

**Diagram 1: Considering community libraries**



Initial decision to proceed –

Case for change – motivation – community involvement – reporting – in-principle agreement.

Assessment of needs

- Map major outcomes against performance – what are you strong/weak at – identify trends – making the case
- Determine priorities – digitisation support, literacy, prevent agenda, community etc.
- Use of CIPFA/LMS data to identify trends

Current provision assessment

- Assessment of current assets and services – co-location opportunities, isolated services offers etc.
- Set financial envelope

Assessment of delivery options to meet needs.

- Delivery points, community sites, education based, existing buildings, pubs
- Determine desired relationship ILs, CMLs and CSLs
- Delivery agents – community, partners,
- Assessment of risk

Library strategy need and delivery options.

- Explain how above used to develop service models/options to meet needs within resources, likely to utilise multiple delivery agents.
- Need to agree identified needs of service, setting strategic outcomes for service, potential delivery structures and agents together with proposed consultation process on a number of options.
- Section to also cover financial and HR implications (TUPE, redundancy)

DCMS notification

Inform DCMS of intentions as set out in Strategic need and Delivery options report

Consultation process

Independently led consultation processes - large scale telephone and online surveys together with focus groups and community engagement. Further process to engage users and non-users, stakeholders and partners how to encourage expressions of interest from delivery agents and volunteers.

Final Approval

Approval of final Transformation model and delivery mechanisms following consultation. Such as shape and cost of redefined service with identified delivery partners – how many sites of what type and nature and scope of services to be provided through venues and/or wider outreach services.

Including comprehensive EIA.