

Withdrawn

This publication is withdrawn.

The European Social Fund (ESF) programme for 2007 to 2013 in England and Gibraltar has closed.

For funding from 2014 to 2020, [apply for European Structural and Investment Funds](#).

Revisions to ESF guidance manuals

The following revisions have been, or are shortly to be, made to the ESF Guidance Manuals. This list will be updated when further changes are made.

Manual 1: Programme overview; eligibility rules; innovation and transnationality; and how to apply for ESF funding

Reference	Subject	Date of revision
1.10.34	Revenue	8 May 2012
1.10.35	Ineligible Expenditure	8 May 2012
1.13.7	TA Support	8 May 2012
1.8.5 - 20	Numbering updated	17 August 2012
1.9.2-1.9.9	CFO Administration costs	23 August 2013
1.13.8	Electronic Signature amendment	13 February 2014
1.3 – 1.4	Community Grant Increase	13 February 2014
1.8.9 – 16	Amendment re EU Nationals	25 April 2014
1.8.18	People in Prison amendment	25 April 2014

Manual 2: Co-financing beneficiary guidance and requirements

Reference	Subject	Date of revision
2.9.1	Document Retention	30 November 2011
2.9.3	Document Retention	30 November 2011
2.1.4	Article numbers and treaty wording	8 May 2012
2.11.3	Procurement	8 May 2012
2.12.2	Procurement	8 May 2012
2.13.2	Procurement	8 May 2012
2.13.3	Procurement	8 May 2012
2.13.4	Procurement	8 May 2012
2.15.2	Contract Limit Threshold	8 May 2012
2.22.9	Article numbers and treaty wording	8 May 2012
2.23.3	Match Funding	8 May 2012
Annex 4	Employed leaving status	8 May 2012
2.12.2	Remove bullet 3 – number of participants	17 August 2012
2.18.3	Amend publicity items – Plaques & Posters	23 August 2013
2.29.4	Remove reference to Optical Carriers	23 August 2013
2.24.14	Reconciling ESF deliverables	13 February 2014
2.29.3	Document Retention date	13 February 2014
2.31.9	Community Grant increase	13 February 2014
2.20.1 & 4	Minor corrective changes	25 April 2014
2.25.12	Minor corrective changes	25 April 2014
2.15.2	Update threshold amount	12 June 2014
2.19	Update ESF link	12 June 2014

Manual 3: Non Co-financing beneficiary guidance and requirements

Reference	Subject	Date of revision
3.17.1	Document Retention	30 November 2011
3.17.3	Document Retention	30 November 2011
3.1.2	Article numbers and treaty wording	8 May 2012
3.1.3	Period for updating guidance	8 May 2012
3.2.1	Circumstances	8 May 2012
3.3.1	Calls for proposals and applications	8 May 2012
3.5.2	Calls for proposals	8 May 2012
3.12.9	Article numbers and treaty wording	8 May 2012
3.12.11	General Block exception	8 May 2012
3.14	Eligible expenditure	8 May 2012
3.17.1	Paragraph deleted	8 May 2012
3.20.5	Paragraph deleted	8 May 2012
3.23.3	Community Grants Merseyside phasing-in	8 May 2012
3.23.9	Delivery arrangements	8 May 2012
Annex 5	Updated form	8 May 2012
Annex 6	Updated form	8 May 2012
Annex 8	Update employed leaving status (7)	8 May 2012
Annex 14	Paragraph deleted (15)	8 May 2012
Annex 7	Update parts 3 & 5	17 August 2012
Annex 13	Update form	17 August 2012
3.7.3	Amend publicity items – Plaques & Posters	23 August 2013
3.17.5	Remove reference to Optical Carriers	23 August 2013
3.13.6	Include Community Interest Companies	13 February 2014
3.23.8	Community Grant increase	13 February 2014
Annex 7	Include Community Interest Companies	13 February 2014
Annex 13	Updated form	13 February 2014
Annex 1	Change to NOTES box, limit amount of words	25 April 2014
Annex 2	Remove references to GOs	25 April 2014
Annex 3	Remove references to GOs	25 April 2014
Annex 5	Remove references to GOs	25 April 2014
Annex 13	Amend contact from ESFD to ESFD MA	25 April 2014
Annex 14	Delete Appendix 1 (contacts) completely	25 April 2014
3.7.1	Update ESF link	12 June 2014
3.7.3	Update ESF link	12 June 2014
3.12.	Update to whole section on state aid	12 June 2014
3.17.3	Specify retention date	12 June 2014
Annex 6	Update Part 3 – add: Grant Eligibility	27 August 2015

