

Dear staff

Ofsted's point-in-time questionnaire for staff in the boarding/residential provision of schools

Why have you sent me this questionnaire?

Every year, Ofsted carries out point-in-time online questionnaires to inform our inspections of boarding or residential provision all types of boarding and residential special schools. We have published this paper copy for use where we do not have an email address for a school, or where schools prefer not to use the online option. We would like you to complete a questionnaire to help us understand how well you think that this school looks after the children and young people who board or are resident in the school. Whether on paper or online, the questionnaire window is Monday 2 November 2015 to Friday 11 December 2015.

What will you do with the answers I give you?

Your answers will only be read by Ofsted, and will be used by inspectors the next time your school is inspected.

An inspection of boarding or residential provision can happen at any time. In independent and maintained boarding schools it will usually be every three years and in residential special schools it will be every 12 months. That should not put you off from giving us your views as we may use them to help us to decide when we should inspect.

When we write our inspection report, we may refer to the issues you have raised. We may also use the data in our other publications such as the Annual Report of Her Majesty's Chief Inspector of Education, Children's Services and Skills. We keep the information from all of the questionnaires in our database for three years, and the inspector might refer to some of it during inspection to help the school improve their service. We may also use your response in other Ofsted publications, but will make sure no information identifies you whenever we use what you have told us.

Where concerns are raised about a child's safety, we will pass any information we receive to children's services or the police.

How do I complete the questionnaire?

- Please read each statement and put an 'x' in the answer that best fits what you think about the school or the boarding/residential provision
- Please answer each question once
- If you cannot answer a question, please leave it blank
- If you would like raise any issues, please write them in the box under question 10.

What do I do when I have finished?

Please return this questionnaire as quickly as possible. You can download a copy of the questionnaire (www.gov.uk/government/publications/annual-questionnaire-for-staff-in-boarding-and-residential-schools) and email it to Ofsted using the address at the top of the letter and putting 'confidential' and the name of your school in the subject line. If you are not able to email, please send your questionnaire by post to the address at the top of this letter in a sealed envelope, marked 'confidential'.

Thank you for taking the time to complete this point-in-time questionnaire. Your views are important to us.

Yours faithfully

Ofsted's inspection support team

Point-in-time questionnaire for staff in the boarding/ residential provision of schools questionnaire



Name of school:
Address of school:
Unique reference number of school (if known):

My role in this school is best described as (please put an 'x'): **optional**

Member of senior leadership team		Head of Care/Boarding		Senior boarding staff		House staff		Support staff other	
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Please read the following statements and put an 'x' in the answer which best fits what you think about the school. Please only tick one box per statement.

	Please put an 'x'	Strongly agree	Agree	Disagree	Strongly disagree	Don't know
1	I am proud to be a member of staff at this school					
2	Children are safe in this school					
3	The behaviour of boarders/residential pupils is consistently very well managed					
4	Academic and care staff work effectively together for the benefit of children					
5	The school makes appropriate provision for my professional development					
6	I have been well trained in safeguarding matters					
7	Boarders/residential pupils are looked after well					
8	The boarding/residential care staff treat each child as an individual and care for their differing needs					
9	I know what we are trying to achieve by providing boarding/residential care for pupils					
10	Boarding is well led and managed					

<p>If you wish to explain any of your answers, or add any further comments about the school, please give details here. If you are making a disclosure about safeguarding, you are advised to contact your local authority designated officer within children's services. If you record a disclosure on this questionnaire, you must include your name and so we can contact you for further information. (Box will expand on typing. If you are completing this questionnaire in writing, please use an additional sheet of paper if necessary).</p>

Thank you for filling in our point-in-time questionnaire

Please return this questionnaire via email to surveys@ofsted.gov.uk or to the address at the top of this letter, marking the envelope 'confidential'.