

Part 1 – Potential Supplier Information

Please answer the following questions in full. Note that every organisation that is being relied on to meet the selection must complete and submit the Part 1 and Part 2 self-declaration.

Part 1 - Section 1.1 Supplier details	
Question	Response
1.1 (a) Full name of the potential supplier submitting the information	Mandatory Response
1.1 (b) - (i) Registered office address (<i>if applicable</i>)	Mandatory Response
1.1 (b) - (ii) Registered website address (<i>if applicable</i>)	
1.1 (c) Please check the relevant box to indicate your trading status	i) a public limited company <input type="checkbox"/> Yes
	ii) a limited company <input type="checkbox"/> Yes
	iii) a limited liability partnership <input type="checkbox"/> Yes
	iv) other partnership <input type="checkbox"/> Yes
	v) sole trader <input type="checkbox"/> Yes
	vi) third sector <input type="checkbox"/> Yes
	vii) other (please specify) <input type="checkbox"/> Yes
1.1 (d) Date of registration in country of origin	Mandatory Response
1.1 (e) Company registration number (<i>if applicable</i>)	Mandatory Response
1.1 (f) Charity registration number (<i>if applicable</i>)	Mandatory Response
1.1 (g) Registered VAT number	
1.1 (h) Trading name(s) that will be used if successful in this procurement	
1.1 (k) Are you a Small, Medium or Micro Enterprise (SME)?	<input type="checkbox"/> Yes
	<input type="checkbox"/> No

<p>1.1 (m) Details of immediate parent company:</p> <ul style="list-style-type: none"> - Full name of the immediate parent company - Registered office address (<i>if applicable</i>) - Registration number (<i>if applicable</i>) - Head office DUNS number (<i>if applicable</i>) - Head office VAT number (<i>if applicable</i>) 	<p><input type="checkbox"/> Not Applicable</p>
<p>1.1 (n) Details of ultimate parent company:</p> <ul style="list-style-type: none"> - Full name of the ultimate parent company - Registered office address (<i>if applicable</i>) - Registration number (<i>if applicable</i>) - Head office DUNS number (<i>if applicable</i>) - Head office VAT number (<i>if applicable</i>) 	<p><input type="checkbox"/> Not Applicable</p>
<p>Please note: A criminal record check for relevant convictions may be undertaken for the preferred suppliers and the persons of significant in control of them.</p>	

Part 1 - Section 1.2 Bidding model

Please check the relevant box to indicate whether you are;

<p>1.2 (a) - (i) Are you bidding as the lead contact for a group of economic operators?</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>If yes, please provide details listed in questions 1.2 (a) (ii), (a) (iii) and to 1.2 (b) (i), (b) (ii), 1.3, Section 2 and 3.</p> <p>If no, and you are a supporting bidder please provide the name of your group at 1.2 (a) (ii) for reference purposes, and complete 1.3, Section 2 and 3.</p>
<p>1.2 (a) - (ii) Name of group of economic operators (<i>if applicable</i>)</p>	<p><input type="checkbox"/></p>
<p>1.2 (a) - (iii) Proposed legal structures if the group of economic operators intends to form a named single legal entity prior to signing a contract, if awarded. If you do not propose to form a single legal entity, please explain the legal structure.</p>	<p><input type="checkbox"/></p>
<p>1.2(b) - (i) Are you or, if applicable, the group of economic operators proposing to use sub-contractors?</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>1.2 (b) - (ii) If you responded “Yes” in 1.2 (b) – (i), please provide additional details for each sub-contractor in the following table: we may ask them to complete this form as well.</p>	

Name [REDACTED]

Registered Address [REDACTED]

Trading status [REDACTED]

Company registration number [REDACTED]

Head Office DUNS number (*if applicable*) [REDACTED]

Registered VAT number [REDACTED]

Type of organisation [REDACTED]

SME Yes No

The role each sub-contractor will take in providing the supplies e.g. key deliverables [REDACTED]

The approximate % of contractual obligations assigned to each sub-contractor [REDACTED]