



Department
for Education

Education Data Division - Request for Change Form for CBDS

Section 1 - Details of Change

(To be completed by the RFC Originator / CBDS Administrator)

Project / Service: SLASC 2019	Type of Change: 2 new data items	RFC 1026
Name and team/company of RFC Originator: Phil Dent, DDU, EDD		
Originator Contact No: 01325 340499	Originator email address: phil.dent@education.gov.uk	
Date RFC Raised: 12/04/2018	Date change required: For 2019 SLASC	
Priority: 2	1 = Top - Ministerial or legislative requirement 2 = High - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers 3 = Medium - Customer requirement, marginal net benefit 4 = Low - Nice to have, net cost, does not affect functionality, cosmetic change	
EDD Contact: Phil Dent		
Change Title: Children's home indicator and Ofsted register number		

Data item / Rule Number:

N00TBA and N00TBA

Description of change:

Policy have requested that the SLASC census captures a new Children's home indicator, together with the matching Ofsted social care register number – which is required by all children's homes.

Therefore, the following two new data items are added to CBDS to facilitate this requirement.

New data item

Data item N00TBA – Children's home indicator

Metadata Requirements:

Identifier 1 – N00TBA

Data Item Name – Children's home indicator

Description – This indicator shows whether a school is classed as a children's home

Type and format – A(3)

Code set / Valid values:

Yes, No

Item level validation – None

XML Tag - <ChildrensHome>

Status – Active

History Notes – C

Multiplicity Notes – S (Single current occurrence)

New data item

Data item N00TBA – Ofsted social care registration number

Metadata Requirements:

Identifier 1 – N00TBA

Data Item Name – Ofsted social care registration number

Description – The Ofsted social care registration number

Type and format – A(8)

Code set / Valid values:

SC followed by 6 digits

Item level validation – None

XML Tag - <OfstedSCno>

Status – Active

History Notes – C

Multiplicity Notes – S (Single current occurrence)

Reason for change (including benefits):

Policy have added a new Children's home indicator – together with the matched Ofsted social care registration number to the SLASC census. Where an independent school is a children's home, it must have an Ofsted social care registration number. This addition adds both the indicator and the check.

Impact of not doing the change:

The SLASC would not be able to collect data on children's home, nor ensure that they are properly registered with Ofsted.

ISB view of the proposed change:

n/a

Data item relationship: Yes No Not known

Impact assessment to be undertaken by:

Phil Dent DDU, EDD

Louise Shutt TDU, EDD

Alex Miller CSSD

Stephen Bishop IEBT

Date consulted:

18/4/2018

Response requested by:

26/4/2018

Section 2 - Impact Analysis

(To be completed by Impact Assessors)

Software Suppliers' Summary of Impact Assessment:

No comments received from suppliers.

DfE Internal Colleagues' Summary of Impact Assessment:

Alternative Solutions / Workarounds (if appropriate):

Estimated Cost of Change:

Impact Assessed by (name): **Date:**

Section 3 - Outcome / Decision
(To be completed CBDS administrator)

Review Meeting: CBDS Administrator review

Attendees: Kirsty Knox, Phil Dent and Gary Connell

Date of Review Meeting: 30/4/2018

Brief Summary of Discussion:

Reviewed new data items proposed. As no feedback from suppliers agreed to approve as per RFC.

Accept / Reject:

Accept

Deferred to:

Type of Funding:

Fund Holder Agreement:

If Defer, provide details:

If Accept, provide details:

Added 2 x new data items for SLASC N00642 and N00643.

If Reject, provide details: