

DO NOT STAPLE  
PRINT ON ONE SIDE ONLY

# FORM AR27

Trade Union and Labour Relations (Consolidation) Act 1992

## ANNUAL RETURN FOR AN EMPLOYERS' ASSOCIATION

Name of Employers' Association:

Year ended:

List No:

Head or Main Office:

Website address (if available)

Has the address changed during the year to which the return relates?  Yes  No (Tick as appropriate)

Chief Executive:

Contact name for queries regarding the completion of this return:

Telephone Number:

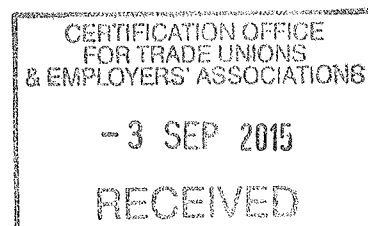
e-mail:

**PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.**  
Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

**For Employers' Associations based in England and Wales:**  
Certification Office for Trade Unions and Employers' Associations  
22<sup>nd</sup> Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

**For Employers' Associations based in Scotland:**  
Certification Office for Trade Unions and Employers' Associations  
Melrose House, 69a George Street, Edinburgh EH2 2JG



## Federation Information

Directors	<p><b>Board of Directors</b></p> <p><b>Non Executive Directors</b></p> <p>Gerald White (President)– Berforts Group Anthony Garnish (Past President) – AGI World Gary Peeling – Precision Printing Darren Coxon – Pensord Nigel Stubley – Northend Creative Print Solutions</p> <p><b>Executive Directors</b></p> <p>Charles Jarrold – Chief Executive (appointed 19 March 2015) Dale Wallis - Membership Director Peter Allen - Finance Director (appointed 9 December 2014)</p>
Auditor	<p>Chiene + Tait LLP Chartered Accountants and Statutory Auditor 61 Dublin Street Edinburgh EH3 6NL</p>
Bankers	<p>Barclays Corporate Bank Dominus Way Meridian Business Park Leicester LE19 1RP</p>
Solicitors	<p>Lee Bolton Monier-Williams 1 The Sanctuary Westminster London SW1P 3JT</p>

# RETURN OF MEMBERS

(see note 9)

NUMBER OF MEMBERS AT THE END OF THE YEAR				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
2	-	-	-	2

## OFFICERS IN POST

(see note 10)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

## CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
Chief Executive	Kathleen Woodward	None	21 August 2014
Chief Executive	None	Charles Jarrold	19 March 2014
Finance Director	None	Peter Allen	9 December 2014

# GENERAL FUND

(see notes 11 to 16)

Previous Year			£'000	£'000
	<b>INCOME</b>			
2,241	From Members	Management charges receivable		2,269
8	Investment income	Realised gains on investments		-
-		Bank interest (gross)		1
2,249				2,270
6	Other income	Rents received	6	
144		Commission income	144	
1,077		Consultancy fees	970	
216		Conferences and events	196	
23		Project income	48	
(139)		Other income	37	
1,327				1,401
3,576				3,671
		<b>TOTAL INCOME</b>		
	<b>EXPENDITURE</b>			
	Administrative expenses			
(2,009)		Indirect staff remuneration and expenses	(2,377)	
(160)		Occupancy costs	(183)	
(86)		Printing, stationery, post, telephone	(53)	
(104)		Legal and Professional fees	(67)	
(189)		Miscellaneous (marketing, IT, publications)	(246)	
(398)		Cost of sales (commercial)	(345)	
-		Profit on sale of assets	(1)	
(2,946)				(3,272)
(12)	Other charges	Bank charges	(6)	
(56)		Depreciation	(37)	
8		Sums written off	(16)	
(159)		Affiliation fees (INTERGRAF, subs, SIGS)	(76)	
(6)		Conference and meeting fees	(6)	
(1)		Interest payable	(1)	
(61)		Net return of final salary pension scheme	(52)	
(300)		Net actuarial gain/(loss) on pension scheme	(335)	
(587)				(529)
-	Taxation			-
(3,533)		<b>TOTAL EXPENDITURE</b>		(3,801)
43		Surplus/Deficit for year		(130)
(2,049)		Amount of fund at beginning of year		(2,006)
(2,006)		Amount of fund at end of year		(2,136)

# ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 2		Fund Account	
Name of account:		£	£
<b>Income</b>	From members		
	Investment income		
	Other income (specify)		
	<b>Total Income</b>		
<b>Expenditure</b>	Administrative expenses		
	Other expenditure (specify)		
	<b>Total Expenditure</b>		
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

ACCOUNT 3		Fund Account	
Name of account:		£	£
<b>Income</b>	From members		
	Investment income		
	Other income (specify)		
		<b>Total Income</b>	
<b>Expenditure</b>	Administrative expenses		
	Other expenditure (specify)		
			<b>Total Expenditure</b>
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

# ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

<b>ACCOUNT 4</b>		<b>Fund Account</b>	
Name of account:		£	£
<b>Income</b>	From members Investment income Other income (specify)		
	<b>Total Income</b>		
<b>Expenditure</b>	Administrative expenses Other expenditure (specify)		
	<b>Total Expenditure</b>		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

<b>ACCOUNT 5</b>		<b>Fund Account</b>	
Name of account:		£	£
<b>Income</b>	From members Investment income Other income (specify)		
	<b>Total Income</b>		
<b>Expenditure</b>	Administrative expenses Other expenditure (specify)		
	<b>Total Expenditure</b>		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

# ACCOUNTS OTHER THAN THE REVENUE ACCOUNT/GENERAL FUND

(see notes 17 to 18)

ACCOUNT 6		Fund Account	
Name of account:		£	£
<b>Income</b>	From members		
	Investment income		
	Other income (specify)		
		<b>Total Income</b>	
<b>Expenditure</b>	Administrative expenses		
	Other expenditure (specify)		
		<b>Total Expenditure</b>	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

ACCOUNT 7		Fund Account	
Name of account:		£	£
<b>Income</b>	From members		
	Investment income		
	Other income (specify)		
		<b>Total Income</b>	
<b>Expenditure</b>	Administrative expenses		
	Other expenditure (specify)		
		<b>Total Expenditure</b>	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

## BALANCE SHEET AS AT 31 March 2015

(see notes 19 and 20)

Previous Year		£'000	£'000
489	<b>Fixed Assets</b> (as at page 11)		457
	<b>Investments</b> (as per analysis on page 13)		
-	Quoted (Market value £ )	-	
-	Unquoted	-	
	<b>Total Investments</b>		457
489	<b>Other Assets</b>		
170	Trade debtors	112	
76	Other debtors	76	
17	Intercompany debtors	-	
231	Prepayments and accrued income	269	
393	Cash at bank and in hand	527	
	<b>Total of other</b>		984
887	<b>assets</b>		
1,376		<b>TOTAL ASSETS</b>	1,441
(2,006)	General Fund		(2,136)
	Fund (Account)		
	Fund (Account)		
	Revaluation Reserve		
	<b>Liabilities</b>		
292	Trade creditors	266	
203	Other taxation and social security	178	
97	Other creditors due in less than one year	107	
264	Accruals and deferred income	160	
435	Intercompany creditors	555	
57	Other creditors due in more than one year	44	
2,034	Pension liability	2,267	
3,382			3,577
1,376		<b>TOTAL LIABILITIES</b>	1,441
1,376		<b>TOTAL ASSETS</b>	1,441



# FIXED ASSETS ACCOUNT

(see note 21)

	Freehold Land & Buildings	Furniture, Fittings & Equipment	Computer Equipment	Total
	£'000	£'000	£'000	£'000
<b>COST OR VALUATION</b>				
At start of period	529	248	173	950
Additions during period	-	3	4	7
Less: Disposals during period	-	(5)	-	(5)
Less: DEPRECIATION:	(99)	(223)	(173)	(495)
Total to end of period				
<b>BOOK AMOUNT</b> at end of period	430	23	4	457
Freehold				
Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired)				
<b>AS BALANCE SHEET</b>	430	23	4	457

# ANALYSIS OF INVESTMENTS

(see note 22)

		Other Funds £	
<b>QUOTED</b>	- British Government & British Government Guaranteed Securities	-	
	- British Municipal and County Securities	-	
	- Other quoted securities (to be specified)	-	
	-	TOTAL QUOTED (as Balance Sheet)	-
	-	*Market Value of Quoted Investments	-
	<b>UNQUOTED</b>	- British Government Securities	-
	- British Municipal and County Securities	-	
	- Mortgages	-	
	- Other unquoted securities (to be specified)	-	
-	TOTAL QUOTED (as Balance Sheet)	-	
-	*Market Value of Unquoted Investments	-	

\* Market value of investments to be stated where these are different from the figures quoted in the balance sheet

# ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS)

(see notes 23 to 25)

<b>Does the association, or any constituent part of the association, have a controlling interest in any limited company?</b>		YES	
If YES name the relevant companies:			
<b>COMPANY NAME</b>  BPIF Training Limited BPIF Pension Trustees Limited BPIF Limited BPIF Legal Limited	<b>COMPANY REGISTRATION NUMBER (if not registered in England &amp; Wales, state where registered)</b>  06875770 06679809 04331622 07600485		
<b>INCORPORATED EMPLOYERS' ASSOCIATIONS</b>			
<b>Are the shares which are controlled by the association registered in the association's name</b>			NO
If NO, please state the names of the persons in whom the shares controlled by the association are registered.			
<b>COMPANY NAME</b>	<b>NAMES OF SHAREHOLDERS</b>		
<b>UNINCORPORATED EMPLOYERS ASSOCIATIONS</b>			
<b>Are the shares which are controlled by the association registered in the names of the association's trustees?</b>			NO
If NO, state the names of the persons in whom the shares controlled by the association are registered.			
<b>COMPANY NAME</b>  BPIF Training Limited BPIF Pension Trustees Limited BPIF Limited BPIF Legal Limited	<b>NAMES OF SHAREHOLDERS</b>  British Printing Industries Federation Limited British Printing Industries Federation Limited British Printing Industries Federation Limited British Printing Industries Federation Limited		

# SUMMARY SHEET

(see notes 26 to 35)

	All funds except Political Funds £	Political Funds £	Total Funds £
<b>INCOME</b>			
From Members	2,269	-	2,269
From Investments	1	-	1
Other Income (including increases by revaluation of assets)	1,401	-	1,401
<b>Total Income</b>	3,671	-	3,671
<b>EXPENDITURE</b> (including decreases by revaluation of assets)			
<b>Total Expenditure</b>	(3,801)	-	(3,801)
<b>Funds at beginning of year</b> (including reserves)	(2,006)	-	(2,006)
<b>Funds at end of year</b> (including reserves)	(2,136)	-	(2,136)
<b>ASSETS</b>			
Fixed Assets			457
Investment Assets			-
Other Assets			984
		<b>Total Assets</b>	1,441
<b>LIABILITIES</b>		<b>Total Liabilities</b>	(3,578)
<b>NET ASSETS (Total Assets less Total Liabilities)</b>			(2,137)

# NOTES TO THE ACCOUNTS

(see note 36)

All notes to the accounts must be entered on or attached to this part of the return.

## 1. ACCOUNTING POLICIES

### Basis of accounting and consolidation

The financial statements have been prepared under the historical cost convention and on the going concern basis as disclosed in the Directors' statement of going concern set out in the directors' report and in note 16, and in accordance with applicable accounting standards, as modified to include the revaluation of investments.

### Basis of consolidation

The consolidated financial statements incorporate the financial statements of the Federation for the year ended 31 March 2015 and of its subsidiary companies for the same period.

The Federation has taken advantage of the exemptions not to prepare an individual income and expenditure account for the parent company. The deficit for the year dealt with in the financial statements of the Federation was £131,000 (2014: a deficit of £5,000), after an actuarial loss on the pension scheme of £335,000 (2014: a loss of £300,000).

### Income

Income is reported excluding VAT.

Subscription income is recognised when a member renews their annual membership and is spread over the annual life of the membership term.

Training income is recognised at invoice value (net of VAT) for the sale of training courses provided during the year. Grants receivable are recognised in the same period for which the claims are submitted.

Consultancy services income is recognised at invoice value (net of VAT) for the sale of consultancy services provided during the year.

Climate Change Levy income is recognised at invoice value (net of VAT) for the sale of services provided during the year.

All other income represents amounts invoiced or accrued during the year, following the provision of services.

### Operating leases

Rentals payable under operating leases are charged to the income and expenditure account evenly over the period the asset is in use. Where an incentive has been provided to enter into the lease, its value is taken to reduce the rental payable under the lease evenly over the period from the asset being brought into use to the rental payable reverting to a market rental.

## 1. ACCOUNTING POLICIES (continued)

### Tangible fixed assets

Depreciation is provided on the cost of tangible fixed assets, to write them down to their estimated residual values over their expected useful lives. Where there is evidence of impairment, fixed assets are written down to their recoverable amount.

The principal annual rates and bases of depreciation used for other assets are:

Freehold buildings	2%	Straight line
Computer equipment	20-33%	Straight line
Office equipment & furniture and fittings	10-20%	Straight line

### Investments

Investments in subsidiaries are held at cost.

### Pension costs

#### Defined benefit schemes

The BPIF operates two defined benefit pension schemes. The Trustees administer the schemes and the assets of the schemes are managed independently of the finances of the BPIF. Neither scheme is open to future accrual.

Pension scheme assets are measured using market value. Pension scheme liabilities are measured using a projected unit method and discounted at the current rate of return on a high quality corporate bond of equivalent term and currency to the liability. The increase in the present value of the liabilities of the scheme expected to arise from employee service in the period is charged to the income and expenditure account. The expected return of the scheme's assets and the increase during the period in the present value of the scheme's liabilities arising from the passage of time are included in the 'Net return on final salary pension scheme' within the income and expenditure account. Actuarial gains or losses are recognised in the Statement of Total Recognised Gains and Losses.

The schemes' surpluses, to the extent that they are considered recoverable, or deficits, are recognised in full and presented on the face of the balance sheet.

#### Defined contribution arrangements

The BPIF also operates a defined contribution pension scheme, which is available to all employees. The assets of the scheme are managed independently of the finances of the BPIF. Contributions to defined contribution pension arrangements are charged to the income and expenditure account as they are incurred.

### Deferred taxation

The payment of taxation is deferred or accelerated because of timing differences between the treatment of certain items for accounting and taxation purposes. Full provision for deferred taxation is made under the liability method, without discounting, on all timing differences that have arisen, but not reversed by the balance sheet date, unless such provision is not permitted by FRS19.

In accordance with FRS 19 deferred tax is not provided for:

- a) revaluation gains on fixed asset investments, unless there is a binding agreement to sell them at the balance sheet date;
- b) gains on the sale of non-monetary assets, if the taxable gain will probably be rolled over.

## 1. ACCOUNTING POLICIES (continued)

### Deferred taxation (continued)

Deferred tax assets are recognised to the extent that it is regarded as more likely than not that they will be recovered.

Deferred tax is measured at the tax rates that are expected to apply in the periods when timing differences are expected to reverse, based on tax rates and the law enacted at the balance sheet date. Deferred tax assets and liabilities are not discounted.

Where the law or accounting standards require gains and losses to be recognised in the statement of total recognised gains and losses, the related taxation is also taken directly to the statement of total recognised gains and losses in due course.

## 2. SURPLUS FOR THE YEAR BEFORE TAXATION

The surplus for the year before taxation is stated after charging/(crediting):

	2015 £'000	2014 £'000
Auditors' remuneration		
- Audit services	24	22
- Corporation tax compliance	5	6
- Other taxation services	-	11
Depreciation of tangible fixed assets	39	57
Operating lease charges		
- Land and buildings	60	51
- Plant and machinery	12	6
	<hr/> <hr/>	<hr/> <hr/>

## 3. TAXATION

	2015 £'000	2014 £'000
<b>Corporation tax</b>		
Current tax on income for the year	-	(40)
	<hr/> <hr/>	<hr/> <hr/>
<b>Current tax reconciliation</b>		
Surplus before taxation	188	255
	<hr/>	<hr/>
Theoretical tax charge at UK rate 20% (2014: 20%)	38	51
Effects of:		
(Utilisation)/creation of tax losses	(16)	(41)
Accelerated capital allowances	(15)	(4)
Short term timing differences	-	(9)
Fixed asset differences	7	-
Non-deductible expenses	2	3
FRS17 adjustment	(20)	(11)
Loss carried forward	4	11
Adjustments in respect of prior periods	-	(40)
	<hr/> <hr/>	<hr/> <hr/>
	-	(40)

The Federation has tax losses carried forward of approximately £4.5 million (2014: £4.6 million).

4. **EMPLOYEES**

	Group		Federation	
	2015 £'000	2014 £'000	2015 £'000	2014 £'000
Staff costs (including directors' emoluments):				
Wages and salaries	2,341	2,365	1,633	1,432
Social security costs	257	263	179	159
Other pension costs (contributions into defined benefit and defined contribution schemes)	155	146	130	109
	<hr/>	<hr/>	<hr/>	<hr/>
Total	2,753	2,774	1,942	1,700
	<hr/>	<hr/>	<hr/>	<hr/>
	<b>No.</b>	<b>No.</b>	<b>No.</b>	<b>No.</b>
Average monthly number of employees	57	58	39	37
	<hr/>	<hr/>	<hr/>	<hr/>

5. **DIRECTORS**

	2015 £'000	2014 £'000
Aggregate emoluments	214	259
	<hr/>	<hr/>
Federation's contributions to pension schemes	11	12
	<hr/>	<hr/>
Highest paid director – aggregate emoluments	89	151
	<hr/>	<hr/>
Highest paid director – pension contribution to pension scheme	4	5
	<hr/>	<hr/>
Number of directors accruing benefits under defined contribution schemes at the year end	3	2
	<hr/>	<hr/>

Non-executive directors do not receive any emoluments from the BPIF.

6. **STAFF RETIREMENT BENEFITS**

The British Printing Industries Federation Pension and Life Assurance scheme, which provided benefits based on final pensionable pay was closed to future accrual on 31 March 2004. A new final salary scheme (British Printing Industries Pension and Life Assurance Scheme 2004) was made available to staff who had been in the old scheme, which had reduced benefits and higher employee contributions. Alternatively, these staff were offered the option to join the defined contribution scheme already offered to all staff. The 2004 Scheme closed with effect from 31 March 2006 and has no assets or liabilities. The BPIF now contributes to defined contribution schemes for staff.

