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FORM AR27

Trade Union and Labour Relations (Consolidation) Act 1992

ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

Name of Employers' Association:

Year ended:

List No:

Head or Main Office:

Website address (if available)

Has the address changed during the year to which the return relates?

Yes

No

(Tick as appropriate)

General Secretary:

Contact name for queries regarding the completion of this return:

Telephone Number:

e-mail:

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.
Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

For Employers' Associations based in England and Wales:
Certification Office for Trade Unions and Employers' Associations
22nd Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

For Employers' Associations based in Scotland:
Certification Office for Trade Unions and Employers' Associations
Melrose House, 69a George Street, Edinburgh EH2 2JG

SNIEF - GLASGOW & WEST OF SCOTLAND - AYR & DISTRICT BRANCH

COMMITTEE MEMBERS

Mr C Johnstone President Johnston & Graham
21 Back Peebles Street
AYR

Mr W Kennedy Vice President William Kennedy Plumbers Limited
7 Waggon Road
AYR

Mr J Telfer John P Telfer Limited
11 Holmston Road
AYR

Mr W Turnbull Hugh Turnbull & Sons
75 Connel Park
NEW CUMNOCK

RETURN OF MEMBERS

(see note 9)

NUMBER OF MEMBERS AT THE END OF THE YEAR				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
14				14

OFFICERS IN POST

(see note 10)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
NO CHANGES			

REVENUE ACCOUNT/GENERAL FUND

(see notes 11 to 16)

Previous Year		£	£
	INCOME		
1124	From Members Subscriptions, levies, etc		1049
	Investment income Interest and dividends (gross) Bank interest (gross) Other (specify)		
1124	Other income Rents received Insurance commission Consultancy fees Publications/Seminars Miscellaneous receipts (specify)		1049
1124	TOTAL INCOME		1049
	EXPENDITURE		
	Administrative expenses		
120	Remuneration and expenses of staff Occupancy costs Printing, Stationery, Post Telephones Legal and Professional fees Miscellaneous (specify)		120
120	Other charges Bank charges Depreciation Sums written off Affiliation fees Donations		120 42
130	Conference and meeting fees Expenses		220
6	Miscellaneous – Social Events		
	Taxation		
256	TOTAL EXPENDITURE		382
868	Surplus/Deficit for year		667
4516	Amount of fund at beginning of year		5384
5384	Amount of fund at end of year		6051

BALANCE SHEET AS AT 31 DECEMBER 2016

(see notes 19 and 20)

Previous Year		£	£
	Fixed Assets (as at page 11)		
	Investments (as per analysis on page 13)		
	Quoted (Market value £)		
	Unquoted		
	Total Investments		
	Other Assets		
	Sundry debtors		149
5504	Cash at bank and in hand		6022
	Stocks of goods		
	Others (specify)		
	Total of other assets		-
5504	TOTAL ASSETS		6171
	Fund (Account)		
	Fund (Account)		
	Fund (Account)		
	Revaluation Reserve		
	Liabilities		
	Loans		
	Bank overdraft		
	Tax payable		
120	Sundry creditors		120
	Accrued expenses		
	Provisions		
	Other liabilities		
120	TOTAL LIABILITIES		120
5384	TOTAL ASSETS		6051

ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS)

(see notes 23 to 25)

Does the association, or any constituent part of the association, have a controlling interest in any limited company?		YES	NO X
If YES name the relevant companies:			
COMPANY NAME	COMPANY REGISTRATION NUMBER (if not registered in England & Wales, state where registered)		
INCORPORATED EMPLOYERS' ASSOCIATIONS			
Are the shares which are controlled by the association registered in the association's name		YES	NO
If NO, please state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS N/A		
UNINCORPORATED EMPLOYERS ASSOCIATIONS			
Are the shares which are controlled by the association registered in the names of the association's trustees?		YES	NO
If NO, state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS N/A		

SUMMARY SHEET

(see notes 26 to 35)

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME			
From Members	1049		1049
From Investments			
Other Income (including increases by revaluation of assets)			
Total Income	1049		1049
EXPENDITURE (including decreases by revaluation of assets)			
Total Expenditure	382		382
Funds at beginning of year (including reserves)	5384		5384
Funds at end of year (including reserves)	6051		6051
ASSETS			
Fixed Assets			
Investment Assets			
Other Assets			6171
		Total Assets	6171
LIABILITIES			
		Total Liabilities	120
NET ASSETS (Total Assets less Total Liabilities)			6051

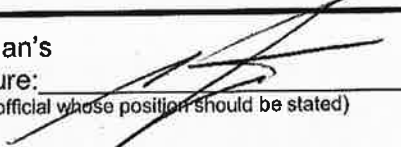
ACCOUNTING POLICIES

(see notes 37 and 38)

SIGNATURES TO THE ANNUAL RETURN

(see notes 39 and 40)

including the accounts and balance sheet contained in the return.

Secretary's Signature: <u>Gulbraith Pritchards</u> Name: GALBRAITH PRITCHARDS Date: 14 th July 2017	Chairman's Signature:  (or other official whose position should be stated) Name: C JOHNSTON – PRESIDENT. Date: 14 th July 2017
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CHECK LIST

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES	X	NO	
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES	X	NO	
HAS THE RETURN BEEN SIGNED? (see Note 38)	YES	X	NO	
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES	X	NO	
IS A RULE BOOK ENCLOSED? (see Note 40)	YES		NO	X
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES	X	NO	

AUDITOR'S REPORT

(see notes 42 to 47)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?
(See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

YES

If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
- (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
 - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
 - (c) whether the accounts to which the report relates agree with the accounting records?
- (See section 36(3) of the 1992 Act, set out in note 43)

YES

If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
- (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
 - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.
- (See section 36(4) of the 1992 Act set out in note 43)

YES

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.
(See note 45)

AUDITOR'S REPORT (continued)

We Certify that the accounts contained within the return constitute a true and fair view of the SNIPeF Glasgow and West Of Scotland Ayr and District Branch as at 31st December 2016

Signature(s) of auditor or auditors:	<i>Galbraith Pritchards</i>	
Name(s):	GALBRAITH PRITCHARDS	
Profession(s) or Calling(s):	CHARTERED ACCOUNTANTS	
Address(es):	20 BARNS STREET AYR KA7 1XA	
Date:	14 th July 2017	
Contact name and telephone number:	ALISTAIR CAMPBELL – 01292 264631	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany