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FORM AR27

Trade Union and Labour Relations (Consolidation) Act 1992

ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

Name of Employers' Association:

Year ended:

List No:

Head or Main Office:

Website address (if available)

Has the address changed during the year to which the return relates? Yes No (Tick as appropriate)

Company Secretary:

Contact name for queries regarding the completion of this return:

Telephone Number:

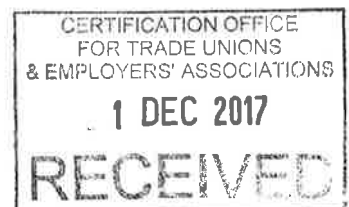
e-mail:

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.
Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

For Employers' Associations based in England and Wales:
Certification Office for Trade Unions and Employers' Associations
22nd Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

For Employers' Associations based in Scotland:
Certification Office for Trade Unions and Employers' Associations
Melrose House, 69a George Street, Edinburgh EH2 2JG



RETURN OF MEMBERS

(see note 9)

NUMBER OF MEMBERS AT THE END OF THE YEAR				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
288	1			289

OFFICERS IN POST

(see note 10)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change

S.A.M.B.

THE DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2017 (continued)

OFFICERS AND PROFESSIONAL ADVISERS

The board of directors	C McPhie (President) R Miles (Vice President) G Asher P Chalmers G Ford (resigned 19 December 2016) J Gall D Henderson L Hill L MacLean A Marr G McGhee I McGhee A McKinnon M Phillips G Reid (appointed on 1 November 2016) B Reidford A Saraflovic B Saraflovic D Scott S Simson A Stuart (resigned 19 December 2016) K Stuart (appointed on 1 November 2016)
Company Secretary	S Whyte
Registered number	SC181670
Registered Office	2 Halbeath Interchange Business Park Kingseat Road Halbeath Dunfermline KY11 8RY
Auditor	BDO LLP Citypoint 65 Haymarket Terrace Edinburgh EH12 5HD
Bankers	Bank of Scotland 20/22 Shandwick Place Edinburgh EH2 4RN Barclays Bank PO Box 23966 Edinburgh EH3 1BF Clydesdale Bank 115 Queensferry Road Rosyth KY11 2PT Ulster Bank Group Centre, George's Quay Dublin D02 VR98
Investment advisers	Alan Steel Asset Management Nobel House Linlithgow EH49 7HU
Solicitors	MBM Commercial LLP 5 th Floor, 125 Princes Street Edinburgh EH2 4AD

SCOTTISH ASSOCIATION OF MASTER BAKERS BENEVOLENT FUND

TRUSTEES AND PROFESSIONAL ADVISERS

Trustees

C McPhie
R Miles
J Gall
A Clarke (resigned May 2017)

Registered office

Halbeath Interchange Business Park
Kingseat Road
Halbeath
Dunfermline
KY11 8RY

Auditor

BDO LLP
Citypoint
65 Haymarket Terrace
Edinburgh
EH12 5HD

Bankers

Clydesdale Bank
115 Queensferry Road
Rosyth
KY11 2PT

Charity number

SC010444

REVENUE ACCOUNT/GENERAL FUND

(see notes 11 to 16)

Previous Year			£	£
	INCOME			
93,813	From Members	Subscriptions, levies, etc		95,344
3,795	Investment income	Interest and dividends (gross)		321
1,165		Bank interest (gross)		739
(16,453)		Loss/gain on movement of investments		88,744
		Gain on disposal of fixed asset		
	Other income	Rents received		
5,446		Insurance commission		7,449
		Consultancy fees		
		Publications/Seminars		
23,702		Miscellaneous receipts (specify)		10,411
167,904		Conference & Events		216,160
		Project Management		
575,268		TOTAL INCOME		419,168
	EXPENDITURE			
	Administrative expenses			
242,990		Remuneration and expenses of staff		294,494
55,412		Occupancy costs		50,901
71,548		Printing, Stationery, Post		70,297
		Telephones		
51,156		Legal and Professional fees		41,987
25,604		Training costs		150
	Other charges	Bank charges		11,036
2,930		Depreciation		17,518
22,414		Sums written off		0
0		Affiliation fees		7,318
11,967		Donations		0
0		Conference and meeting fees		284,809
195,116		Expenses		
		Miscellaneous (specify)		30,585
28,831		Irrecoverable VAT		0
<u>6838</u>				
	Taxation			
714,806		TOTAL EXPENDITURE		809,095
(139,538)		Surplus/Deficit for year		(389,927)
(294,661)		Amount of fund at beginning of year		(434,199)
(434,199)		Amount of fund at end of year		(824,126)

