



OFFICE OF THE ADVISORY COMMITTEE ON BUSINESS APPOINTMENTS

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Ref: 1718/16M

August 2017

The Committee has considered your application for advice in relation to your proposed appointment as Non-Executive Director of ATG Airports Ltd, an airport technology and systems company.

The Committee noted that this is a paid role, amounting to 8 days' work per year.

When considering your application, the Committee took into account that you had no ministerial responsibility for the sector in which the company operates, you had no official dealings with the company during your last two years in office and your role is not likely to require any contact or dealings with Government. The Committee also took into account that your former Department has no concerns about the appointment and that twelve months have passed since your last day in office.

Having considered the individual circumstances of this application, in accordance with the Government's Business Appointment Rules, the Committee advises the appointment be subject to the following conditions:

- that you should not draw on (disclose or use for the benefit of yourself or the organisation to which this advice refers) any privileged information available to you from your time in Ministerial Office; and
- for two years from your last day in service, you should not become personally involved in lobbying the UK Government on behalf of ATG Airports Ltd.

By 'privileged information' we mean official information to which a Minister or Crown servant has had access as a consequence of his or her office or employment and which has not been made publicly available. Applicants are also reminded that they may be subject to other duties of confidentiality, whether under the Official Secrets Act, the Civil Service Code or otherwise.

As you know, the Business Appointment Rules explain that the restriction on lobbying means that the former Crown servant/Minister "*should not engage in communication with Government (Ministers, civil servants, including special advisers, and other relevant officials/public office holders) – wherever it takes place - with a view to influencing a Government decision, policy or contract award/grant in relation to their own interests or the interests of the organisation by which they are employed, or to whom they are contracted or with which they hold office.*"

I should be grateful if you would inform us as soon as you take up this role employment, or if it is announced that you will do so, either by returning the enclosed form or by emailing the office at the above address. We shall otherwise not be able to deal with any enquiries, since we do not release information about appointments that have not been taken up or announced. This could lead to a false assumption being made about whether you had complied with the Rules and the Ministerial Code.

Once the appointment has been publicly announced or taken up, we will publish this letter on the Committee's website and include the main details of the application, together with the Advisory Committee's advice, in the regularly updated consolidated list on our website and in the next annual report.

The Baroness Browning

Rt Hon Sir Hugo Swire MP