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FORM AR27

Trade Union and Labour Relations (Consolidation) Act 1992

ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

Name of Employers' Association:	<input type="text" value="South West Councils"/>
Year ended:	<input type="text" value="31/3/2016"/>
List No:	<input type="text" value="1591E"/>
Head or Main Office:	<input type="text" value="Dennett House
11 Middle Street
Taunton
Somerset
TA1 1SH"/>
Website address (if available)	<input type="text" value="www.swcouncils.gov.uk"/>
Has the address changed during the year to which the return relates?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Tick as appropriate)
General Secretary:	<input type="text" value="Mrs Bryony Houlden"/>
Contact name for queries regarding the completion of this return:	<input type="text" value="Mrs Karen Stone / Mrs Jill Bowditch"/>
Telephone Number:	<input type="text" value="01823 270101"/>
e-mail:	<input type="text" value="karen.stone@swcouncils.gov.uk
jill.bowditch@swcouncils.gov.uk"/>

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.
Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

For Employers' Associations based in England and Wales:
Certification Office for Trade Unions and Employers' Associations
22nd Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

For Employers' Associations based in Scotland:
Certification Office for Trade Unions and Employers' Associations
Melrose House, 69a George Street, Edinburgh EH2 2JG

List of Officers in Post at 31 March 2016

Title	Forename	Surname
Cllr	John	Hart
Cllr Dr	John	Cordwell
Cllr	Deborah	Croney
Cllr	Phillip	Sanders
Cllr	Mark	Hawthorne
Cllr	Roger	Hutchinson
Cllr	Stephen	Jordan
Cllr	Helen	Holland
Cllr	Harvey	Siggs
Cllr	Robert	Gould

RETURN OF MEMBERS

(see note 9)

NUMBER OF MEMBERS AT THE END OF THE YEAR				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
56				56

OFFICERS IN POST

(see note 10)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
Member	Cllr Tony Lake	Cllr Robert Gould	July 2015
Member	Cllr David Bellotti		
Member	Cllr Derek Davies	Cllr Deborah Croney	July 2015
Member	Cllr Michael Goodman	Cllr Philip Sanders	July 2015
Member	Cllr Peter Edwards	Cllr Helen Holland	July 2015

REVENUE ACCOUNT/GENERAL FUND

(see notes 11 to 16)

Previous Year		£	£
	INCOME		
	From Members Subscriptions, levies, etc	320,636	
	Investment income Interest and dividends (gross)	31,040	351,676
	Other income		
	Rents received	8,099	
	Course fees	342,063	
	Consultancy fees	185,721	
	Grant Income	70,670	
	RIEP funding	0	
	Trade union contribution	2,470	
	Other income	76,611	
	Funding for SW Portal	166	
	Public Health Funds	574,175	
	Other finance income (Pension Scheme)	(330,000)	929,976
	TOTAL INCOME		1,281,652
	EXPENDITURE		
	Administrative expenses		
	Remuneration and expenses of staff	654,379	
	Occupancy costs	51,860	
	Printing, Stationery, Post	9,183	
	Telephones	5,379	
	Legal and Professional fees	4,055	
	Furniture and equipment	212	
	IT	32,685	
	Other charges		757,753
	Bank charges	243	
	Depreciation	13,494	
	Sums written off/bad debt provision	720	
	Subscriptions	11,987	
	Conference and meeting fees	17,967	
	Training course expenses	187,226	
	Consultancy	65,944	
	Miscellaneous	1,125	
	Public Health Funds	574,175	
	TOTAL EXPENDITURE		872,881
	TOTAL EXPENDITURE		1,630,634
	Surplus/Deficit for year		(348,982)
	Actuarial loss on pension scheme		(278,000)
	Changes in assumptions (FRS 102)		1,582,000
	Pension reserve transfer		580,000
	Pension reserve transfer		(1,050,000)
	Operational Deficit for year		(485,018)
	Amount of fund at beginning of year		1,377,803
	Amount of fund at end of year		1,862,821

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 2		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

ACCOUNT 3		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 4		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

ACCOUNT 5		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 6		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
	Total Income		
Expenditure	Administrative expenses Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

ACCOUNT 7		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
	Total Income		
Expenditure	Administrative expenses Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

BALANCE SHEET AS AT [31 March 2016]

(see notes 19 and 20)

Previous Year		£	£
	Fixed Assets (as at page 11)		106,539
	Investments (as per analysis on page 13)		
	Quoted (Market value £)		
	Unquoted	3,350,000	
	Total Investments		3,350,000
	Other Assets		
	Sundry debtors	77,787	
	Cash at bank and in hand	132,298	
	Stocks of goods		
	Payments in Advance	13,536	
	Total of other		223,621
	assets		
		TOTAL ASSETS	3,680,160
		Surplus Fund	1,862,821
		Building Fund	284,421
		Pension Reserve Fund	420,000
		General Contingency	210,000
		Pension Reserve	(8,751,000)
			(5,973,758)
	Liabilities		
	Loans		
	Bank overdraft		
	Roundings	(1)	
	Sundry creditors	69,092	
	Other liabilities (Receipts in Advance)	833,827	
	Pension Scheme Liability	8,751,000	
		TOTAL LIABILITIES	9,653,918
		TOTAL ASSETS	3,680,160

