

PF 49

FORM TO BE RETURNED WITH ALLOCATION QUESTIONNAIRE
AGREED DIRECTIONS

1.If the parties can agree proposals for the management of the case, the Court may agree such proposals and a case management conference may not be necessary.

Such directions should;

- a) set out a timetable, by calendar dates, for taking steps for the preparation of the case:
- b) include a date for the start of the trial window and specify the period in which the trial should take place
- c) include provision about the disclosure of documents and
- d) include provision about both factual and expert evidence.

DATES FOR CASE MANAGEMENT CONFERENCE

2. If a case management conference is necessary the Court will make efforts to fix it on a date convenient to the parties. However this cannot be guaranteed. On the basis the Court may fix a hearing date for the conference you should complete the questionnaire below. Where possible you should liaise with the other party/ies before completing this form.

This form, together with any agreed directions, should be returned to the Court with the completed allocation questionnaire. If it is not returned the Court will, in the event of deciding that a case management conference should take place, fix a date without reference to the parties.

PLEASE SUPPLY THE FOLLOWING INFORMATION;

1. Case name.....v.....

2. Case number.....

3. Estimated length of conference

a) Claimant's estimate.....

b) Defendant's estimate.....

4. Earliest date when the Claimant/Defendants will be available and other convenient dates within the next three months

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5. Dates that you wish to avoid during the next three months

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6. Name of Counsel (if attending and if known)

a) For the Claimant.....

b) For the Defendant.....

Signed.....Dated.....

.....Solicitors for the Claimant/ Defendant

Address.....

Reference.....Telephone No.....

Fax no..... e-mail address.....