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 2		Fund Account	
Name of account:	SAMB TRAINING FUND	£	£
Income			
1,860	From members		1,046
1,375,089	Investment income		1,429,297
111,579	Training Grants		12,647
	Other Income		4,550
	Gain on disposal of Fixed asset		
1,488,528		Total Income	1,447,540
Expenditure			
25,790	Administrative expenses		22,598
956,370	Other expenditure (specify)		914,970
982,160		Total Expenditure	937,568
506,368		Surplus (Deficit) for the year	509,972
1901,676		Amount of fund at beginning of year	2,408,044
2,408,044		Amount of fund at the end of year (as Balance Sheet)	2,918,016

ACCOUNT 3		Fund Account	
Name of account:	SAMB BENEVOLENT FUND	£	£
Income			
18,100	From members		18,101
7,650	Investment income		5,513
(10,426)	Donations		77,679
	Gain on Investments		
15,324		Total Income	101,293
Expenditure			
17,908	Administrative expenses		21,066
	Beneficiary grants paid		
17,908		Total Expenditure	21,066
(2,584)		Surplus (Deficit) for the year	80,227
537,099		Amount of fund at beginning of year	534,515
534,515		Amount of fund at the end of year (as Balance Sheet)	614,742

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 4		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
	Total Income		
Expenditure	Administrative expenses		
	Other expenditure (specify)		
		Total Expenditure	
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

ACCOUNT 5		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
	Total Income		
Expenditure	Administrative expenses		
	Other expenditure (specify)		
		Total Expenditure	
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 6		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

ACCOUNT 7		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

BALANCE SHEET AS AT 31st MARCH 2016

(see notes 19 and 20)

Previous Year		£	£
378,257	Fixed Assets (as at page 11)		309,736
873,960	Investments (as per analysis on page 13)		1,543,417
	Quoted (Market value £873,960)		
	Unquoted		
1,252,217	Total Investments		1,853,153
	Other Assets		
517,658	Sundry debtors	422,981	
1,215,849	Cash at bank and in hand	785,009	
3,608	Stocks of goods	4,709	
	Others (specify)		
1,737,115	Total of other		1,212,699
	assets		
2,989,322		TOTAL ASSETS	3,065,852
(434,199)	General Fund (Account)		(824,126)
2,408,044	Training Fund (Account)		2,918,016
534,515	Benevolent Fund (Account)		614,742
	Revaluation Reserve		
	Liabilities		
	Loans		
	Bank overdraft		
9,870	Tax payable	10,305	
123,243	Sundry creditors	89,305	
275,144	Accrued expenses	184,332	
	Provisions		
72,715	Other liabilities	73,278	
480,972		TOTAL LIABILITIES	357,220
2,989,332		TOTAL ASSETS	3,065,852

FIXED ASSETS ACCOUNT

(see note 21)

	Land & Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total
	£	£	£	£
COST OR VALUATION				
At start of period	217,961	131,105	29,191	378,257
Additions during period	-	23,140	10,306	33,446
Less: Disposals during period	-	-	(12,307)	(12,307)
Less: DEPRECIATION:	20,480	62,136	7,044	89,660
Total to end of period	101,894	182,409	54,242	338,545
BOOK AMOUNT at end of period	197,481	92,109	20,146	309,736
Freehold				
Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired)				
AS BALANCE SHEET	197,481	92,109	20,146	309,736

