**Submission of Woodland Management Plan**

Please use this proforma when submitting your Woodland Management Plan to the Forestry Commission for approval. Please complete this form using block letters and black ink.

When submitting electronically by email, please insert the following details into the subject line:

“WMP Draft [insert year]: [insert Agreement Number], [insert woodland name], [insert SBI number]”

Example subject line: WMP Draft 2017: 123456, Smith’s Wood, 123456789

|  |  |
| --- | --- |
| **Section 1: Agreement details** | |
| Agreement Number  (six-digit number stated on your Countryside Stewardship Agreement Document) |  |
| Name of Woodland  (name used in your application) |  |
| Single Business Identifier  (nine-digit number stated on your Countryside Stewardship Agreement Document) |  |

|  |  |
| --- | --- |
| **Section 3: Documents enclosed** |  |
| Woodland Management Plan  (please tick) |  |
| Supporting Documents  (please list supporting documents) |  |

|  |  |
| --- | --- |
| **Section 2: Contact details** | |
| Name |  |
| Email |  |
| Telephone |  |
| Signed |  |

I would like confirmation that my Woodland Management Plan has been received: Yes  No

***Do not detach the slip below – Forestry Commission use only***

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**Woodland Management Plan Acknowledgement**

Agreement Number:

Name of Woodland:

SBI:

Your Woodland Management Plan was received by the Forestry Commission on the date shown below.

Recipient Name and Address Forestry Commission date stamp