

Statistics Form For:

Local Authorities: Taxi and Private Hire Vehicle Licensing

1 April 2017 – 31 March 2018

COMPLETING THIS FORM

When completing this form, simply enter the information required in the boxes provided. For numeric questions, please enter '0s' where applicable but leave boxes blank where the answer is not available or not applicable. The form has the following functions for ease of use:

Username and Password	The Username and Password are unique to you. By using this facility, you can enter and leave the form as many times as you wish to enter and/or change data, up until the closing date.
Save & Exit	If you need to leave form completion for any reason, simply use this button at the bottom of the screen to save the information that you have already entered. You can subsequently return to finish at your convenience.
FAQs	The FAQ list covers the most frequently asked questions but if you have any others, please contact the bus and local transport statistics team at DfT on 020 7944 3094, email bus.data@dft.gov.uk .
Submit	Whilst the submit button at the end of the form does also signify the end of completion, you may still go back and change your data at any time before the closing date.
Print	Use this button to print off a copy of your submission for your files.

The personal data you provide is purely for the purpose of DfT being able to contact you in regards to this survey and also to send you details of next year's survey. This information is gathered in connection with our public task as a government department. Further details on DfT's privacy policy can be found at www.gov.uk/dft/privacy-policy. We will share your information with Kenda (our contractor who host the survey) so that your contact details can be included in the online survey form when you log in. Your personal data will be stored in an Excel database so we can send you next year's survey. For any further correspondence about any of our surveys/publications, please contact bus.data@dft.gov.uk.

Any queries on the content of this form, please contact the bus and local transport statistics team at DfT on 020 7944 3094, email bus.data@dft.gov.uk.

ABOUT THIS FORM

This return is for Local Authorities and requires information on taxis, private hire vehicles, taxi and private hire vehicle drivers and private hire vehicle operators. The form is divided into sections, as follows:

SECTION		INFORMATION
1.	Licensed Taxis	<ul style="list-style-type: none">• Number of licensed taxis at the end of the reporting period• The number with and without wheelchair accessibility• Whether you have a requirement for wheelchair accessible vehicles• Limits on number and age of taxis in area
2.	Private Hire Vehicles (PHVs)	<ul style="list-style-type: none">• Number of licensed private hire vehicles• Age limits on vehicles
3.	Taxi and PHV Drivers	<ul style="list-style-type: none">• Number of taxi and PHV drivers• Frequency of taxi and PHV driver licensing• Knowledge tests and disability awareness training for drivers• The number of medical exemptions from the obligation to carry assistance dogs
4.	Private Hire Vehicle Operators	<ul style="list-style-type: none">• Number of PHV operator licenses• Frequency of licensing
5.	General	<ul style="list-style-type: none">• Opportunity to notify DfT of any major changes that might have affected this year's form and to enter any comments pertinent to the figures submitted

Before you start!

In case we have any queries on your submission, please complete the following:

Your Details

a. First name:

b. Surname:

c. Email address:

d. Telephone number (inc. STD):

1. Licensed Taxis at 31 March 2018

This section refers to licensed taxis ONLY, it excludes private hire vehicles

a. i. How many licensed taxis did your Authority have on 31 March 2018?

If you enter total number of taxis = 0, click on the 'next' button to be redirected to Section 2 (Private Hire Vehicles)

ii. How many of these taxis were wheelchair accessible?

iii. *This is a voluntary question.* How many of the total have closed-circuit television (CCTV) fitted?
<insert number> or data not collected

b. Do you have a requirement for wheelchair accessible vehicles in all or part of your taxi fleet? YES/NO

c. Do you limit the number of taxi licences in your area? YES/NO

d. Do you set a limit on the age of licensed taxis? YES/NO

If YES ...

i. What is the age limit at the time of first licensing?

1 year/ 2 years/ 3 years/ 4 years through to 10 years/ Other age limit (drop down box)
If other, please specify below
<insert text box>

ii. What is the age limit at the end of its service life?

1 year/ 2 years/ 3 years/ 4 years/ 5 years/ 6 years/ Other age limit (drop down box)
If other, please specify below
<insert text box>

e. Does your Authority have a requirement for all licensed taxis to have CCTV fitted? YES/NO

If YES ...

i. Do you have a requirement for the CCTV to have the facility to record audio? YES/NO

If NO ...

ii. Do you allow licensed taxis to have CCTV fitted?