FIXED ASSETS ACCOUNT

(see note 21)

	Land & Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total
	£	£	£	£
COST OR VALUATION				
At start of period	267,698	16,723	24,221	308,642
Additions during period			8,042	8,042
Less: Disposals during period				
Less: DEPRECIATION:	162,034	15,848	32,263	210,145
Total to end of period	105,664	875	0	106,539
BOOK AMOUNT at end of period				
Freehold	105,664			
Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired)				
AS BALANCE SHEET				106,539

ANALYSIS OF INVESTMENTS

(see note 22)

		Other Funds £
QUOTED	British Government & British Government Guaranteed Securities	
	British Municipal and County Securities	
	Other quoted securities (to be specified)	
	TOTAL QUOTED (as Balance Sheet)	
	*Market Value of Quoted Investments	
UNQUOTED	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
	Other unquoted securities (to be specified)	3,350,000
	TOTAL QUOTED (as Balance Sheet)	3,350,000
	*Market Value of Unquoted Investments	

* Market value of investments to be stated where these are different from the figures quoted in the balance sheet

ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS)

(see notes 23 to 25)

Does the association, or any constituent part of the association, have a controlling interest in any limited company?		YES	NO ✓
If YES name the relevant companies:			
COMPANY NAME	COMPANY REGISTRATION NUMBER (if not registered in England & Wales, state where registered)		
INCORPORATED EMPLOYERS' ASSOCIATIONS			
Are the shares which are controlled by the association registered in the association's name N/A		YES	NO
If NO, please state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		
UNINCORPORATED EMPLOYERS ASSOCIATIONS			
Are the shares which are controlled by the association registered in the names of the association's trustees? N/A		YES	NO
If NO, state the names of the persons in whom the shares controlled by the association are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		

SUMMARY SHEET

(see notes 26 to 35)

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME			
From Members	320,636		320,636
From Investments	31,040		31,040
Other Income (including increases by revaluation of assets)	929,976		929,976
Total Income	1,281,652		1,281,652
EXPENDITURE (including decreases by revaluation of assets)			
Total Expenditure	1,630,634		1,630,634
Funds at beginning of year (including reserves)	(6,928,776)		
Funds at end of year (including reserves)	(5,973,758)		
ASSETS			
Fixed Assets			106,539
Investment Assets			3,350,000
Other Assets			223,621
		Total Assets	3,680,160
LIABILITIES		Total Liabilities	9,653,918
NET ASSETS (Total Assets less Total Liabilities)			(5,973,758)

NOTES TO THE ACCOUNTS

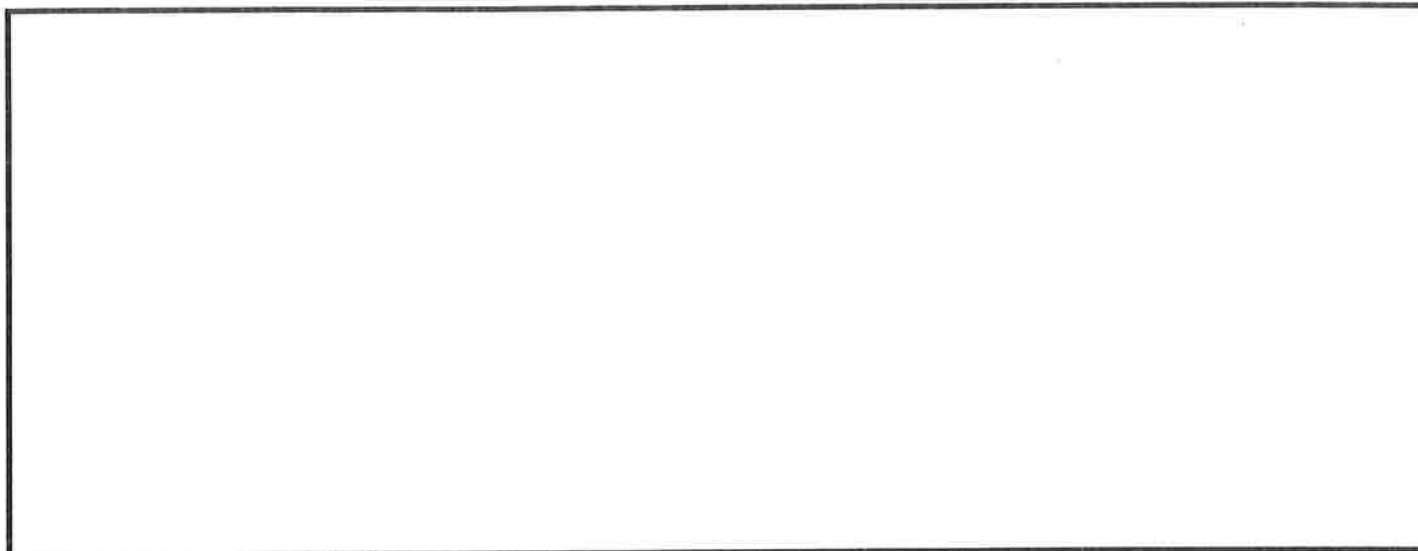
(see note 36)

All notes to the accounts must be entered on or attached to this part of the return.

