Model telephone application script

What is your name? (forenames and surname - forenames after the first can be represented by initials)

What is your address? (including postcode)

What is the child's name? (Forename, middle initials, and surname)

What is the child's address? (including postcode)

What is the child's date of birth? (Day/Month/Year)

What is the child's NINO (if they have one)?

Do you declare that

You are aged 16 years or older?

You have parental responsibility for the child/are the child?

You will be the registered contact for the JISA?

By applying to be the registered contact for the JISA you authorise us to carry out certain functions on your and the child's behalf, and to make a written copy of your application.

I will now read back the application and declaration to you – if you agree that they are correct you will be the registered contact for the JISA.