

MEETING MINUTES

HS2 Colne Valley Regional Park Panel

Meeting Date / Time:	13 September 2017
Meeting Location:	South Bucks District Council Office, Capswood, Oxford Road, Denham
Meeting Type:	Panel Meeting #16
Organisations in Attendance:	Buckinghamshire County Council (BCC), Chiltern District Council (CDC), Colne Valley Park Community Interest Company (CVP CIC), Hertfordshire County Council (HCC), Herts and Middlesex Wildlife Trust (HMWT), South Bucks District Council (SBDC), Three Rivers District Council (TRDC), HS2 Ltd, Natural England, Environment Agency, Align JV

Attendees:	Title, Organisation
Daniela Eigner (DE)	Programme Manager, Groundwork South
Ifath Nawaz (IN)	Project Solicitor and Manager, SBDC and CDC
Jane Griffin (JG)	Principal Planner, SBDC
Jenny Foster (JF)	Senior Planning Officer, HCC
Jim Barclay (JB)	Independent Chair
Josie Allen (JA)	Land Management, NE
Katherine Frost (KF)	Sustainable Projects Officer, TRDC
Stewart Pomeroy (SP)	Colne Valley Managing Agent, Groundwork / CVP CIC
Tom Day (TD)	Head of Living Landscapes, HMWT
Ben Robinson (BR)	Principal Planner, CDC
Claire Gregory (CG)	Environment Lead, DfT
Daniela Eigner (DE)	Programme Manager, Groundwork South
Ella Davies (ED)	Interface Manager, HS2 Ltd
John Woodhouse (JW)	Town Planner, HS2 Ltd
Simon Newell (SN)	Environment, BCC
Sarah-Jane Scott (SS)	Environment Agency
David Eve (DEv)	Stakeholder Manager, Align JV
Apologies:	Matthew Frith

Item	Title	Action/Owner
A.	Welcome and Introductions	
B.	<p>Review minutes and actions of meeting #15 – July 2017</p> <p>1. No comments on the minutes of meeting #15.</p> <p>Action/s:</p> <ul style="list-style-type: none"> No actions 	
C.	Chair's Update	

Item	Title	Action/ Owner
	<p>2. JB gave a summary of his time spent since the last meeting. The two key issues being the future of the Panel and the status of the Specimen Design.</p> <p>Action/s:</p> <ul style="list-style-type: none"> • None 	
D.	<p>HS2 Ltd Updates</p> <p>3. David Eve, Align JV Stakeholder Manager introduced himself to the Panel.</p> <p>4. ED advised that the Specimen Design has been shared with Align. HS2 Ltd can now share this with Panel members. Due to the sensitivities around the role of the Specimen Design, HS2 Ltd are not proposing to share it with the public at this stage. Panel members were requested therefore not to publish the document or share it more widely. Some members of the Panel expressed concerns that it would not be shared with the public.</p> <p>5. DEv explained that the Specimen Design had been instructed to Align as an option to consider. He explained that Align’s design process would demonstrate to the Panel how and why the preferred option differs from the Specimen Design.</p> <p>6. JF asked if Align’s tender design for the viaduct could be shared with the Panel for information. DEv to check with Align design team.</p> <p>7. JB proposed a meeting is held in October to go over the high level principles behind the design process for the viaduct, to cover: introduction to Align team; tender design; approach to design; timeline for engagement with Panel; public engagement. DEv to discuss with Align and arrange suitable date with DE.</p> <p>8. ED stated that all survey data layers had now been identified for upload and these needed internal sign off before being submitted to the .gov website.</p> <p>9. SP raised Northmoor Hill Wood as an urgent area for which the Panel would like any data HS2 hold.</p> <p>10. ED to circulate the list of layers to the Panel for checking if anything is missing.</p> <p>11. SS stated that any input from her to Panel discussions on HS2 design is as a local subset of the EA and does not replace the engagement under the PPA.</p> <p>12. It was confirmed that if the Panel endorses a design this is not an endorsement from the relevant local planning authority.</p> <p>13. JW gave an update on the programme of upcoming consents and work in the Colne Valley.</p> <p>14. JW to circulate a copy of the final Tilehouse Lane Woods submission.</p> <p>15. HS2 to circulate a revised timetable of HS2 activity for the next two weeks showing the design/construction phases of Align.</p> <p>Action/s:</p> <ul style="list-style-type: none"> • DEv to set up meeting in October to discuss Align’s viaduct design approach, with support from DE and ED • ED to circulate data layers for upload • JW to circulate Tilehouse Lane Woods submission • ED to circulate timetable of HS2 activity 	
E.	AMP Update	