Manual 4: Managing Authority guidance and requirements

Reference	Subject	Date of revision
4.22.13	Extrapolation of irregularities – CFOs	30 November 2011
4.22.16	Financial corrections	30 November 2011
4.22.17	Self declared adjustments	30 November 2011
4.31.13	Document Retention	30 November 2011

Annex 6	Agreements – Payment Arrangements (11.1)	30 November 2011
Annex 6	MOUs – Payment Arrangements (8.1)	30 November 2011
Annex 6	MOUs – Effective Date (3.1)	30 November 2011
Annex 8	DWP Protocol between ESFD and RADI	30 November 2011
Annex 10	Extrapolation of irregularities (31a)	30 November 2011
4.31.12	Article numbers and treaty wording	8 May 2012
4.42.9	Article numbers and treaty wording	8 May 2012
4.44.8	Remove reference to P11 form	8 May 2012
4.45.57	Article numbers and treaty wording	8 May 2012
Annex 10	Change '12 month' to 'Calendar year'	8 May 2012
Annex 11	Financial system – VAT check	8 May 2012
Annex 11	Provider contract – State Aid. Letter issued	8 May 2012
Annex 11	Participants record check – remove DOB	8 May 2012
4.22	Line added about Annex 13	21 September 2012
4.22.14	Paragraph number added to Extrapolation of irregularities - CFOs	21 September 2012
4.22.15	Paragraph number and 'Definition' added to System Irregularities	21 September 2012
4.22.16-4.22.22	Numbering updated	21 September 2012
4.44.26	CFO Operations – Added another paragraph about 2012-13 process	21 September 2012
Annex 13	Added flowchart about ESF Irregularity Process (contact ma.enquiries@dwp.gsi.gov.uk for a copy)	21 September 2012
Annex 10	Updated paragraphs: 19, 24, 31a, 34, 47 and 58	26 September 2012
4.22	Updated 4.22.2 to 4.22.6, 4.22.12, 4.22.21 to 4.22.24	17 January 2013
Annex 7	Complete revision	17 January 2013
Annex 7a	Complete revision	17 January 2013
Annex 8	New; Additional annex	17 January 2013
Annex 9	RADI is now DWP IAI (DWP Internal Audit and Investigations)	17 January 2013
4.31.14	Remove reference to Optical Carriers	23 August 2013
4.44.21 & 4.44.38	Amend publicity items – Plaques & Posters	23 August 2013
Annex 9	Protocol between European Social Fund Division (ESFD) and DWP Internal Audit and Investigations (IAI)	04 September 2013
4.15.11	Community Grant increase	13 February 2014
4.31.13	Document retention date	13 February 2014
4.44.44	Community Grant increase	13 February 2014
Annex 1	Community Grant increase	13 February 2014
Annex 11	Updated paragraphs; 7, 8, 10, 13-16, 29, 32, 34, 35, 53, 58	13 February 2014
4.16.15	Remove reference to TA	25 April 2014
4.32.1	Remove reference to Assurance Steering Group	25 April 2014

4.35.8	Remove reference to 2000-2006 Programme	25 April 2014
4.43.4 - 61	Deleted	25 April 2014
4.44	Complete section deleted	25 April 2014
4.1.6	Amend period	12 June 2014
4.3.2a	Delete reference to ESFD policy team	12 June 2014
4.3.3	Amend 7 th 8 th & 11 th bullet point	12 June 2014
4.21.7	Amend wording	12 June 2014
4.22.14	Amend whole section	12 June 2014
4.23.4	Amend wording	12 June 2014
4.35.8	Amend PMC to LMC	12 June 2014
4.35.15	Delete paragraph	12 June 2014
4.35.25	Amend PMC to LMC	12 June 2014