ANALYSIS OF INVESTMENTS

(see note 22)

		Other Funds £	
QUOTED	British Government & British Government Guaranteed Securities		
	British Municipal and County Securities		
	372,722	Other quoted securities Old Mutual Wealth General fund	950,751
	501,538	Old Mutual Wealth Benevolent Fund	592,666
	874,260	TOTAL QUOTED (as Balance Sheet)	1,543,417
	874,260	*Market Value of Quoted Investments	1,543,417
UNQUOTED	British Government Securities		
	British Municipal and County Securities		
	Mortgages		
	Other unquoted securities (to be specified)		
	TOTAL QUOTED (as Balance Sheet)	1,543,417	
	*Market Value of Unquoted Investments		

* Market value of investments to be stated where these are different from the figures quoted in the balance sheet

ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS)

(see notes 23 to 25)

Does the association, or any constituent part of the association, have a controlling interest in any limited company?		YES	NO <input checked="" type="checkbox"/>
If YES name the relevant companies:			
COMPANY NAME	COMPANY REGISTRATION NUMBER (if not registered in England & Wales, state where registered)		
INCORPORATED EMPLOYERS' ASSOCIATIONS			
Are the shares which are controlled by the association registered in the association's name		YES	NO
If NO, please state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		
UNINCORPORATED EMPLOYERS ASSOCIATIONS			
Are the shares which are controlled by the association registered in the names of the association's trustees?		YES <input checked="" type="checkbox"/>	NO
If NO, state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		

SUMMARY SHEET

(see notes 26 to 35)

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME			
From Members	95,344		95,344
From Investments	186,630		186,630
Other Income (including increases by revaluation of assets)	1,686,027		1,686,027
Total Income	1,968,001		1,968,001
EXPENDITURE (including decreases by revaluation of assets)			
Total Expenditure	1,767,729		1,767,729
Funds at beginning of year (including reserves)	2,508,360		2,508,360
Funds at end of year (including reserves)	2,708,632		2,708,632
ASSETS			
Fixed Assets			309,736
Investment Assets			1,543,417
Other Assets			1,212,700
		Total Assets	3,065,853
LIABILITIES			
		Total Liabilities	357,221
NET ASSETS (Total Assets less Total Liabilities)			2,708,632

NOTES TO THE ACCOUNTS

(see note 36)

All notes to the accounts must be entered on or attached to this part of the return.

S.A.M.B.

NOTES TO THE FINANCIAL STATEMENTS **Year ended 31 March 2017**

1. ACCOUNTING POLICIES

Basis of accounting

S.A.M.B. is a company limited by guarantee, incorporated in Scotland, UK, registered number SC181670. The address of the registered office is given on the title page and then nature of the company's operations and its principal activity are set out in the directors' report.

The financial statements have been prepared under the historical cost convention, modified by the revaluation of investments and in accordance with Section 1A of Financial Reporting Standard 102, the Financial Reporting Standard applicable in the United Kingdom and the Republic of Ireland and the Companies Act 2006.

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgment in applying the Company's accounting policies (see note 2).

Turnover

The turnover shown in the Statement of Income and Retained Earnings represents amounts invoiced during the year for member's subscriptions, conference income, project management and training, exclusive of Value Added Tax. Turnover is recognised on an accruals basis in the year to which it relates.

Tangible fixed assets

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Heritable Property	- 2% straight line
Tenant's Improvements	- 20% straight line
President Badges	- 25% straight line
Fixtures & Equipment	- ranging between 12.5% - 25% straight line
Motor Vehicles	- 25% straight line
Computer Equipment	- 50% in first year, then three years straight line

There is no land included within Heritable Property.

Intangible fixed assets

Development costs are capitalised within intangible assets where they can be directly identified with a specific product or project anticipated to produce future benefits, and are amortised on a straight line basis over the anticipated life of benefits arising from the completed product or project as follows:

Online learning portal	- 25% straight line
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Capitalised development costs are reviewed annually, and where future benefits are deemed to have ceased or to be in doubt, the balance of any related development expenditure is written off to the profit and loss account.

