

FOI Release
Information released under the Freedom of Information Act

Title: Subject access requests

Date of release: 18 October 2017

Information request:

Individuals have a right, commonly referred to as a subject access request (SAR), created by section 7 of the Data Protection Act. I am writing to you under the Freedom of Information Act 2000 to request the following information regarding your processing of subject access requests:

1. How many subject access requests did you receive the identifying paperwork for and process in 2014?
2. How many subject access requests did you receive the identifying paperwork for and process in 2015?
3. How many subject access requests did you receive the identifying paperwork for and process in 2016?
4. How many subject access requests you rejected in 2014?
5. How many subject access requests you rejected in 2015?
6. How many subject access requests you rejected in 2016?
7. What was the average cost for you to process a subject access request in 2014?
8. What was the average cost for you to process a subject access request in 2015?
9. What was the average cost for you to process a subject access request in 2016?
10. How much do you charge an individual to process a subject access request?

Information released:

1. Nil.
2. 3.
3. 2.
4. N/A.
5. 1.
6. Nil.
7. N/A.
8. Estimate at less than £20 per request.
9. As above.
10. No charge. It probably wouldn't be worth the cost of raising invoices just for very occasional SARs at a maximum of £10 per request.