



## OFFICE OF THE ADVISORY COMMITTEE ON BUSINESS APPOINTMENTS

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### BUSINESS APPOINTMENT APPLICATION: DAME LOUISE CASEY DBE CB

The Committee has been asked to consider an application from Dame Louise Casey, DG at the Department for Communities and Local Government (DCLG). She would like to take up paid appointments with the Institute for Global Homelessness at the De Paul University, Chicago, and Kings Policy Institute.

Dame Louise explained that she proposes to work for five days a month as an Executive Director at the Institute for Global Homelessness, De Paul University, Chicago, working specifically to a diagnostic package that both assesses the prevalence of street homelessness in Chicago and delivers a strategy to tackle it. She has sat as an unpaid member of the Executive board since 2014, in a personal capacity, but has had no official dealings with the Institute.

Dame Louise also intends to work as a visiting Professor at The Policy Institute at Kings College London. She was approached by the Institute to help them deliver a coherent academic offer on social policy.

When considering this application, the Committee took into account that DCLG had no reservations about the proposed appointments. The Department confirmed that Dame Louise had no previous official dealings with either prospective employer.

The Prime Minister accepted the Committee's advice that this appointment be subject to the following conditions:

- She should not draw on (disclose or use for the benefit of herself or the organisation to which this advice refers) privileged information available to her from her time in Crown service; and
- For two years from her last day in service, Dame Louise should not become personally involved in lobbying the UK Government on behalf of De Paul University or Kings College London or make use, directly or indirectly, of her contacts in Government and/or Crown service to influence policy or secure funding on their behalf.

By 'privileged information' we mean official information to which a Minister or Crown servant has had access as a consequence of his or her office or employment and which has not been made publicly available. Applicants are also reminded that they may be subject to other duties of confidentiality, whether under the Official Secrets Act, the Civil Service Code or otherwise.

The Business Appointment Rules explain that the restriction on lobbying means that the former Crown servant/Minister *"should not engage in communication with Government (Ministers, civil servants, including special advisers, and other relevant officials/public office holders) – wherever it takes place - with a view to influencing a Government decision, policy or contract award/grant in relation to their own interests or the interests of the organisation by which they are employed, or to whom they are contracted or with which they hold office."*

I should be grateful if you would ensure that we are informed as soon as Dame Louise takes up these positions, or if it is announced that she will do so (I enclose a form for this purpose). We shall otherwise not be able to deal with any enquiries, since we do not release information about appointments which have not been taken up or announced, and this could lead to a false assumption being made about whether she had complied with the rules.

I should also be grateful if you would ask that Dame Louise informs us if she proposes to extend or otherwise change the nature of his roles as, depending on the circumstances, it may be necessary for her to make a fresh application.

Once the appointments have been publicly announced or taken up, we will publish this letter on the Committee's website and include the main details of the application, together with the Advisory Committee's advice, in the regularly updated consolidated list on our website and in the next annual report.

Yours sincerely

Nicola Richardson  
Committee Secretariat