Investments

Investments are held at market value which is derived from the bid price. Gains and losses on disposal are charged to the statement of income and retained earnings in the year they incur.

S.A.M.B.

NOTES TO THE FINANCIAL STATEMENTS (continued) Year ended 31 March 2017

1. ACCOUNTING POLICIES (continued)

Current and deferred taxation

The tax expense for the year comprises current and deferred tax. Tax is recognised in the income statement, except that a change attributable to an item of income and expense recognised as other comprehensive income or to an item recognised directly in equity is also recognised in other comprehensive income or directly in equity respectively.

The current income tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the balance sheet date in the countries where the Company operates and generates income.

Deferred tax balances are recognised in respect of all timing differences that have originated but not reversed by the balance sheet date, except that:

- The recognition of deferred tax assets is limited to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits; and
- Any deferred tax balances are reversed if and when all conditions for retaining associated tax allowances have been met.

Deferred tax balances are not recognised in respect of permanent differences except in respect of business combinations, when deferred tax is recognised on the differences between the fair values of assets acquired and the future tax deductions available for them and the differences between the fair values of liabilities acquired and the amount that will be assessed for tax. Deferred tax is determined using tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

Going concern

The directors consider it appropriate to adopt the going concern basis as there are no material uncertainties related to events or conditions that may cast significant doubt about the ability of the company to continue as a going concern.

Stock

Stock is stated at the lower of cost or net realisable value after considering any obsolescence.

Debtors

Short term debtors are measured at transaction price, less any impairment.

Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

Creditors

Short term creditors are measured at the transaction price.

Financial instruments

Under FRS 102 financial assets and liabilities are given the technical term "financial instruments", and the directors are required to indicate how these are recognised and measured in the financial statements. All financial instruments held by the company are considered basic and as such are treated in line with well established accounting convention.

S.A.M.B.**NOTES TO THE FINANCIAL STATEMENTS (continued)**
Year ended 31 March 2017**6. STAFF COSTS**

	2017	2016
	£	£
Gross salary costs	625,876	633,670
Employer's national insurance	72,809	53,475
Employer's pension contributions	16,685	8,932
	<u>715,369</u>	<u>696,077</u>

The average number of employees in the year was 20 (2016: 20).

6. TAXATION

	2017	2016
	£	£
Current tax	-	-
Deferred tax	-	-
Taxation (credit)/charge on profit	<u>-</u>	<u>-</u>

The tax assessed for the year differs from the standard rate of corporation tax in the UK. The differences are explained below:

	2017	2016
	£	£
Profit on ordinary activities before tax	120,045	366,830
Tax on loss on ordinary activities	24,009	73,366
<i>Effects of:</i>		
Fixed asset differences	11,175	(42,414)
Expenses not deductible for tax purposes	20	3,937
Income not taxable for tax purposes	(25,561)	(7,576)
Training fund profit not taxable	(101,994)	(101,274)
Adjustments to brought forward values	(1,204)	372
Amounts credited directly to equity or otherwise transferred	1,412	-
Chargeable gains	2,576	15,447
Adjust closing deferred tax to average rate of 20%	57,147	29,001
Adjust opening deferred tax to average rate of 20%	(29,141)	-
Deferred tax not recognised	61,561	29,141
Tax charges for the period	<u>-</u>	<u>-</u>

Deferred tax asset not recognised relating to fixed asset timing differences and available losses is £323,833 (2016: £261,008) due to uncertainty over future probability and the resulting recoverability of the asset in the foreseeable future.

S.A.M.B.