BPIF fully adopted the accounting requirements of Financial Reporting Standard 17 with effect from the year ended 31 March 2004.

**The British Printing Industries Federation Pension and Life Assurance Scheme**

The date of the last full actuarial valuation was 31 March 2013. The results of this valuation, on the basis used to determine the Scheme's Technical Provision, were liabilities of £7 million (30 June 2010: £5.6 million) and a market value of assets of £3.6 million (30 June 2010: £3.6 million) with a deficit of £3.4 million (30 June 2010: £2 million) and a funding level of 52% (30 June 2010: 64.1%).



## 6. STAFF RETIREMENT BENEFITS (continued)

A qualified independent actuary has reviewed the actuarial valuations as at 31 March 2013 and updated these as at 31 March 2015. The assumptions used, in accordance with the instructions of the directors were:

To develop the expected long term rate on asset assumption, the Federation considered the current level of returns on risk free investments (primarily government bonds), the historical level of the risk premium associated with the other asset classes in which the portfolio is invested and the expectations for future returns of each asset class. The expected return for each asset class was then weighted based on the target asset allocation to develop the long-term rate of return on assets assumptions for the portfolio. This resulted in the selection of the 5.7% assumption used to determine the pension cost to 31 March 2015 (2014: 5.7%).

### Weighted average assumptions used to determine the benefit obligation at:

	2015 %	2014 %	2013 %
Discount rate	3.25	4.5	4.5
Rate of Price Inflation	2.4	2.4	2.4

### Weighted average assumptions used to determine net pension cost for year ended 31 March

	2015 %	2014 %
Discount rate	3.25	4.5
Expected long-term return on scheme assets	5.7	5.7
Rate of Price Inflation	2.4	2.4

### Weighted average life expectancy for mortality tables used to determine benefit obligations at

31 March 2015

	Male	Female
Member age 65 (current life expectancy)	20 yrs 7 mths	22 yrs 9 mths
Member age 45 (life expectancy at age 65)	20 yrs 7 mths	22 yrs 9 mths

The assets held in the scheme were, at the start of the year, partly held in the Global Equity Fund managed by Neptune Investment Management and partly in cash. The value of the Global Equity Fund has been taken as the value of the units invested at bid price on 31 March 2015.

Amount recognised in the Balance Sheet	2015 £'000	2014 £'000
Managed fund	2,954	2,398
Cash	1,146	1,174
Creditors & accrued costs	(8)	-
	<hr/>	<hr/>
Fair value of assets	4,092	3,572
Present value of scheme liabilities	(6,359)	(5,606)
	<hr/>	<hr/>
Scheme deficit	(2,267)	(2,034)
	<hr/>	<hr/>
Net pension liability	(2,267)	(2,034)
	<hr/>	<hr/>

6. **STAFF RETIREMENT BENEFITS (continued)**

A deferred tax asset is not recognised in relation to the net pension liability on the balance sheet due to the uncertainty of recoverability.

<b>Components of Pension Cost</b>	<b>2015 £'000</b>	<b>2014 £'000</b>
<b>Amount charged to staff costs within operating profit</b>		
Current service cost	(7)	-
Past service cost	-	-
Total Operating Charge	<u>(7)</u>	<u>-</u>
<b>Amount (charged)/credited to other financial income</b>	<b>2015 £'000</b>	<b>2014 £'000</b>
Expected return on pension scheme assets	203	179
Interest cost	(248)	(240)
Current service cost	(7)	-
Net return	<u>(52)</u>	<u>(61)</u>
Total charge to profit on ordinary activities before tax	<u>(52)</u>	<u>(61)</u>
<b>Amount recognised in statement of total recognised gains and losses</b>	<b>2015 £'000</b>	<b>2014 £'000</b>
Actual return less expected return on assets	354	(62)
Experience gains and losses on liabilities	26	(238)
Effect of changes in assumptions on present value of scheme liabilities	(715)	-
Total pension cost recognised in STRGL	<u>(335)</u>	<u>(300)</u>
<b>Reconciliation of scheme liabilities</b>	<b>2015 £'000</b>	<b>2014 £'000</b>
Benefit obligation at beginning of year	(5,606)	(5,519)
Current service cost	(7)	-
Interest cost	(248)	(240)
Actuarial losses	(689)	(238)
Benefits paid	191	391
Benefit obligation at end of year	<u>(6,359)</u>	<u>(5,606)</u>

6. STAFF RETIREMENT BENEFITS (continued)

Reconciliation of fair value of employer assets	2015 £'000	2014 £'000
Fair value of plan assets at beginning of year	3,572	3,700
Expected return on plan assets	203	179
Actuarial gains/(losses)	354	(62)
Employer contribution	154	146
Benefits paid	(191)	(391)
	<hr/>	<hr/>
Market value of assets at end of year	4,092	3,572
	<hr/> <hr/>	<hr/> <hr/>

Movement in deficit during the year	2015 £'000	2014 £'000
Deficit in scheme at beginning of the year	(2,034)	(1,819)
Interest cost	(248)	(240)
Actuarial losses	(335)	(300)
Expected return on plan assets	203	179
Employer contribution	154	146
Current service cost	(7)	-
	<hr/>	<hr/>
Deficit in scheme at end of the year	(2,267)	(2,034)

Five Year History

Financial year ending in

	2015 £'000	2014 £'000	2013 £'000	2012 £'000	2011 £'000
Benefit obligation at end of year	(6,359)	(5,606)	(5,519)	(4,779)	(4,875)
Fair value of plan assets at end of year	4,092	3,572	3,700	3,648	3,991
Deficit	(2,267)	(2,034)	(1,819)	(1,131)	(884)
Difference between the actual and expected return on the scheme assets					
- Amount £'000	354	(62)	(127)	(438)	380
%	8.7%	1.7%	3.4%	12.0%	9.5%
Experience gains and losses on scheme liabilities					
- Amount £'000	26	(238)	(237)	(9)	(111)
%	0.6%	6.7%	6.4%	0.2%	2.3%
<b>-Amount recognised in Statement of Total Recognised Gains and Losses</b>					
Actuarial gains and losses recognised in STRGL	(335)	(300)	(776)	(308)	168
Cumulative actuarial gains and losses	(1,262)	(927)	(627)	149	457

## 6. STAFF RETIREMENT BENEFITS (continued)

### Deficit funding - British Printing Industries Pension and Life Assurance Scheme

The scheme has been funded by contributions of £154,000 during the year ended 31 March 2015 (2014: £146,000), the amount estimated to clear the deficit over a 24 year period based on the actuarial valuation as at 31 March 2013 and the basis used in that valuation to determine the technical provisions. The BPIF has agreed to make contributions of £162,000 during the year to 31 March 2016 together with 50% of any net surplus in excess of £300,000.

### Defined contribution arrangements

The BPIF also operates defined contribution arrangements for employees. The BPIF makes fixed contributions to schemes invested and managed independently of the BPIF. The total cost of contributions included in operating expenditure is £129,000 (2014: £109,000). At the year end there were outstanding contributions payable of £23,000 (2014: £19,000).

## 7. TANGIBLE ASSETS (GROUP)

	Freehold land and buildings £'000	Furniture, fittings and equipment £'000	Computer equipment £'000	Total £'000
<b>Cost</b>				
At 1 April 2014	529	248	179	956
Additions	-	3	4	7
Disposals	-	(5)	-	(5)
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2015	529	246	183	958
<b>Depreciation</b>				
At 1 April 2014	88	205	169	462
Charged in year	11	22	6	39
Disposals	-	(4)	-	(4)
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2015	99	223	175	497
<b>Net book value</b>				
At 31 March 2015	430	23	8	461
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2014	441	43	10	494
	<hr/>	<hr/>	<hr/>	<hr/>

7. TANGIBLE ASSETS (FEDERATION)

	Freehold land and buildings £'000	Furniture, fittings and equipment £'000	Computer equipment £'000	Total £'000
<b>Cost</b>				
At 1 April 2014	529	248	173	950
Additions	-	3	4	7
Disposals	-	(5)	-	(5)
At 31 March 2015	529	246	177	952
<b>Depreciation</b>				
At 1 April 2014	88	205	168	461
Charged in year	11	22	5	38
Disposals	-	(4)	-	(4)
At 31 March 2015	99	223	173	495
<b>Net book value</b>				
At 31 March 2015	430	23	4	457
At 31 March 2014	441	43	5	489

8. INVESTMENTS

Investments in subsidiaries

	Federation	
	2015 £'000	2014 £'000
<b>Cost at 31 March 2014 and 31 March 2015</b>	-	-

The consolidated financial statements include the results of the following subsidiary undertakings:

Company name	Country of incorporation	Shareholding
BPIF Training Limited	England and Wales	100%
BPIF Legal Limited	England and Wales	100%
BPIF Limited (Dormant)	England and Wales	100%
BPIF Pension Trustees Limited (Dormant)	England and Wales	100%

9. DEBTORS

	Group		Federation	
	2015 £'000	2014 £'000	2015 £'000	2014 £'000
Trade debtors	138	176	112	170
Other debtors	76	79	76	76
Intercompany debtors	-	-	-	17
Prepayments and accrued income	376	365	269	231
	<u>590</u>	<u>620</u>	<u>457</u>	<u>494</u>

Included in other debtors is an amount of £Nil (2014: £24,000) due after more than one year which relates to a rent deposit.