Item	Title	Action/ Owner
	<p>16. DE stated that landowner engagement on the AMP had been undertaken as far as was possible with the information available. The intention is to publish at the beginning of October.</p> <p>17. DE will produce a newsletter to accompany the publication of the AMP.</p> <p>18. JB will contact Michael Hurn and Mike Hickson at the end of September to inform them of publication.</p> <p>19. DE to circulate final version of the AMP to the Panel for any final urgent comments.</p> <p>20. DE reviewed LDA's tender and brief for Stage 5.</p> <p>21. The Panel discussed the options available to them for undertaking Stage 5. It was agreed that the current approach with focused working groups using the technical expertise available within the member organisations is working well and should continue before further consultant work is undertaken.</p> <p>22. JB to discuss options with LDA and feedback to Panel.</p> <p>23. SP to progress with Tilehouse Lane Woods workshop and sub-group. Fusion will be invited.</p> <p>24. ED and IN to review LDA funding agreement and governance of AMP moneys.</p> <p>25. TD updated the Panel on his meeting with Tarmac around Broadwater Lake. TD to update further at November meeting.</p> <p>26. TD presented Water Vole project brief to Panel. It was agreed that the brief is a useful tool for evaluating projects including a summary of spend. All sub-groups took the action to provide a brief to the Panel for the November meeting, including maps.</p> <p>27. The Panel asked how they could influence HS2 Ltd's no net loss work going forward. ED to look at this.</p> <p>28. DE to set up 3rd workshop for Western Valley Slopes. Following the workshop it was agreed that it would be beneficial to set up a meeting with Align.</p> <p>29. HS2 Ltd clarified the position around handing land back to landowners which has habitat/planting on. ED to circulate relevant Information Papers.</p> <p>30. SP raised questions around applying for CEF funding. ED to seek clarification on funding in this area.</p> <p>31. DE updated the Panel on spend to date on AMP work, totalling £894.</p> <p>Action/s:</p> <ul style="list-style-type: none"> • DE to circulate final version of the AMP to the Panel for any final urgent comments • JB to discuss options with LDA and feedback to Panel • All sub-groups took the action to provide a brief to the Panel for the November meeting • ED to look at how AMP could influence HS2's NNL work • DE to set up subgroup meetings for Western Valley Slopes, Tilehouse Lane Woods and Wildlife Improvements • ED to circulate relevant Information Papers on handing land back • ED to seek clarification on funding re: CEF/AMP/other sources 	
F.	<p>Future of the Panel</p> <p>32. JB will send the letter as agreed by the Panel to Mike Hickson and Michael Hurn by the end of the week.</p>	

Item	Title	Action/ Owner
	<p>33. ED to discuss with Mike Hickson and involve IN and JF, with JB, in discussions.</p> <p><u>Action/s:</u></p> <ul style="list-style-type: none"> • ED to discuss with Mike Hickson and involve IN and JF, with JB, in discussions 	
<p>G.</p>	<p>AOB</p> <p>34. DE and ED raised four queries from Harefield Tenants and Residents Association about community involvement in the Panel. The Panel discussed these and agreed that communities would continue to be represented by the local authorities and that attendance at/membership of the Panel would not be extended beyond that stated in the U&As.</p> <p><u>Action/s:</u></p> <ul style="list-style-type: none"> • None <p><u>Items to be added to agenda for future meetings:</u></p> <ul style="list-style-type: none"> • None 	

Next meeting: 22 November 2017, from 10.30am. Venue: South Bucks District Council Office, Capswood, Oxford Road, Denham