NOTES TO THE FINANCIAL STATEMENTS (continued)
Year ended 31 March 2017

7. TANGIBLE FIXED ASSETS

	Heritable Property and Tenant's Improvements £	President Badges £	Fixtures & Equipment and computer equipment £	Motor Vehicles £	Total £
COST					
At 1 April 2016	299,375	4,034	99,243	76,389	479,041
Additions	-	-	1,380	10,308	11,688
Disposals	-	-	-	(12,307)	(12,307)
At 31 March 2017	299,375	4,034	100,623	74,388	478,420
DEPRECIATION					
At 1 April 2016	81,414	2,691	81,358	47,198	212,659
Charge for the year	20,480	404	19,267	17,294	57,445
On Disposals	-	-	-	(10,250)	(10,250)
At 31 March 2017	101,894	3,095	100,623	64,242	269,854
NET BOOK VALUE					
At 31 March 2017	197,481	939	0	20,146	218,566
At 31 March 2016	217,961	1,343	17,887	29,191	266,382

8. INTANGIBLE FIXED ASSETS

	Online learning portal £	Total £
COST		
At 1 April 2016	148,101	148,101
Additions	21,760	21,760
Disposals	-	-
At 31 March 2017	169,861	169,861
AMORTISATION		
At 1 April 2016	36,226	36,226
Charge for the year	42,465	42,465
On Disposals	-	-
At 31 March 2017	78,691	78,691
NET BOOK VALUE		
At 31 March 2017	91,170	91,170
At 31 March 2016	111,875	111,875

S.A.M.B.**NOTES TO THE FINANCIAL STATEMENTS (continued)**
Year ended 31 March 2017**9. INVESTMENTS**

	2017 £	2016 £
Listed investments	<u>950,751</u>	<u>372,722</u>
Movement in market value		£
Market value at 1 April 2016	372,722	388,309
Acquisitions at cost	544,108	7,027
Disposals at carrying value	(42,108)	(6,161)
Unrealised gain/(loss) in year	76,029	(16,453)
Market value at 31 March 2017	<u>950,751</u>	<u>372,722</u>
Historical cost at 31 March 2017	<u>827,990</u>	<u>335,991</u>

10. CASH AND CASH EQUIVALENTS

	2017 £	2016 £
Cash at bank and in hand	<u>766,446</u>	<u>1,185,822</u>
	<u>766,446</u>	<u>1,185,822</u>

11. DEBTORS

	2017 £	2016 £
Trade debtors	321,891	311,323
Prepayments and accrued income	77,262	86,836
Other debtors	7,066	3,212
Amounts due from related parties	11,500	111,487
	<u>417,719</u>	<u>512,658</u>

12. CREDITORS: Amounts falling due within one year

	2017 £	2016 £
Trade creditors	67,515	99,541
Other taxation and social security	10,305	9,870
Subscriptions in advance	73,277	72,715
Accruals and deferred income	184,332	275,144
Other creditors	7,194	8,892
Amounts due to related parties	12,846	13,060
	<u>355,470</u>	<u>479,222</u>

S.A.M.B.

NOTES TO THE FINANCIAL STATEMENTS (continued)
Year ended 31 March 2017

13. MEMBERS' FUNDS

This is a company limited by guarantee and does not have a share capital. Each member of the company has agreed to contribute an amount not exceeding £1 to the assets of the company in the event of winding up.

14. RELATED PARTY TRANSACTIONS

The following directors are also directors of The Scottish Bakery Training Council, and are nominated to represent S.A.M.B. during The Scottish Bakery Training Council's board meetings:

G McGhee
J Gall
L MacLean
C McPhie

The following director is also a director of The Scottish Bakery Training Council who is not nominated to represent S.A.M.B. during The Scottish Bakery Training Council's board meetings:

B Saraflovic

The Scottish Bakery Training Council is a company limited by guarantee and a Scottish Charity and is an independent organisation under separate control.

At 31 March 2017, The Scottish Bakery Training Council owed S.A.M.B. £11,500 (2016: £111,487) and S.A.M.B. owed The Scottish Bakery Training Council £7,583 (2016: £8,060).

As at 31 March 2017, there was an amount of £5,263 (2016: £5,000) owed to Scottish Association of Master Bakers Benevolent Fund. All amounts were paid post year end.