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ACCOUNTING POLICIES


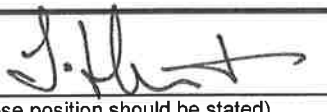
(see notes 37 and 38)



SIGNATURES TO THE ANNUAL RETURN

(see notes 39 and 40)

including the accounts and balance sheet contained in the return.

Secretary's Signature: 	Chairman's Signature:  (or other official whose position should be stated)
Name: BRYONY HOULDEN	Name: JOHN HART
Date: 17 June 2016	Date: 17 June 2016

CHECK LIST

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES	<input checked="" type="checkbox"/>	NO	
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES	<input checked="" type="checkbox"/>	NO	
HAS THE RETURN BEEN SIGNED? (see Note 38)	YES	<input checked="" type="checkbox"/>	NO	
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES	<input type="checkbox"/>	NO	
IS A RULE BOOK ENCLOSED? (see Note 40)	YES	<input checked="" type="checkbox"/>	NO	
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES	<input checked="" type="checkbox"/>	NO	

AUDITOR'S REPORT

(see notes 42 to 47)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?
(See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

YES/ NO

If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
- (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
 - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
 - (c) whether the accounts to which the report relates agree with the accounting records?
- (See section 36(3) of the 1992 Act, set out in note 43)

YES/ NO

If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
- (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
 - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.
- (See section 36(4) of the 1992 Act set out in note 43)

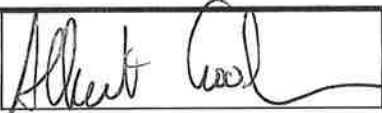
YES/ NO

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.
(See note 45)

SEE ATTACHED

AUDITOR'S REPORT (continued)

Signature(s) of auditor or auditors:			
Name(s):	ALBERT GOODMAN LLP		
Profession(s) or Calling(s):	CHARTERED ACCOUNTANTS		
Address(es):	MARY STREET HOUSE MARY STREET TAUNTON SOMERSET TA 1 3NW		
Date:	17 JUNE 2016		
Contact name and telephone number:	PAUL HAKE 01 823 286096		

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

South West Councils

Independent Auditors' Report to the Members
For the Year Ended 31 March 2016

We have audited the AR27 of South West Councils for the year ended 31 March 2016 set out on pages 3 to 15. The AR27 has been prepared under the accounting policies set out therein.

This report is made solely to the organisations members, as a body, in accordance with the Trade Union and Labour Relations (Consolidation) Act 1992. Our audit work has been undertaken so that we might state to the members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the organisation and the members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective Responsibilities of the Treasurer and Auditors

The Chief Executive (as Treasurer) is responsible for the preparation of the accounts and AR27 which comply with the requirements of the Certification Office for Trade Unions and Employers' Associations and for being satisfied that they give a true and fair view.

Our responsibility is to audit the AR27 in accordance with applicable law and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the AR27 gives a true and fair view and has been properly prepared in accordance with the Trade Union and Labour Relations (Consolidation) Act 1992. We also report to you if, in our opinion, the AR27 is not consistent with the accounts, if South West Councils has not kept proper accounting records or maintained a satisfactory system of control over its transactions, or if we have not received all the information and explanations we require for our audit.

Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosure in the accounts. It also includes an assessment of the significant estimates and judgements made by the Treasurer in preparation of the accounts, and of whether the accounting policies are appropriate to the organisations circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error.

In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the accounts.

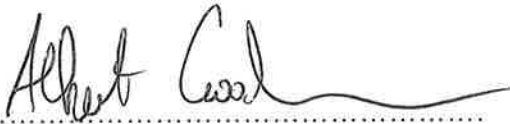
South West Councils

Independent Auditors' Report to the Members
For the Year Ended 31 March 2016

Opinion

In our opinion the AR27:

- gives a true and fair view in accordance with applicable accounting standards of the state of South West Councils' affairs as at 31 March 2016 and of its income and expenditure for the year then ended.
- has been properly prepared in accordance with the Trade Union and Labour Relations (Consolidation) Act 1992.



Albert Goodman LLP
Registered Auditor
Chartered Accountants
Statutory Auditor

Date:17 June 2016.....

Mary Street House
Mary Street
Taunton
Somerset