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Federation	
	2015 £'000	2014 £'000	2015 £'000	2014 £'000
Trade creditors	311	329	266	292
Other taxation and social security	185	204	178	203
Other creditors	111	112	108	97
Accruals and other deferred income	754	718	160	264
Intercompany creditors	-	-	555	435
	<u>1,361</u>	<u>1,363</u>	<u>1,267</u>	<u>1,291</u>

11. CREDITORS: AMOUNTS FALLING DUE AFTER ONE YEAR

	Group		Federation	
	2015 £'000	2014 £'000	2015 £'000	2014 £'000
Other creditors	44	57	44	57
	<u>44</u>	<u>57</u>	<u>44</u>	<u>57</u>

12. DEFERRED TAXATION

	Group		Federation	
	Unprovided 2015 £'000	Unprovided 2014 £'000	Unprovided 2015 £'000	Unprovided 2014 £'000
Accelerated capital allowances	62	64	63	64
Short term timing differences	11	11	11	11
Losses carried forward	919	943	896	923
FRS 17 pension deficit	453	406	453	406
	<u>1,445</u>	<u>1,424</u>	<u>1,423</u>	<u>1,404</u>

### 13. GUARANTEES AND OTHER FINANCIAL COMMITMENTS

The BPIF has entered into a number of non-cancellable operating leases in respect of property and office equipment.

The minimum annual rentals under the foregoing leases are as follows:

	Group		Federation	
	2015 £'000	2014 £'000	2015 £'000	2014 £'000
Land and buildings operating leases expiring:				
Between two and five years	48	53	48	53
After more than five years	13	-	13	-
	<u>61</u>	<u>53</u>	<u>61</u>	<u>53</u>
Other operating leases expiring:				
Within one year	-	2	-	2
Between two and five years	13	11	13	11
	<u>13</u>	<u>13</u>	<u>13</u>	<u>13</u>

### 14. RECONCILIATION OF MOVEMENT IN MEMBERS' FUNDS

	Group		Federation	
	2015 £'000	2014 £'000	2015 £'000	2014 £'000
Surplus for the year – general fund	188	295	204	343
Net actuarial loss on pension scheme	(335)	(300)	(335)	(300)
	<u>(147)</u>	<u>(5)</u>	<u>(131)</u>	<u>43</u>
(Deficit)/surplus for the year				
At 1 April	(1,947)	(1,942)	(2,006)	(2,049)
	<u>(2,094)</u>	<u>(1,947)</u>	<u>(2,137)</u>	<u>(2,006)</u>
At 31 March				

### 15. RELATED PARTY TRANSACTIONS

The board of BPIF includes representatives of various companies that pay subscriptions to BPIF. These subscriptions and other member-related transactions between the companies and BPIF are on an arms-length basis under the normal terms of trading and are not presented here due to their confidential nature.

The subscription income relates to income received from British Printing Industries Federation Ltd, a company limited by guarantee in England and Wales. This company is one of two members of BPIF along with BPIF 2009 Limited and is the vehicle by which the members of BPIF enjoy limited liability status. At the year end a balance of £429,158 (2014: £435,440) was due to British Printing Industries Federation Ltd from BPIF. BPIF has provided a direct debit guarantee to Barclays Bank in respect of transactions with British Printing Industries Federation Ltd.

The board has taken the exemptions available not to disclose transactions between the BPIF and BPIF Training Limited and BPIF Legal Limited on the grounds that consolidated financial statements have been prepared.

**16. GOING CONCERN**

As disclosed in the Group balance sheet, the net liabilities as at 31 March 2015 amounted to £2,094,000 (31 March 2014: £1,947,000). The directors note that the deficit is principally as a consequence of the inclusion of the pension liability of £2,267,000 (2014: £2,034,000) as at the year end. The Group continues to meet all payments due in respect of the pension scheme and are confident that they will be able to meet all future payments required in order to extinguish the liability in accordance with the recovery plan set out by the scheme actuary.

The directors have prepared forecasts and projections for the Group which, taking account of reasonably possible changes in trading performance, show that the Group should be able to operate within the level of its current facility and that it will be able to meet all debts as they fall due for a period of at least twelve months.

After making enquiries, the directors have a reasonable expectation that the Federation and the Group have adequate resources to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the annual report and financial statements.

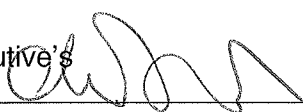
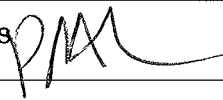
**17. CHARGES**

Barclays bank has a legal charge over the property at 2 Villiers Court, Copse Drive, Meriden Business Park, Coventry.

**SIGNATURES TO THE ANNUAL RETURN**

(see notes 39 and 40)

including the accounts and balance sheet contained in the return.

Chief Executive's Signature: 	Finance Director's Signature: 
Name: Charles Jarrold	Name: Peter Allen
Date: 25/8/15	Date: 25/8/15

**CHECK LIST**

(see note 41)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 3)	YES	<input checked="" type="checkbox"/>	NO	
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 3)	YES	<input checked="" type="checkbox"/>	NO	
HAS THE RETURN BEEN SIGNED? (see Note 38)	YES	<input checked="" type="checkbox"/>	NO	
HAS THE AUDITOR'S REPORT BEEN COMPLETED (see Note 39)	YES	<input checked="" type="checkbox"/>	NO	
IS A RULE BOOK ENCLOSED? (see Note 40)	YES	<input checked="" type="checkbox"/>	NO	
HAS THE SUMMARY SHEET BEEN COMPLETED (see Notes 6 and 25 to 34)	YES	<input checked="" type="checkbox"/>	NO	



# AUDITOR'S REPORT

(see notes 42 to 47)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?  
(See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

YES/~~NO~~

If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
- (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
  - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
  - (c) whether the accounts to which the report relates agree with the accounting records?
- (See section 36(3) of the 1992 Act, set out in note 43)

YES/~~NO~~

If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
- (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
  - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.
- (See section 36(4) of the 1992 Act set out in note 43)

YES/~~NO~~

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR27 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.  
(See note 45)

## AUDITOR'S REPORT (continued)

We have audited the financial statements of British Printing Industries Federation and its subsidiary undertakings for the year ended 31 March 2015, consisting of the Consolidated Income and Expenditure Account, Statement of Total Recognised Gains and Losses, Other Statements, Group and Federation Balance Sheets, Consolidated Cash Flow Statement and the Notes to the Financial Statements. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Federation's members, as a body, in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992 (as amended by the Employment Relations Act 1999). Our audit work has been undertaken so that we might state to the Federation's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Federation and the Federation's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of directors and auditor**

As explained more fully in the Statement of Directors' Responsibilities set out on page 3, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements and to identify any information that is, apparently materially incorrect based on, or materially consistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion**

In our opinion the financial statements:

- give a true and fair view of the state of affairs of the group and the Federation as at 31 March 2015 and of the group's income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been properly prepared in accordance with the Trade Union and Labour Relations (Consolidation) Act 1992 (as amended by the Employment Relations Act 1999).

### **Emphasis of matter - Going concern**

In forming our opinion on the financial statements, which is not modified, we have considered the adequacy of the disclosures made in note 16 to the financial statements which indicates that the British Printing Industries Federation had net liabilities of £2,094,000 as at 31 March 2015, principally in relation to the inclusion of the defined benefit pension liability of £2,267,000. As disclosed in note 16, the directors have prepared forecasts and projections that indicate that the Group will be able to operate within their existing bank facilities and meet all debts as they fall due for a period of at least twelve months from the approval of the financial statements. The financial statements do not include the adjustments that would result if the British Printing Industries Federation was unable to continue as a going concern.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Trade Union and Labour Relations (Consolidation) Act 1992 (as amended by the Employment Relations Act 1999) requires us to carry out such investigations as will enable us to form an opinion as to whether:

- proper accounting records have been kept in accordance with the requirements of section 28 of the legislation; or
- a satisfactory system of control over transactions has been maintained in accordance with the requirements of that section; or
- the accounts to which the report relates are in agreement with the accounting records; and
- to state in our report if, in our opinion, the Federation has failed to comply with section 28 or if the financial statements do not agree with the accounting records.

*Chiene + Tait LLP*

CHIENE + TAIT LLP  
Chartered Accountants and Statutory Auditor  
61 Dublin Street  
Edinburgh  
EH3 6NL

27 May 2015

Signature(s) of auditor or auditors:	<i>Malcolm Beveridge</i>	
Name(s):	Malcolm Beveridge Chiene + Tait LLP	
Profession(s) or Calling(s):	Chartered Accountant	
Address(es):	Chiene + Tait LLP 61 Dublin Street Edinburgh EH3 6NL	
Date:	<i>31 August 2015</i>	
Contact name and telephone number:	Malcolm Beveridge 0131 558 5800	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

# British Printing Industries Federation

Annual Report and Financial Statements

*Year ended 31 March 2015*

## **Contents of the Annual Report**

	<b>Page</b>
Federation information	1
Report of the directors	2-3
Independent auditors' report	4-5
Consolidated income and expenditure account	6-7
Statement of total recognised gains and losses	8
Other statements	8
Group balance sheet	9
Federation balance sheet	10
Consolidated cash flow statement	11
Notes to the financial statements	12-26

## Federation Information

Directors	<p><b>Board of Directors</b></p> <p><b>Non Executive Directors</b></p> <p>Gerald White (President)– Berforts Group Anthony Garnish (Past President) – AGI World Gary Peeling – Precision Printing Darren Coxon – Pensord Nigel Stublely – Northend Creative Print Solutions</p> <p><b>Executive Directors</b></p> <p>Charles Jarrold – Chief Executive (appointed 19 March 2015) Dale Wallis - Membership Director Peter Allen - Finance Director (appointed 9 December 2014)</p>
Auditor	<p>Chiene + Tait LLP Chartered Accountants and Statutory Auditor 61 Dublin Street Edinburgh EH3 6NL</p>
Bankers	<p>Barclays Corporate Bank Dominus Way Meridian Business Park Leicester LE19 1RP</p>
Solicitors	<p>Lee Bolton Monier-Williams 1 The Sanctuary Westminster London SW1P 3JT</p>

## Report of the Directors

The Board presents its report for the year ended 31 March 2015, together with the financial statements and auditor's report thereon.

### Activities

The British Printing Industries Federation ("the BPIF") is the principal trade association representing businesses in the printing and graphic communications industry in England, Wales and Northern Ireland. The principal purpose is to make representations to the government on matters which affect the industry and its members. In addition to its representational functions, it also provides a wide range of business services through regional business centres. It is also the major training provider in the industry.

### Legal Status

BPIF (unincorporated) is an unincorporated employers association, listed by the Certification Officer in accordance with Trade Union and Labour Relations (Consolidation) Act 1992, this gives it quasi-corporate status.

### Governance

The Chief Executive and a team of executive directors carry out the day-to-day management of the BPIF. This team reports to the Board of Directors, which comprises up to six executive directors, together with up to seven non-executive directors (including the President, and either the immediate Past-President (until he leaves office) or the Vice-President) provided that the number of non-executive directors shall always exceed the number of executive directors. The non-executive directors are appointed by the National Council. The Board meets monthly and is responsible for the strategic management of the BPIF. Certain matters are reserved to the non-executive directors, who have established an Audit Committee (\*) and an Appointments and Remuneration Committee (\*\*) to deal with such matters.

The National Council, comprising mainly representatives of the Regions and Sections within the organisation, together with other members holding particular offices, determines the policy of the BPIF. The members of the Board during the year are listed below.

President	Gerald White * **
Past President	Anthony Garnish *
Vice President	Darren Coxon **
Non-Executive Director	Nigel Stublely *
Non-Executive Director	Gary Peeling *
Chief Executive	Kathleen Woodward * (deceased 21 August 2014)
Chief Executive	Charles Jarrold * ** (appointed 19 March 2014)
Finance Director	Peter Allen * (appointed 9 December 2014)
Executive Director	Dale Wallis

## Report of the Directors (continued)

### Responsibilities of the Board of Directors

The Trade Union and Labour Relations (Consolidation) Act 1992 as amended by the Employment Relations Act 1999 requires the directors and officers of the Federation to:

- keep proper records which give a true and fair view of the state of affairs of BPIF and explain its transactions;
- establish and maintain a satisfactory system of control of the accounting records, cash holdings and all the receipts and remittances;
- prepare an annual return for the Certification Officer giving a true and fair view of the Income and Expenditure Account and Balance Sheet; and
- provide members of BPIF with a statement of income and expenditure for the year.

The maintenance and integrity of the BPIF website is the responsibility of the directors and officers of the federation. The work carried out by the auditor does not involve the consideration of these matters, and accordingly, the auditor accepts no responsibility for any changes that may have occurred in the financial statements since they were initially presented on the website.

### Disclosure of information to auditor

At the date of making this report the BPIF directors, as set out in this report confirm that:

- So far as they are aware, there is no relevant information needed by the BPIF's auditor in connection with preparing their report of which the BPIF's auditor is unaware, and
- Each director has taken all the steps they ought to have taken in order to make themselves aware of any relevant information needed by the BPIF's auditor in connection with preparing their report and to establish that the BPIF's auditor is aware of that information.

### Statement of Going Concern

The Directors are satisfied that, based upon the budgets and forecasts prepared, the Federation has adequate financial resources. As a consequence, the Directors believe that the Federation is well placed to manage its business risks successfully despite the current uncertain economic outlook.

After making enquiries, the Directors have a reasonable expectation that the Federation has adequate resources to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the Annual Report and financial statements.

### Notice of meeting

The notice of the Annual General Meeting to be held on 2 July 2015 is to be sent out on or before 11 June 2015.

### Auditors

Our auditors, Chiene + Tait, have advised us that as of 1 October 2014 they transferred their entire business to Chiene + Tait LLP. The Board have therefore appointed Chiene + Tait LLP as auditors with effect from 1 October 2014 and that appointment will fall to be confirmed at the Annual General Meeting.

The report of the Board of Directors was approved by the Board on 27 May 2015 and signed on its behalf by:



Gerald White, President



# Independent Auditor's Report to the Members of British Printing Industries Federation

We have audited the financial statements of British Printing Industries Federation and its subsidiary undertakings for the year ended 31 March 2015, consisting of the Consolidated Income and Expenditure Account, Statement of Total Recognised Gains and Losses, Other Statements, Group and Federation Balance Sheets, Consolidated Cash Flow Statement and the Notes to the Financial Statements. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Federation's members, as a body, in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992 (as amended by the Employment Relations Act 1999). Our audit work has been undertaken so that we might state to the Federation's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Federation and the Federation's members as a body, for our audit work, for this report, or for the opinions we have formed.

## **Respective responsibilities of directors and auditor**

As explained more fully in the Statement of Directors' Responsibilities set out on page 3, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

## **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements and to identify any information that is, apparently materially incorrect based on, or materially consistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

## **Opinion**

In our opinion the financial statements:

- give a true and fair view of the state of affairs of the group and the Federation as at 31 March 2015 and of the group's income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been properly prepared in accordance with the Trade Union and Labour Relations (Consolidation) Act 1992 (as amended by the Employment Relations Act 1999).

# Independent Auditor's Report to the Members of British Printing Industries Federation (continued)

## Emphasis of matter - Going concern

In forming our opinion on the financial statements, which is not modified, we have considered the adequacy of the disclosures made in note 16 to the financial statements which indicates that the British Printing Industries Federation had net liabilities of £2,094,000 as at 31 March 2015, principally in relation to the inclusion of the defined benefit pension liability of £2,267,000. As disclosed in note 16, the directors have prepared forecasts and projections that indicate that the Group will be able to operate within their existing bank facilities and meet all debts as they fall due for a period of at least twelve months from the approval of the financial statements. The financial statements do not include the adjustments that would result if the British Printing Industries Federation was unable to continue as a going concern.

## Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Trade Union and Labour Relations (Consolidation) Act 1992 (as amended by the Employment Relations Act 1999) requires us to carry out such investigations as will enable us to form an opinion as to whether:

- proper accounting records have been kept in accordance with the requirements of section 28 of the legislation; or
- a satisfactory system of control over transactions has been maintained in accordance with the requirements of that section; or
- the accounts to which the report relates are in agreement with the accounting records; and
- to state in our report if, in our opinion, the Federation has failed to comply with section 28 or if the financial statements do not agree with the accounting records.

*Chiene + Tait LLP*  
.....  
CHIENE + TAIT LLP  
Chartered Accountants and Statutory Auditor  
61 Dublin Street  
Edinburgh  
EH3 6NL

27 May 2015

## Consolidated Income and Expenditure Account

for the year ended 31 March 2015

2015

2014

	Note	Before operating exceptional items and discontinued operations £'000	Operating exceptional items and discontinued operations £'000	Total operations £'000	Before operating exceptional items and discontinued operations £'000	Operating exceptional items and discontinued operations £'000	Total operations £'000
<b>Income from operations</b>							
Subscription income		2,269	-	2,269	2,241	-	2,241
Training income		1,149	-	1,149	1,260	-	1,260
Consultancy services		1,014	-	1,014	1,072	-	1,072
Commission income		144	-	144	144	-	144
Project management income		48	-	48	23	-	23
Conferences and events		220	-	220	216	-	216
Other income		37	-	37	28	-	28
Total income		4,881	-	4,881	4,984	-	4,984
<b>Cost of operations</b>							
Training		(836)	-	(836)	(1,132)	-	(1,132)
Consultancy		(176)	-	(176)	(235)	-	(235)
Conferences, events and other costs		(225)	-	(225)	(235)	-	(235)
Total Cost of Sales		(1,237)	-	(1,237)	(1,602)	-	(1,602)
<b>Gross profit</b>		3,644	-	3,644	3,382	-	3,382
Other operating expenditure		(3,307)	-	(3,307)	(2,973)	-	(2,973)
Write off of irrecoverable debtors		(23)	-	(23)	8	-	8
Legal and professional fees		(34)	(10)	(44)	(41)	(37)	(78)
Total operating expenditure		(3,364)	(10)	(3,374)	(3,006)	(37)	(3,043)

# Consolidated Income and Expenditure Account (continued)

for the year ended 31 March 2015

		2015			2014		
	Note	Before operating exceptional items and discontinued operations £'000	Operating exceptional items and discontinued operations £'000	Total operations £'000	Before operating exceptional items and discontinued operations £'000	Operating exceptional items and discontinued operations £'000	Total operations £'000
<b>Operating surplus/(deficit)</b>	2	280	(10)	270	376	(37)	339
<b>Other income and expenditure</b>							
Investment income		1	-	1	-	7	7
Interest payable		(1)	-	(1)	(1)	-	(1)
Total other income and expenditure		-	-	-	(1)	7	6
<b>Surplus/(deficit) arising from operations before defined benefit pension costs and taxation</b>		280	(10)	270	375	(30)	345
<b>Defined benefit pension costs</b>							
Net return on final salary pension scheme		(52)	-	(52)	(61)	-	(61)
Scheme Servicing Costs		(25)	-	(25)	(25)	-	(25)
Pension Scheme Levy		(5)	-	(5)	(4)	-	(4)
Total defined benefit pension costs	6	(82)	-	(82)	(90)	-	(90)
<b>Surplus/(deficit) for the year before taxation</b>	2	198	(10)	188	285	(30)	255
Taxation	3	-	-	-	-	40	40
<b>Surplus/(deficit) for the year after taxation</b>		198	(10)	188	285	10	295

## Statement of Total Recognised Gains and Losses

for the year ended 31 March 2015

	2015 £'000	2014 £'000
Surplus for the year – general fund	188	295
Actuarial loss on pension scheme	(335)	(300)
	<hr/>	<hr/>
Total recognised losses since the last annual report	(147)	(5)
	<hr/> <hr/>	<hr/> <hr/>

## Other Statements

### RECONCILIATION OF MOVEMENTS IN GENERAL FUND for the year ended 31 March 2015

	2015 £'000	2014 £'000
<b>General fund</b>		
Balance brought forward	(1,947)	(1,942)
Surplus for the year	188	295
Net actuarial loss on pension scheme	(335)	(300)
	<hr/>	<hr/>
Balance carried forward	(2,094)	(1,947)
	<hr/> <hr/>	<hr/> <hr/>

### RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET DEBT for the year ended 31 March 2015

	2015 £'000	2014 £'000
Net funds at 1 April	393	187
Increase in cash	134	206
	<hr/>	<hr/>
Net funds at 31 March	527	393
	<hr/> <hr/>	<hr/> <hr/>

## Other Statements (continued)

### ANALYSIS OF CHANGES IN NET DEBT for the year ended 31 March 2015

	1 April 2014 £'000	Cash flow £'000	31 March 2015 £'000
Cash	393	134	527
	<hr/>	<hr/>	<hr/>
Net funds	393	134	527
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

## Group Balance Sheet

at 31 March 2015

	Note	2015 £'000	2014 £'000
<b>Fixed assets</b>			
Tangible assets	7	461	494
		<u>461</u>	<u>494</u>
<b>Current assets</b>			
Debtors	9	590	620
Cash at bank and in hand		527	393
		<u>1,117</u>	<u>1,013</u>
<b>Creditors: Amounts falling due within one year</b>	10	(1,361)	(1,363)
		<u>(244)</u>	<u>(350)</u>
<b>Net current liabilities</b>			
		217	144
<b>Creditors: Amounts falling due after more than one year</b>	11	(44)	(57)
<b>Pension liability</b>	6	(2,267)	(2,034)
		<u>(2,094)</u>	<u>(1,947)</u>
<b>Net liabilities including pension liability</b>			
<b>Represented by:</b>			
General Fund		(2,094)	(1,947)
		<u>(2,094)</u>	<u>(1,947)</u>
<b>Deficit to members' funds</b>	14	(2,094)	(1,947)
		<u>(2,094)</u>	<u>(1,947)</u>

The financial statements were approved by the Board on 27 May 2015 and signed on its behalf by:



.....  
Gerald White  
President

## Federation Balance Sheet

at 31 March 2015

	Note	2015 £'000	2014 £'000
<b>Fixed assets</b>			
Tangible assets	7	457	489
Investments - subsidiaries	8	-	-
		<hr/>	<hr/>
		457	489
<b>Current assets</b>			
Debtors	9	457	494
Cash at bank and in hand		527	393
		<hr/>	<hr/>
		984	887
<b>Creditors: Amounts falling due within one year</b>	10	(1,267)	(1,291)
		<hr/>	<hr/>
<b>Net current liabilities</b>		(283)	(404)
		<hr/>	<hr/>
<b>Total assets less current liabilities</b>		174	85
<b>Creditors: Amounts falling due after more than one year</b>	11	(44)	(57)
<b>Pension liability</b>	6	(2,267)	(2,034)
		<hr/>	<hr/>
<b>Net liabilities including pension liability</b>		(2,137)	(2,006)
		<hr/>	<hr/>
<b>Represented by:</b>			
General Fund		(2,137)	(2,006)
		<hr/>	<hr/>
<b>Deficit to members' funds</b>	14	(2,137)	(2,006)
		<hr/>	<hr/>

The financial statements were approved by the Board on 27 May 2015 and signed on its behalf by:



.....  
Gerald White  
President

## Consolidated Cash Flow Statement

for the year ended 31 March 2015

	2015 £'000	2014 £'000
<b>Net surplus for the year before taxation</b>	188	255
Depreciation and amortisation	39	57
Interest payable	1	1
Interest receivable	(1)	-
Income from investments	-	(7)
Pension costs	(102)	(84)
Decrease in debtors	30	77
Decrease in creditors	(15)	(131)
Loss on disposal of fixed assets	1	-
	<hr/>	<hr/>
<b>Net cash inflow/(outflow) from activities</b>	141	168
	<hr/>	<hr/>
<b>Returns on investment and servicing of finance</b>		
Income from investments	1	7
Interest paid	(1)	(1)
	<hr/>	<hr/>
<b>Net cash inflow from returns on investments and servicing of finance</b>	-	6
	<hr/>	<hr/>
<b>Taxation</b>	-	40
	<hr/>	<hr/>
<b>Capital expenditure and financial investment</b>		
Purchase of tangible fixed assets	(7)	(7)
	<hr/>	<hr/>
<b>Net cash outflow from capital expenditure and financial investment</b>	(7)	(7)
	<hr/>	<hr/>
<b>Financing</b>		
Repayments made	-	-
	<hr/>	<hr/>
<b>Net cash outflow from financing</b>	-	-
	<hr/>	<hr/>
<b>Increase in cash</b>	134	206
	<hr/> <hr/>	<hr/> <hr/>



# Notes to the Financial Statements

31 March 2015

## 1. ACCOUNTING POLICIES

### **Basis of accounting and consolidation**

The financial statements have been prepared under the historical cost convention and on the going concern basis as disclosed in the Directors' statement of going concern set out in the directors' report and in note 16, and in accordance with applicable accounting standards, as modified to include the revaluation of investments.

### **Basis of consolidation**

The consolidated financial statements incorporate the financial statements of the Federation for the year ended 31 March 2015 and of its subsidiary companies for the same period.

The Federation has taken advantage of the exemptions not to prepare an individual income and expenditure account for the parent company. The deficit for the year dealt with in the financial statements of the Federation was £131,000 (2014: a deficit of £5,000), after an actuarial loss on the pension scheme of £335,000 (2014: a loss of £300,000).

### **Income**

Income is reported excluding VAT.

Subscription income is recognised when a member renews their annual membership and is spread over the annual life of the membership term.

Training income is recognised at invoice value (net of VAT) for the sale of training courses provided during the year. Grants receivable are recognised in the same period for which the claims are submitted.

Consultancy services income is recognised at invoice value (net of VAT) for the sale of consultancy services provided during the year.

Climate Change Levy income is recognised at invoice value (net of VAT) for the sale of services provided during the year.

All other income represents amounts invoiced or accrued during the year, following the provision of services.

### **Operating leases**

Rentals payable under operating leases are charged to the income and expenditure account evenly over the period the asset is in use. Where an incentive has been provided to enter into the lease, its value is taken to reduce the rental payable under the lease evenly over the period from the asset being brought into use to the rental payable reverting to a market rental.

# Notes to the Financial Statements

31 March 2015

## 1. ACCOUNTING POLICIES (continued)

### Tangible fixed assets

Depreciation is provided on the cost of tangible fixed assets, to write them down to their estimated residual values over their expected useful lives. Where there is evidence of impairment, fixed assets are written down to their recoverable amount.

The principal annual rates and bases of depreciation used for other assets are:

Freehold buildings	2%	Straight line
Computer equipment	20-33%	Straight line
Office equipment & furniture and fittings	10-20%	Straight line

### Investments

Investments in subsidiaries are held at cost.

### Pension costs

#### *Defined benefit schemes*

The BPIF operates two defined benefit pension schemes. The Trustees administer the schemes and the assets of the schemes are managed independently of the finances of the BPIF. Neither scheme is open to future accrual.

Pension scheme assets are measured using market value. Pension scheme liabilities are measured using a projected unit method and discounted at the current rate of return on a high quality corporate bond of equivalent term and currency to the liability. The increase in the present value of the liabilities of the scheme expected to arise from employee service in the period is charged to the income and expenditure account. The expected return of the scheme's assets and the increase during the period in the present value of the scheme's liabilities arising from the passage of time are included in the 'Net return on final salary pension scheme' within the income and expenditure account. Actuarial gains or losses are recognised in the Statement of Total Recognised Gains and Losses.

The schemes' surpluses, to the extent that they are considered recoverable, or deficits, are recognised in full and presented on the face of the balance sheet.

#### *Defined contribution arrangements*

The BPIF also operates a defined contribution pension scheme, which is available to all employees. The assets of the scheme are managed independently of the finances of the BPIF. Contributions to defined contribution pension arrangements are charged to the income and expenditure account as they are incurred.

### Deferred taxation

The payment of taxation is deferred or accelerated because of timing differences between the treatment of certain items for accounting and taxation purposes. Full provision for deferred taxation is made under the liability method, without discounting, on all timing differences that have arisen, but not reversed by the balance sheet date, unless such provision is not permitted by FRS19.

In accordance with FRS 19 deferred tax is not provided for:

- a) revaluation gains on fixed asset investments, unless there is a binding agreement to sell them at the balance sheet date;
- b) gains on the sale of non-monetary assets, if the taxable gain will probably be rolled over.

# Notes to the Financial Statements

31 March 2015

## 1. ACCOUNTING POLICIES (continued)

### Deferred taxation (continued)

Deferred tax assets are recognised to the extent that it is regarded as more likely than not that they will be recovered.

Deferred tax is measured at the tax rates that are expected to apply in the periods when timing differences are expected to reverse, based on tax rates and the law enacted at the balance sheet date. Deferred tax assets and liabilities are not discounted.

Where the law or accounting standards require gains and losses to be recognised in the statement of total recognised gains and losses, the related taxation is also taken directly to the statement of total recognised gains and losses in due course.

## 2. SURPLUS FOR THE YEAR BEFORE TAXATION

The surplus for the year before taxation is stated after charging/(crediting):

	2015 £'000	2014 £'000
Auditors' remuneration		
- Audit services	24	22
- Corporation tax compliance	5	6
- Other taxation services	-	11
Depreciation of tangible fixed assets	39	57
Operating lease charges		
- Land and buildings	60	51
- Plant and machinery	12	6
	<u>          </u>	<u>          </u>

# Notes to the Financial Statements

31 March 2015

## 3. TAXATION

	2015 £'000	2014 £'000
<b>Corporation tax</b>		
Current tax on income for the year	-	(40)
	<u>          </u>	<u>          </u>
<b>Current tax reconciliation</b>		
Surplus before taxation	188	255
	<u>          </u>	<u>          </u>
Theoretical tax charge at UK rate 20% (2014: 20%)	38	51
Effects of:		
(Utilisation)/creation of tax losses	(16)	(41)
Accelerated capital allowances	(15)	(4)
Short term timing differences	-	(9)
Fixed asset differences	7	-
Non-deductible expenses	2	3
FRS17 adjustment	(20)	(11)
Loss carried forward	4	11
Adjustments in respect of prior periods	-	(40)
	<u>          </u>	<u>          </u>
	-	(40)
	<u>          </u>	<u>          </u>

The Federation has tax losses carried forward of approximately £4.5 million (2014: £4.6 million).

## 4. EMPLOYEES

	Group		Federation	
	2015 £'000	2014 £'000	2015 £'000	2014 £'000
Staff costs (including directors' emoluments):				
Wages and salaries	2,341	2,365	1,633	1,432
Social security costs	257	263	179	159
Other pension costs (contributions into defined benefit and defined contribution schemes)	155	146	130	109
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total	2,753	2,774	1,942	1,700
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	No.	No.	No.	No.
Average monthly number of employees	57	58	39	37
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

## Notes to the Financial Statements

31 March 2015

### 5. DIRECTORS

	2015 £'000	2014 £'000
Aggregate emoluments	214	259
Federation's contributions to pension schemes	11	12
Highest paid director – aggregate emoluments	89	151
Highest paid director – pension contribution to pension scheme	4	5
Number of directors accruing benefits under defined contribution schemes at the year end	3	2

Non-executive directors do not receive any emoluments from the BPIF.

### 6. STAFF RETIREMENT BENEFITS

The British Printing Industries Federation Pension and Life Assurance scheme, which provided benefits based on final pensionable pay was closed to future accrual on 31 March 2004. A new final salary scheme (British Printing Industries Pension and Life Assurance Scheme 2004) was made available to staff who had been in the old scheme, which had reduced benefits and higher employee contributions. Alternatively, these staff were offered the option to join the defined contribution scheme already offered to all staff. The 2004 Scheme closed with effect from 31 March 2006 and has no assets or liabilities. The BPIF now contributes to defined contribution schemes for staff.

BPIF fully adopted the accounting requirements of Financial Reporting Standard 17 with effect from the year ended 31 March 2004.

#### **The British Printing Industries Federation Pension and Life Assurance Scheme**

The date of the last full actuarial valuation was 31 March 2013. The results of this valuation, on the basis used to determine the Scheme's Technical Provision, were liabilities of £7 million (30 June 2010: £5.6 million) and a market value of assets of £3.6 million (30 June 2010: £3.6 million) with a deficit of £3.4 million (30 June 2010: £2 million) and a funding level of 52% (30 June 2010: 64.1%).

A qualified independent actuary has reviewed the actuarial valuations as at 31 March 2013 and updated these as at 31 March 2015. The assumptions used, in accordance with the instructions of the directors were:

To develop the expected long term rate on asset assumption, the Federation considered the current level of returns on risk free investments (primarily government bonds), the historical level of the risk premium associated with the other asset classes in which the portfolio is invested and the expectations for future returns of each asset class. The expected return for each asset class was then weighted based on the target asset allocation to develop the long-term rate of return on assets assumptions for the portfolio. This resulted in the selection of the 5.7% assumption used to determine the pension cost to 31 March 2015 (2014: 5.7%).

# Notes to the Financial Statements

31 March 2015

## 6. STAFF RETIREMENT BENEFITS (continued)

### Weighted average assumptions used to determine the benefit obligation at:

	2015 %	2014 %	2013 %
Discount rate	3.25	4.5	4.5
Rate of Price Inflation	2.4	2.4	2.4

### Weighted average assumptions used to determine net pension cost for year ended 31 March

	2015 %	2014 %
Discount rate	3.25	4.5
Expected long-term return on scheme assets	5.7	5.7
Rate of Price Inflation	2.4	2.4

### Weighted average life expectancy for mortality tables used to determine benefit obligations at

31 March 2015

	Male	Female
Member age 65 (current life expectancy)	20 yrs 7 mths	22 yrs 9 mths
Member age 45 (life expectancy at age 65)	20 yrs 7 mths	22 yrs 9 mths

The assets held in the scheme were, at the start of the year, partly held in the Global Equity Fund managed by Neptune Investment Management and partly in cash. The value of the Global Equity Fund has been taken as the value of the units invested at bid price on 31 March 2015.

Amount recognised in the Balance Sheet	2015 £'000	2014 £'000
Managed fund	2,954	2,398
Cash	1,146	1,174
Creditors & accrued costs	(8)	-
	<hr/>	<hr/>
Fair value of assets	4,092	3,572
Present value of scheme liabilities	(6,359)	(5,606)
	<hr/>	<hr/>
Scheme deficit	(2,267)	(2,034)
	<hr/>	<hr/>
Net pension liability	(2,267)	(2,034)
	<hr/>	<hr/>

# Notes to the Financial Statements

31 March 2015

## 6. STAFF RETIREMENT BENEFITS (continued)

A deferred tax asset is not recognised in relation to the net pension liability on the balance sheet due to the uncertainty of recoverability.

<b>Components of Pension Cost</b>	<b>2015 £'000</b>	<b>2014 £'000</b>
<b>Amount charged to staff costs within operating profit</b>		
Current service cost	(7)	-
Past service cost	-	-
<b>Total Operating Charge</b>	<u>(7)</u>	<u>-</u>
<b>Amount (charged)/credited to other financial income</b>	<b>2015 £'000</b>	<b>2014 £'000</b>
Expected return on pension scheme assets	203	179
Interest cost	(248)	(240)
Current service cost	(7)	-
<b>Net return</b>	<u>(52)</u>	<u>(61)</u>
<b>Total charge to profit on ordinary activities before tax</b>	<u>(52)</u>	<u>(61)</u>
<b>Amount recognised in statement of total recognised gains and losses</b>	<b>2015 £'000</b>	<b>2014 £'000</b>
Actual return less expected return on assets	354	(62)
Experience gains and losses on liabilities	26	(238)
Effect of changes in assumptions on present value of scheme liabilities	(715)	-
<b>Total pension cost recognised in STRGL</b>	<u>(335)</u>	<u>(300)</u>

## 6. STAFF RETIREMENT BENEFITS (continued)

# Notes to the Financial Statements

31 March 2015

<b>Reconciliation of scheme liabilities</b>	<b>2015 £'000</b>	<b>2014 £'000</b>
Benefit obligation at beginning of year	(5,606)	(5,519)
Current service cost	(7)	-
Interest cost	(248)	(240)
Actuarial losses	(689)	(238)
Benefits paid	191	391
	<hr/>	<hr/>
Benefit obligation at end of year	(6,359)	(5,606)
	<hr/> <hr/>	<hr/> <hr/>
<b>Reconciliation of fair value of employer assets</b>	<b>2015 £'000</b>	<b>2014 £'000</b>
Fair value of plan assets at beginning of year	3,572	3,700
Expected return on plan assets	203	179
Actuarial gains/(losses)	354	(62)
Employer contribution	154	146
Benefits paid	(191)	(391)
	<hr/>	<hr/>
Market value of assets at end of year	4,092	3,572
	<hr/> <hr/>	<hr/> <hr/>
<b>Movement in deficit during the year</b>	<b>2015 £'000</b>	<b>2014 £'000</b>
Deficit in scheme at beginning of the year	(2,034)	(1,819)
Interest cost	(248)	(240)
Actuarial losses	(335)	(300)
Expected return on plan assets	203	179
Employer contribution	154	146
Current service cost	(7)	-
	<hr/>	<hr/>
Deficit in scheme at end of the year	(2,267)	(2,034)
	<hr/> <hr/>	<hr/> <hr/>



## Notes to the Financial Statements

31 March 2015

### 6. STAFF RETIREMENT BENEFITS (continued)

Five Year History	Financial year ending in				
	2015 £'000	2014 £'000	2013 £'000	2012 £'000	2011 £'000
Benefit obligation at end of year	(6,359)	(5,606)	(5,519)	(4,779)	(4,875)
Fair value of plan assets at end of year	4,092	3,572	3,700	3,648	3,991
Deficit	(2,267)	(2,034)	(1,819)	(1,131)	(884)
Difference between the actual and expected return on the scheme assets					
- Amount £'000	354	(62)	(127)	(438)	380
%	8.7%	1.7%	3.4%	12.0%	9.5%
Experience gains and losses on scheme liabilities					
- Amount £'000	26	(238)	(237)	(9)	(111)
%	0.6%	6.7%	6.4%	0.2%	2.3%
<b>-Amount recognised in Statement of Total Recognised Gains and Losses</b>					
Actuarial gains and losses recognised in STRGL	(335)	(300)	(776)	(308)	168
Cumulative actuarial gains and losses	(1,262)	(927)	(627)	149	457

#### Deficit funding - British Printing Industries Pension and Life Assurance Scheme

The scheme has been funded by contributions of £154,000 during the year ended 31 March 2015 (2014: £146,000), the amount estimated to clear the deficit over a 24 year period based on the actuarial valuation as at 31 March 2013 and the basis used in that valuation to determine the technical provisions. The BPIF has agreed to make contributions of £162,000 during the year to 31 March 2016 together with 50% of any net surplus in excess of £300,000.

#### Defined contribution arrangements

The BPIF also operates defined contribution arrangements for employees. The BPIF makes fixed contributions to schemes invested and managed independently of the BPIF. The total cost of contributions included in operating expenditure is £129,000 (2014: £109,000). At the year end there were outstanding contributions payable of £23,000 (2014: £19,000).

## Notes to the Financial Statements

31 March 2015

### 7. TANGIBLE ASSETS (GROUP)

	Freehold land and buildings £'000	Furniture, fittings and equipment £'000	Computer equipment £'000	Total £'000
<b>Cost</b>				
At 1 April 2014	529	248	179	956
Additions	-	3	4	7
Disposals	-	(5)	-	(5)
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2015	529	246	183	958
<b>Depreciation</b>				
At 1 April 2014	88	205	169	462
Charged in year	11	22	6	39
Disposals	-	(4)	-	(4)
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2015	99	223	175	497
<b>Net book value</b>				
At 31 March 2015	430	23	8	461
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 31 March 2014	441	43	10	494
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

# Notes to the Financial Statements

31 March 2015

## 7. TANGIBLE ASSETS (FEDERATION)

	Freehold land and buildings £'000	Furniture, fittings and equipment £'000	Computer equipment £'000	Total £'000
<b>Cost</b>				
At 1 April 2014	529	248	173	950
Additions	-	3	4	7
Disposals	-	(5)	-	(5)
At 31 March 2015	529	246	177	952
<b>Depreciation</b>				
At 1 April 2014	88	205	168	461
Charged in year	11	22	5	38
Disposals	-	(4)	-	(4)
At 31 March 2015	99	223	173	495
<b>Net book value</b>				
At 31 March 2015	430	23	4	457
At 31 March 2014	441	43	5	489

## 8. INVESTMENTS

### Investments in subsidiaries

	Federation	
	2015 £'000	2014 £'000
<b>Cost at 31 March 2014 and 31 March 2015</b>	-	-

The consolidated financial statements include the results of the following subsidiary undertakings:

Company name	Country of incorporation	Shareholding
BPIF Training Limited	England and Wales	100%
BPIF Legal Limited	England and Wales	100%
BPIF Limited (Dormant)	England and Wales	100%
BPIF Pension Trustees Limited (Dormant)	England and Wales	100%

# Notes to the Financial Statements

31 March 2015

## 9. DEBTORS

	Group		Federation	
	2015 £'000	2014 £'000	2015 £'000	2014 £'000
Trade debtors	138	176	112	170
Other debtors	76	79	76	76
Intercompany debtors	-	-	-	17
Prepayments and accrued income	376	365	269	231
	<u>590</u>	<u>620</u>	<u>457</u>	<u>494</u>

Included in other debtors is an amount of £Nil (2014: £24,000) due after more than one year which relates to a rent deposit.

## 10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Federation	
	2015 £'000	2014 £'000	2015 £'000	2014 £'000
Trade creditors	311	329	266	292
Other taxation and social security	185	204	178	203
Other creditors	111	112	108	97
Accruals and other deferred income	754	718	160	264
Intercompany creditors	-	-	555	435
	<u>1,361</u>	<u>1,363</u>	<u>1,267</u>	<u>1,291</u>

## 11. CREDITORS: AMOUNTS FALLING DUE AFTER ONE YEAR

	Group		Federation	
	2015 £'000	2014 £'000	2015 £'000	2014 £'000
Other creditors	44	57	44	57
	<u>44</u>	<u>57</u>	<u>44</u>	<u>57</u>

# Notes to the Financial Statements

31 March 2015

## 12. DEFERRED TAXATION

	Group		Federation	
	Unprovided 2015 £'000	Unprovided 2014 £'000	Unprovided 2015 £'000	Unprovided 2014 £'000
Accelerated capital allowances	62	64	63	64
Short term timing differences	11	11	11	11
Losses carried forward	919	943	896	923
FRS 17 pension deficit	453	406	453	406
	<u>1,445</u>	<u>1,424</u>	<u>1,423</u>	<u>1,404</u>

## 13. GUARANTEES AND OTHER FINANCIAL COMMITMENTS

The BPIF has entered into a number of non-cancellable operating leases in respect of property and office equipment.

The minimum annual rentals under the foregoing leases are as follows:

	Group		Federation	
	2015 £'000	2014 £'000	2015 £'000	2014 £'000
Land and buildings operating leases expiring:				
Between two and five years	48	53	48	53
After more than five years	13	-	13	-
	<u>61</u>	<u>53</u>	<u>61</u>	<u>53</u>
Other operating leases expiring:				
Within one year	-	2	-	2
Between two and five years	13	11	13	11
	<u>13</u>	<u>13</u>	<u>13</u>	<u>13</u>

# Notes to the Financial Statements

31 March 2015

## 14. RECONCILIATION OF MOVEMENT IN MEMBERS' FUNDS

	Group		Federation	
	2015 £'000	2014 £'000	2015 £'000	2014 £'000
Surplus for the year – general fund	188	295	204	343
Net actuarial loss on pension scheme	(335)	(300)	(335)	(300)
	<hr/>	<hr/>	<hr/>	<hr/>
(Deficit)/surplus for the year	(147)	(5)	(131)	43
	<hr/>	<hr/>	<hr/>	<hr/>
At 1 April	(1,947)	(1,942)	(2,006)	(2,049)
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March	(2,094)	(1,947)	(2,137)	(2,006)
	<hr/>	<hr/>	<hr/>	<hr/>

## 15. RELATED PARTY TRANSACTIONS

The board of BPIF includes representatives of various companies that pay subscriptions to BPIF. These subscriptions and other member-related transactions between the companies and BPIF are on an arms-length basis under the normal terms of trading and are not presented here due to their confidential nature.

The subscription income relates to income received from British Printing Industries Federation Ltd, a company limited by guarantee in England and Wales. This company is one of two members of BPIF along with BPIF 2009 Limited and is the vehicle by which the members of BPIF enjoy limited liability status. At the year end a balance of £429,158 (2014: £435,440) was due to British Printing Industries Federation Ltd from BPIF. BPIF has provided a direct debit guarantee to Barclays Bank in respect of transactions with British Printing Industries Federation Ltd.

The board has taken the exemptions available not to disclose transactions between the BPIF and BPIF Training Limited and BPIF Legal Limited on the grounds that consolidated financial statements have been prepared.

## 16. GOING CONCERN

As disclosed in the Group balance sheet, the net liabilities as at 31 March 2015 amounted to £2,094,000 (31 March 2014: £1,947,000). The directors note that the deficit is principally as a consequence of the inclusion of the pension liability of £2,267,000 (2014: £2,034,000) as at the year end. The Group continues to meet all payments due in respect of the pension scheme and are confident that they will be able to meet all future payments required in order to extinguish the liability in accordance with the recovery plan set out by the scheme actuary.

The directors have prepared forecasts and projections for the Group which, taking account of reasonably possible changes in trading performance, show that the Group should be able to operate within the level of its current facility and that it will be able to meet all debts as they fall due for a period of at least twelve months.

# Notes to the Financial Statements

31 March 2015

After making enquiries, the directors have a reasonable expectation that the Federation and the Group have adequate resources to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the annual report and financial statements.

## 17. CHARGES

Barclays bank has a legal charge over the property at 2 Villiers Court, Copse Drive, Meriden Business Park, Coventry.