15. PENSION

The company makes payments to a defined contribution personal pension scheme for one employee. The pension cost charge has been charged to the profit and loss account and represents the contributions payable by the company to the scheme of £16,685 (2016: £8,932). Contributions outstanding at the year-end amounted to £Nil (2016: £Nil). The assets of the scheme are held separately from those of the company in an independently administered fund.

SCOTTISH ASSOCIATION OF MASTER BAKERS BENEVOLENT FUND

NOTES TO THE FINANCIAL STATEMENTS

Year ended 31 March 2017

1. ACCOUNTING POLICIES

General Information

Scottish Association of Master Bakers Benevolent Fund is an unincorporated charity registered in Scotland, UK.

The charity's registered office and charity number are disclosed on the title page. The activities of the charity are set out in the trustees' report.

Basis of accounting

The financial statements have been prepared in accordance with the Charities and Trustee Investment (Scotland) Act 2005, Charities SORP (FRS 102).

This is the first year in which the financial statements have been prepared under FRS 102 with the transition date being 1 April 2015. Information on the impact of the first-time adoption is given in note 12.

The preparation of the financial statements in compliance with FRS 102 requires the use of certain accounting estimates. It also requires the trustees to exercise judgement in applying the charities accounting policies, as shown in note 2 below.

Scottish Association of Master Bakers Benevolent Fund constitutes a public benefit entity as defined by FRS 102.

Going concern

The trustees consider it appropriate to adopt the going concern basis as there are no material uncertainties related to events or conditions that may cast significant doubt about the ability of the charity to continue as a going concern.

Income

All income is included in the statement of financial activities when the charity is entitled to the income, when there is sufficient probability of receipt and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Grants receivable and donations are credited to the Statement of Financial Activities (SOFA) at the point when the charity is entitled to the income, when there is sufficient probability of receipt and the monetary value or amount of the income can be measured reliably.
- Income from investments is included in the SOFA in the year in which it is receivable.

Expenditure

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributable to one of the functional categories of resources expended in the SOFA:

- Charitable expenditure includes grants made and overheads and support costs as shown in note 7. Grants authorised to be paid in respect of the accounting year or future years are provided for in the accounts.

SCOTTISH ASSOCIATION OF MASTER BAKERS BENEVOLENT FUND

NOTES TO THE FINANCIAL STATEMENTS (continued)

Year ended 31 March 2017

- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Investments

Investments are included at market value at the year-end. They are valued at bid price in accordance with the SORP.

Gains and losses on disposal and revaluation of investments are charged or credited to the SOFA.

Debtors

Short term debtors are measured at transaction price, less any impairment.

Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value. Cash deposits with a notice period of greater than three months are included in cash equivalents where the deposit has no significant risk of change in value as a result of early withdrawal.

VAT

The company is not registered for VAT and accordingly costs are stated inclusive of applicable VAT.

Creditors

Short term creditors are measured at the transaction price.

Financial Instruments

The company only enters into basic financial instruments transactions that result in the recognition of financial assets and liabilities, such as listed investments, trade and other debtors and creditors.

2. JUDGEMENTS IN APPLYING ACCOUNTING POLICIES AND KEY SOURCES OF ESTIMATION UNCERTAINTY

In preparing these financial statements the trustees have not made any significant judgements.

SCOTTISH ASSOCIATION OF MASTER BAKERS BENEVOLENT FUND

NOTES TO THE FINANCIAL STATEMENTS (continued) Year ended 31 March 2017

3. NET INCOME

The net income is stated after charging:

	2017	2016
	£	£
Auditor's remuneration – audit fee	2,100	1,750

The number of employees in the year was nil (2016: Nil)

4. INVESTMENT INCOME

	2017	2016
	£	£
Dividends received	18,101	17,972
Bank interest received	-	128
	18,101	18,100

5. RAISING FUNDS

	2017	2016
	£	£
Investment manager fees	4,272	3,848
Support costs (note 7)	2,100	1,810
	6,372	5,658

6. CHARITABLE EXPENDITURE

	2017	2016
	£	£
Grants paid to individuals	14,694	12,250
	14,694	12,250

7. SUPPORT COSTS

	2017	2016
	£	£
Governance costs – auditor's remuneration	2,100	1,810
	2,100	1,810

SCOTTISH ASSOCIATION OF MASTER BAKERS BENEVOLENT FUND

NOTES TO THE FINANCIAL STATEMENTS (continued)
Year ended 31 March 2017

8. INVESTMENTS

	31 March 2017	31 March 2016
	£	£
Listed investments	592,666	501,238
Movement in market value		£
Market value at 1 April 2016	501,238	497,540
Acquisitions at cost	136,230	89,755
Disposals at carrying value	(111,589)	(77,330)
Unrealised gain/(loss) in year	66,767	(8,727)
Market value at 31 March 2017	592,666	501,238
Historical cost at 31 March 2017	484,609	459,612

By the Trust Deed, the investments are not subject to the limitations of the Trustee Investments Act.

Ten (2016: eight) investments individually exceed 5% of the portfolio:

Artemis Income – U - valued at £64,115 (2016: £72,689);

Axa Distribution – U - valued at £ 40,273 (2016: £34,946);

CF Woodford Equity Income – U - valued at £ 58,638 (2016: £71,233);

Invesco Perpetual Distribution – U2 - valued at £39,575 (2016: £35,051);

M&G Global Dividend (share class I) – U - valued at £92,885 (2016: £70,376);

Neptune Income – U - valued at £57,059 (2016: £48,228);

Newtown Global Income – U - valued at £82,764 (2016: £87,589);

River + Mercantile UK Equity High Alpha – U valued at £40,174 (2016:Nil)

Troy Trojan Income – U - valued at £ 38,037 (2016: £81,403).

Troy Trojan Income – U value at £78,064 (2016:Nil)

All investments are held to provide an investment return.

SCOTTISH ASSOCIATION OF MASTER BAKERS BENEVOLENT FUND

NOTES TO THE FINANCIAL STATEMENTS (continued) Year ended 31 March 2017

9. DEBTORS

	31 March 2017	31 March 2016
	£	£
Balances due from related parties	5,263	5,000
	<u>5,263</u>	<u>5,000</u>

10. CREDITORS

	31 March 2017	31 March 2016
	£	£
Accruals	1,750	1,750
	<u>1,750</u>	<u>1,750</u>

11. RELATED PARTY TRANSACTIONS

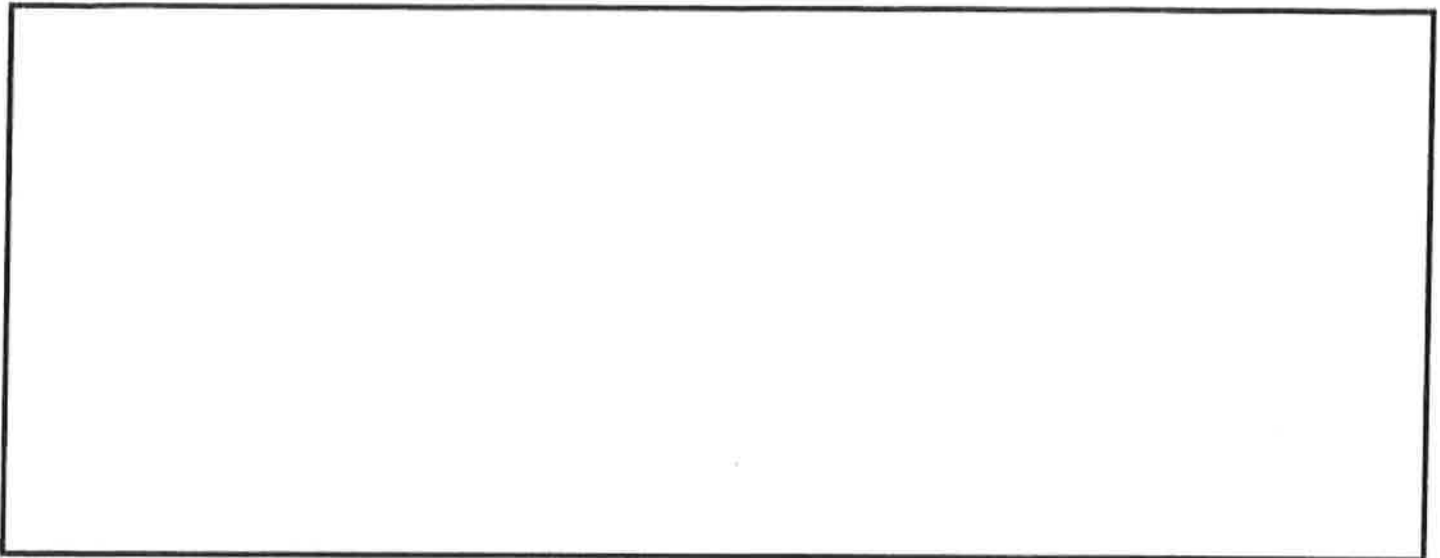
No trustee received any remuneration or reimbursement of any expenses, during the year. The trustees of the charity are all office bearers of S.A.M.B. As at 31 March 2017, there was an amount of £5,263 (2016: £5,000) owed by S.A.M.B. The current year balance relates to the donation from the Scottish Bakers general fund for half of the amounts received at the Glasgow Presidential Dance.

