



## Notification of scheme reference number by scheme user

This form is for use by a user of notifiable arrangements under the 'Disclosure of tax avoidance schemes: VAT and other indirect taxes' rules at Paragraph 26 of Schedule 17 to the Finance (No.2) Act 2017.

You can find guidance on making a disclosure in section 9 of [Notice 799](#).

Where this form refers to 'tax', this also includes duties and levies.

### When to use this form

You should use this form if you have received an 8-digit scheme reference number from one of the following:

- HMRC
- a scheme promoter
- a client of a scheme promoter

that relates to arrangements from which you expect to gain a tax advantage for an indirect tax.

You must complete this form and send it to us within 31 calendar days beginning with the day on which you first entered into a transaction forming part of the notifiable arrangements.

You must send us further DASVOIT4 forms on the anniversary of the day you first entered into those arrangements – for every year that the arrangements produce a tax advantage.

### How to use this form

Complete parts 1, 2 and 3 of this form.

Please return the completed form to the address in section 1.7 of [Notice 799](#).

#### Part 1 Scheme user's details

You must enter your name, address and tax identifier number if you have one. It would help us to deal with your disclosure if you also told us your reference number, telephone number and email address.

Name

Your reference

Address

Postcode

Telephone number

Email address

**Your tax identifier number** (this is the number issued to you by HMRC for the relevant indirect tax to which this disclosure relates, for example your VAT registration number. If you haven't been given one for this purpose, enter any unique taxpayer reference issued to you by HMRC)

## Part 2 Scheme reference number

You must complete the whole of this part of the form.

Enter the 8-digit scheme reference number and date below, for each scheme that you've entered into.

The 'date' is the day on which you expect to obtain any tax advantage from the notifiable arrangements or, if you can't provide a specific date, the end date of the year in which an advantage is expected to be obtained. The year ends on the anniversary of the day you first entered into a transaction forming part of the arrangements.

For annual notifications, the date is the year ending on the anniversary of the day you first entered into a transaction forming part of the arrangements for any year in which a tax advantage is obtained.

You don't need to enter a date for Customs Duties.

Scheme reference number									Date (DD/MM/YYYY)		

## Part 3 Declaration

You must complete the whole of this part of the form.

I declare that the information I have given on this form is correct and complete to the best of my knowledge and belief.

**Signature**

**Print name**

**Capacity in which completed** (for example 'director')

**Date** DD MM YYYY

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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