

**Application to add  
land to a commonhold  
registration**

HM Land Registry

**CM4**

*Any parts of the form that are not typed should be completed in black ink and in block capitals. If you need more room than is provided for in a panel, use continuation sheet CS and attach to this form.*

*For information on how HM Land Registry processes your personal information, see our [Personal Information Charter](#).*

<b>1. Administrative area and postcode</b> if known		
<b>2. Existing commonhold title number(s) to which land is to be added</b> <i>Common parts and/or units as appropriate.</i>		
<b>3. Title number(s) of land to be added to commonhold</b>		
<b>4. If you have already made this application by <b>outline application</b>, insert reference number:</b>		
<b>5. Application and fee</b> <i>To find out more about our fees visit <a href="http://www.gov.uk/government/collections/fees-land-registry-guides">www.gov.uk/government/collections/fees-land-registry-guides</a></i>  <b>Addition of land to commonhold</b> <span style="float: right;">Fee paid £</span>  <b>Fee payment method:</b> <i>Place "X" in the appropriate box.</i> I wish to pay the appropriate fee payable under the current Land Registration Fee Order: <input type="checkbox"/> by cheque or postal order, amount £ <span style="float: right;">made</span> payable to "Land Registry". <input type="checkbox"/> by Direct Debit under an authorised agreement with Land Registry.	<b>OFFICIAL USE ONLY</b> Record of fee paid <hr/> Particulars of under/over payment <hr/> Fees debited £ <hr/> Reference number	
	<b>6. Documents lodged with this form</b> <i>Place "X" in the appropriate boxes. We shall retain any original document which is not accompanied by a certified copy.</i>  <input type="checkbox"/> Form(s) CON1/Court order <input type="checkbox"/> Director's certificate <input type="checkbox"/> Form COE <input type="checkbox"/> Statement of truth <input type="checkbox"/>	
	<b>7. The applicant is:</b> <i>Please provide the full name of the person making the application. We will only issue warning of cancellation letters to conveyancers if an email address is inserted. A key number is only available to professional customers, such as solicitors.</i>  <b>The application has been lodged by:</b> Land Registry Key No. (if appropriate) Name (if different from the applicant) Address/DX No.  Reference E-mail <hr/> Telephone No. <span style="float: right;">Fax No.</span>	<b>FOR OFFICIAL USE ONLY</b>  Codes Dealing  Status <b>RED</b>

**8. Where you would like us to deal with someone else** *We shall deal only with the applicant, or the person lodging the application if different, unless you place "X" against one or more of the statements below and give the necessary details.*

- Send title information document to the person shown below
- Raise any requisitions or queries with the person shown below
- Return original documents lodged with this form (see italic text in panel 6) to the person shown below  
*If this applies only to certain documents, please specify.*

Name  
Address/DX No.

Reference  
E-mail

Telephone No.

Fax No.

**9.** A separate application in Form CM3 amending the commonhold community statement accompanies this application

**Signature of applicant  
or their conveyancer** \_\_\_\_\_ **Date**