12. FIRST TIME ADOPTION OF FRS 102.

The policies applied under the charity's previous accounting framework are not materially different to FRS 102 and have not impacted on funds or net income or expenditure.

ACCOUNTING POLICIES

(see notes 37 and 38)



SIGNATURES TO THE ANNUAL RETURN

(see notes 39 and 40)

including the accounts and balance sheet contained in the return.

Secretary's Signature: <u>Susan White</u> Name: <u>SUSAN WHITE</u> Date: <u>24th October 2017</u>	PRESIDENT / Chief Executive's Signature: <u>[Signature]</u> (or other official whose position should be stated) Name: <u>CRAIG McPHIE</u> Date: <u>24th October 2017</u>
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CHECK LIST

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES	✓	NO	
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES	✓	NO	
HAS THE RETURN BEEN SIGNED? (see Note 38)	YES	✓	NO	
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES	✓	NO	
IS A RULE BOOK ENCLOSED? (see Note 40)	YES	✓	NO	
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES	✓	NO	

AUDITOR'S REPORT

(see notes 42 to 47)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?
(See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

YES/NO

If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
- (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
 - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
 - (c) whether the accounts to which the report relates agree with the accounting records?
- (See section 36(3) of the 1992 Act, set out in note 43)

YES/NO

If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
- (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
 - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.
- (See section 36(4) of the 1992 Act set out in note 43)

YES/NO

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.
(See note 45)

AUDITOR'S REPORT (continued)

Signature(s) of auditor or auditors:	BDO WF	
Name(s):	BDO WF	
Profession(s) or Calling(s):	ICAEW	
Address(es):	BDO WF 65 HAMMERSLEY TERRACE ROBINSON ROAD SINGAPORE 048624	
Date:	24-10-17	
Contact name and telephone number:	MURRAY GILL 0131 347 0346	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

S.A.M.B.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF S.A.M.B

We have audited the financial statements of S.A.M.B. for the year ended 31 March 2017 which comprise the statement of income and retained earnings, the balance and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditor

As explained more fully in the statement of directors' responsibilities, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Financial Reporting Council's (FRC's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the FRC's website at www.frc.org.uk/auditscopeukprivate.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 March 2017 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

S.A.M.B.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF S.A.M.B (continued)

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained during the course of the audit, we have not identified material misstatements in directors' report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit;
- the directors were not entitled to prepare the financial statements and the directors' report in accordance with the small companies regime and to the exemption from the requirement to prepare a strategic report.

Martin Gill

4 October 2017

Martin Gill (senior statutory auditor)
For and on behalf of BDO LLP, statutory auditor
Edinburgh
United Kingdom

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127).