YES/NO

2. Private Hire Vehicles (PHVs) at 31 March 2018

This section refers to private hire vehicles ONLY, it excludes licensed taxis

a i. How many licensed private hire vehicles (PHVs) did your Authority have on 31 March 2018?

If you enter total number of PHVs = 0, click on the 'next' button to be redirected to Section 3 (Taxi and Private Hire Drivers)

ii. How many of these PHVs were wheelchair accessible?

iii. *This is a voluntary question.* How many of the total have closed-circuit television (CCTV) fitted?
<insert number> or data not collected

b. Do you set a limit on the age of the vehicle? YES/NO

If YES

i. What is the age limit at the time of first licensing?

1 year/ 2 years/ 3 years/ 4 years/ 5 years through to 15 years/ Other age limit (drop down box)

If other, please specify below
<insert text box>

ii. What is the age limit at the end of its service life?

1 year/ 2 years/ 3 years/ 4 years/ 5 years though to 20 years / Other age limit

If other, please specify below
<insert text box>

c. Does your Authority have a requirement for all licensed PHVs to have CCTV fitted? YES/NO

If YES ...

i. Do you have a requirement for the CCTV to have the facility to record audio? YES/NO

If NO ...

ii. Do you allow licensed PHVs to have CCTV fitted? YES/NO

3. Taxi and Private Hire Drivers at 31 March 2018

a. In your Authority, how many drivers were licensed in the following categories on 31 March 2018?

- i. Dual licensed taxi and PHV drivers
- ii. Taxi only licensed drivers
- iii. PHV only licensed drivers

- iv. Total taxi and PHV drivers

Taxi Drivers

b. How often do *taxi* drivers need to be licensed in your area?

Every year/ Every 2 years/ Every 3 years/ Other period

If other, please specify below
<insert text box>

c. Does your Authority require *taxi* drivers to complete disability awareness training? YES/NO

d. With respect to the legal requirement to accept assistance dogs used by disabled people, as at 31 March 2018, how many medical exemptions were in force?

e. Which of the following, if any, does your Authority require for *taxi* drivers?

- i. A Disclosure and Barring Service (DBS) check? Yes/No
- ii. An enhanced DBS check? Yes/No
- iii. A barred list check? Yes/No

If YES to i), ii) OR iii)...

iv. Do you require drivers to sign-up to the DBS update service? YES/NO

v. How often are DBS records checked?
Every 6 months/Every year/ Every 2 years/ Every 3 years / Other period

If other, please specify below
<insert text box>

f. Does your Authority require *taxi* drivers to complete child sexual abuse (CSA) **or** child sexual exploitation (CSE) training ? YES/NO

PHV Drivers

g. How often do *PHV* drivers need to be licensed in your area?

Every year/ Every 2 years/ Every 3 years/
Other period If other, please specify below
<insert text box>

h. Does your Authority require *PHV* drivers to complete disability awareness training? YES/NO

i. With respect to the legal requirement to accept assistance dogs used by disabled people, as at 31 March 2018, how many medical exemptions were in force?

j. Which of the following, if any, does your Authority require for *PHV* drivers?

- i. A Disclosure and Barring Service (DBS) check? Yes/No
- ii. An enhanced DBS check? Yes/No
- iii. A barred list check? Yes/No

If YES to i), ii) OR iii) ...

iv. Do you require drivers to sign-up to the DBS update service? YES/NO

v. How often are DBS records checked?
Every 6 months/Every year/ Every 2 years/ Every 3
years/ Other period

If other, please specify below
<insert text box>

k. Does your Authority require *PHV* drivers to complete child sexual abuse (CSA) or child sexual exploitation (CSE) training? YES/NO

4. Private Hire Vehicle Operators on 31 March 2018

a. How many PHV operator licences were on issue on 31 March 2018?

b. How often do PHV operators need to be licensed?

Every year/ Every 2 years/ Every 3 years/ Every 4 years/ Every 5 years/ Other period

If other, please specify below

<insert text box>

5. General

a. Does your Authority have a dedicated taxi and PHV licensing policy statement or equivalent document? YES/NO

IF YES...

i. When did your Authority last update it? Enter Year

b. Does your Authority have a taxi and PHV convictions policy? YES/NO

IF YES...

i. When did your Authority last update it? Enter Year

c. Have there been any major changes that might have affected this year's form? YES/NO

i) If YES, please give details below

d. Do you have any comments on the data that you have supplied?

e. Do you have any comments on the survey? YES/NO

i) If YES, please give details below

Thank you for completing this form.