



Minutes

Title of meeting Public Health England Advisory Board
Date Wednesday 21 March 2018

Present	Sir Derek Myers Paul Cosford Yvonne Doyle Richard Gleave Sian Griffiths Poppy Jaman Duncan Selbie	Interim Chair Director of Health Protection and Medical Director Director, London Deputy Chief Executive and Chief Operating Officer Interim Deputy Chair Non-executive Chief Executive
In attendance	Viv Bennett Derrick Crook Richard Gleave Martin Hindle Adrian Masters Deborah McKenzie Rachel Scott Alex Sienkiewicz Donald Shepherd	Chief Nurse and Director of Early Years and Maternity, PHE Director, National Infection Service, PHE Deputy Chief Executive, PHE Independent member, PHE Audit and Risk Committee Director of Strategy, PHE Chief People Officer, PHE Board Secretary, PHE Director of Corporate Affairs, PHE Deputy Director, Finance and Commercial, PHE
Apologies	Michael Brodie George Griffin Michael Hearty Richard Parish	Finance and Commercial Director Non-executive Associate Non-executive Associate Non-executive

There were two members of the public present.

Announcements, apologies, declarations of interest

18/020 Apologies were noted and no interests were declared in relation to the agenda.

Directors' Updates

18/021 The Director, London advised that:

- a) the PHE team were supporting the Mayor's obesity taskforce and the actions and measures arising from it which would be addressed through the London Health Board; and
- b) PHE's work in Centres across the country had included a focus on cardiovascular disease prevention, and in particular exploring those measures where PHE local teams could add value.

18/022 The Director, Health Protection and Medical Director advised that:

- a) teams in PHE continued to provide key support to the public health response to the incident in Salisbury. The Advisory Board noted its thanks to all staff

involved;

- b) PHE continued to provide support to reduce the impact of Winter Pressures. It was noted that vaccine uptake rates had improved; and
- c) PHE would be joining an NHS England Board development session to discuss the role of the NHS in addressing health inequalities.

18/023 The Chief Nurse and Director of Early Years and Maternity advised that:

- a) the Directorate continued to provide detailed technical support on Nursing to the World Health Organisation, including research work;
- b) there had been increasing use and engagement with the *All Our Health* tool, recent user experiences had helped to demonstrate the importance of place; and
- c) the Directorate had been renamed to include Early Years and Maternity to highlight the importance of children in the work of Public Health England. The Advisory Board noted change and welcomed the continued focus on pregnancy, babies and infants.

18/024 The Director, National Infection Service advised that:

- a) work continued to prepare for the launch of the National Infection Service on 10 April. Recruitment had nearly concluded for the majority of the senior level posts in the service. The plans for the service would bring staff together in a new way and would ensure that PHE was well placed to respond to the challenges and opportunities in future;
- b) it was recognised that the National Infection Service would have a number of key partnerships externally and these relationships would need to be carefully managed as the new arrangements progressed;
- c) it was confirmed that clear prioritisation processes were in place for managing demand in NIS and maintaining business as usual was a high priority for the transition; and
- d) it was noted and welcomed that there was close working with the PHE Harlow programme as the closely linked work developed.

Chief Executive's Update

18/025 The Chief Executive advised that:

- a) he had passed his thanks to all PHE staff who had contributed to the public health response to the incident in Salisbury. He also reported that the Prime Minister had recently visited and thanked staff at PHE Porton as part of her visit to the local area in response to recent events;
- b) the business planning process for 2018/19 was reaching its conclusion, with a finalised plan expected in the coming days; and
- c) work continued on the implementation of the Childhood Obesity Plan and further updates would be provided to the Advisory Board on progress.

Finance Report

18/026 The Deputy Director, Finance and Commercial introduced the monthly report setting

out PHE's financial position to January 2018 (enclosure PHE/18/05). There was an end of year forecast underspend of £5million which was being managed with the Department of Health and Social Care. It was reported that capital programme for 2017/18 would also be delivered with a small underspend.

18/027 Discussions followed on the capital budget and specifically the budget and spend on vaccines and countermeasures. It was confirmed that the underspend was not related to the unavailability of vaccines which was a separate issue being managed with the NHS. This instead related to the amendments to contracting arrangements for PHE's countermeasures. It was confirmed that this would not impact on PHE's ability to fund in future what was required for the safe delivery of such programmes.

18/028 The Advisory Board noted the update.

PHE Budget 2018/19

18/029 The budget confirmed that PHE would meet the savings required from the spending review profile and had been developed as part of an aligned budget and business planning process.

18/030 The budget presented a balanced position for each Directorate, although it was noted that there were two areas which had not yet been built into the budget, namely: the overall potential impact of the UK exiting the EU and the transition funding which would be associated with the National Infection Service restructure. This was being discussed and agreed with DHSC colleagues.

18/031 The Advisory Board noted the budget for 2018/19.

Global Public Health Update

18/032 Prof. Griffiths, Chair of the Global Health Committee advised that:

- a) the Global Health Committee had met at the beginning of March and discussions focused on the follow up to the Advisory Board session, nursing and PHE and global violence prevention;
- b) PHE had signed up to Nursing Now! A two year programme which aimed to improve health globally by raising the profile and status of nurses. This was led by the Chief Nursing Officer for NHS England; and
- c) the UK Rapid Support Team continued to provide both immediate response and technical and building capacity support in Sierra Leone, Madagascar and Ethiopia.

PHE Harlow update

18/033 Martin Hindle, independent member of the Audit and Risk Committee and PHE Harlow Programme Board advised the Board that work progressed well with the PHE Harlow programme and that:

- a) leadership engagement was a key focus for the programme with 17 workstreams established with Director leads from across PHE. It was also reported that there had been a recent workshop on risks;
- b) the full business case would be submitted over the coming year. This would also include the overarching vision and messaging for PHE's future role in public health science;

- c) the Chief Executive made clear his commitment to maintaining the national infrastructure at Porton to ensure it remained fully operational and match fit until such time that its functions transferred to PHE Harlow, with a series of corresponding investments to be made accordingly;
- d) the programme recognised the critical importance of the transition planning, including careful stakeholder management with a number of different organisations.

Information items

18/034 The Board noted the following information updates:

- a) Board forward calendar (enclosure PHE/18/07)
- b) Minutes from the Audit and Risk Committee meeting held on 21 November 2017 (enclosure PHE/18/08)

Any other business

18/035 There being no further business the meeting closed at 11.50am.

Rachel Scott
Board Secretary
March 2018