first draft of the report(s) by end of June or end of July 2002. The final payment will not be awarded until the Authority's Representative has received an acceptable final report. To be acceptable, the final report(s) must meet the usual professional and scientific standards, fully address the stated aims and objectives of the study, and the report(s) will be subject to review from two external assessors. The reviewers' comments, if agreed appropriate and related to the aims and scope of the study, will be addressed by the Contractor.

Best wishes

[redacted]
[redacted]
Violence Against Women
Policing & Reducing Crime Unit
Clive House
Petty France
London SW1H 9HD
Telephone [redacted]
Fax [redacted]

X2

1026834

Invoice

80872.11 525066

Policing + Reducing Crime Unit
Violence Against Women
Room 401, Clive House, Petty F
London

HOME OFFICE RDS
FINANCE & PROCUREMENT SECTION
RECEIVED ON
11 SEP 2002
28/9/02

University of Luton

Registered Office
Park Square, Luton LU1 3JU
Telephone 01582 743310
VAT Reg. No. GB 600 4988 50

SW1H 9HD

[Redacted]

Invoice Number

Customer Code

Invoice Date

Due Date

[Redacted]

[Redacted]

03/09/2002

03/10/2002

QTY	DESCRIPTION	EX VAT	VAT	INC VAT
1	3rd Payment for Tackling Crime & Disorder Associated with Prostitution	24000.00	0.00	24000.00

RDS/01/215

110215

CERTIFIED THAT THE GOODS ORDERED HAVE BEEN RECEIVED, EXAMINED AND ARE SATISFACTORY IN ACCORDANCE WITH THE ORDER OR CONTRACT. PAYMENT NOT PREVIOUSLY AUTHORIZED.

SIGNATURE [Redacted] 7

SIGNATURE [Redacted] 2

ACCOUNTING CODE [Redacted]

VAT CODE [Redacted]

DATE 16/09/07

DATE 14/09/02

Deputising for G6.

80872 D701

entered on S/S.

3rd Payment for Tackling Crime & Disorder Associated with Prostitution	24000.00	0.00	24000.00
			GBP

All business is transacted subject to our terms and conditions, a copy of which is available on request

Policing + Reducing Crime Unit
Violence Against Women
Room 401, Clive House, Petty F
London

Remittance Advice

Invoice Number [Redacted]

Invoice Date 03/09/2002

Customer Code [Redacted]

Please make cheques payable to: "University of Luton"

Please quote invoice number and customer code on reverse of cheque

