

# Application for an environmental permit – Part C8 – General – varying a flood risk activity permit



**Fill in this part of the form, together with part A and part F3, if you are applying to vary (change) the conditions or any other part of the permit. Please check that this is the latest version of the form available from our website.**

**You only need to give us details in this application for the parts of the permit that will be affected (for example, if you are adding an activity or changing existing ones).**

**You do not need to resend any information from your original permit application if it is not affected by your proposed changes.**

**Please read through this form and the guidance notes that came with it.**

The form can be:

- 1 Saved onto a computer and then filled in. Please note that the form follows a logic that means questions will open or stay closed depending on a previous answer. So you may not be able to enter text in some boxes.
- 2 Printed off and filled in by hand. Please write clearly in the answer spaces.

It will take less than two hours to fill in this form.

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## 1 About the permit

Note: If you are applying to convert your existing standard permit to a bespoke permit, please complete part B10. To add a standard rule, you need to fill out part B11.

### 1a Discussions before your application

If you have had discussions with us before your application, provide the permit reference number or details on a separate sheet and tell us below the reference number you have given to this extra sheet.

Permit or document reference number for the extra sheet

### 1b Permit number

What is the permit number that this application relates to?

### 1c Site details

Please give us the Ordnance Survey National Grid Reference for the site (for example, ST 12345 67890)

What is the address and postcode of the site?

Address

Postcode

## 2 About your proposed changes

### 2a Type of variation

What type of variation are you applying for? (Please tick)

Administrative variation

Minor variation

Other variation

Additional activity variation

## 2 About your proposed changes, continued

### 2b Changes to existing activities

Please give us brief details in the box below. More detailed information can be given in Table 1 below.

Fill in Table 1 with details of all the proposed changes to current activities. In the final column of the table, give us the document reference for the proposed changes and send them to us with your filled-in application form.

Fill in a separate line for each activity and condition you are applying to vary. Use a separate sheet if you have a long list and send it to us with your application form. Tell us below the reference you have given this document.

Document reference

Reference of the activity or condition to be changed	Change	Proposed changes document reference

### 2c Consolidating (combining) or updating existing permits

If your proposed change is to modernise (update) your permit, now answer 2c1.

If your proposed change is to consolidate (combine) a number of permits or notices, now answer 2c2.

Note: In both cases we may require additional information from you about, for example, your management system. Therefore we would always advise you to talk to us before you submit any application to modernise or consolidate permits.

2c1 Do you want to have a modern style permit?

No

Yes

2c2 Identify all the permits you want to consolidate (combine) by listing the permit numbers in Table 2 below.

#### Table 2 – Permit numbers


### 3 Management systems (all)

You must have an effective, written management system in place that identifies and reduces the risks of environmental harm and flooding from the activities covered by the permit. You may show this by using a certified scheme or your own system.

Your permit requires you (as the operator) to ensure that you manage and operate your activities in accordance with a written management system.

You can find guidance on management systems on our website at [www.gov.uk/environment-agency](http://www.gov.uk/environment-agency).

Tick this box to confirm that you have read the guidance and that your management system will meet our requirements

You must send us a summary of your management system with your application.

Document reference (or references) for this summary

### 4 Supporting information

#### 4a Provide a plan or plans for the site (see the guidance notes on part C8 for what needs to be marked on the plan)

Document plan reference (or references)

#### 4b Do any of the variations you plan to make need extra land to be included in the permit?

No

Yes  Please provide a site report for the extra land.

Document report reference (or references)

#### 4c Provide a non-technical summary of your application

Tell us the reference you have given this document

Document reference of the report

#### 4d Adding an activity

If you are applying to add a bespoke or standard rule activity, tick the box to confirm that you have sent in the correct fee and all supporting plans and risk assessments.

Document reference of the report

### 5 Environmental risk assessment (if you need one – see the guidance notes on part C8)

Provide an assessment of the risks each of your proposed activities causes to the environment. The risk assessment must follow the guidance on our website at [www.gov.uk/environment-agency](http://www.gov.uk/environment-agency).

Tell us the reference you have given this document

Document reference of the report

### 6 How to contact us

If you need help filling in this form, please contact the person who sent it to you or contact us as shown below.

General enquiries: 03708 506 506 (Monday to Friday, 8am to 6pm)

Minicom: 03702 422 549 (Monday to Friday, 8am to 6pm)

Email: [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk)

Website: [www.gov.uk/environment-agency](http://www.gov.uk/environment-agency)

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

**Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.**

## Feedback

(You don't have to answer this part of the form, but it will help us improve our forms if you do.)

We want to make our forms easy to fill in and our guidance notes easy to understand. Please use the space below to give us any comments you may have about this form or the guidance notes that came with it.

How long did it take you to fill in this form? \_\_\_\_\_

We will use your feedback to improve our forms and guidance notes, and to tell the Government how regulations could be made simpler.

Would you like a reply to your feedback?

Yes please

No thank you



### For Environment Agency use only

Date received (DD/MM/YYYY)

\_\_\_\_\_

Our reference number

\_\_\_\_\_

Payment received?

No

Yes

Amount received

£ \_\_\_\_\_