

Application For An Extension Of Stay In The UK And For A Biometric Immigration Document As A Representative Of An Overseas Business Or A Retired Person Of Independent Means

FLR(BUS)

Version 11/2016

Representative of an overseas business

Retired person of independent means

Biometric immigration document (Biometrics Residence Permit (BRP))

In accordance with paragraph 34 of the Immigration Rules, this is a specified form for the purpose of the Immigration Rules as of 24 November 2016 and must be used for all applications made on or after that date for the purposes stated on this page and listed in section 3.

You also need the separate guidance documents listed below, which you should read before making your application:

- FLR(BUS) guidance notes
- UK Visas & Immigration photograph guidance

If you do not already have these documents, you can get them from our website at www.ukba.homeoffice.gov.uk.

You will only be considered for the Retired person of independant means or Representative of an overseas business routes. You will not be considered for any other type of leave to remain. You must use a different form if you want to stay for another reason.

Our application forms change periodically. If you obtain this form some time before applying, please check that it is still the version which must be used when you are ready to apply.

As part of your application you may be required to pay the Immigration Health Surcharge. Before going any further, you should check <u>www.gov.uk/healthcare-</u> <u>immigration-application</u> to confirm if an Immigration Health Surcharge assessment is required as part of your application. You must complete this before submitting your application and enter the reference number in this application.

Applications on this form may be made by post or courier.

If you apply by post, you must send your application to the following address:

Home Office Leave to Remain - FLR(BUS) PO Box 495 Durham DH99 1WR

WORKING TOGETHER TO PROTECT THE PUBLIC

This form is valid only for applications made on or after 24 November 2016

PAYMENT GUIDANCE This document was archived on 13 April 2017

THE FEE

The appropriate fee depends on the type of application you are making. If you are applying as a single applicant with no dependants as a representative of an Overseas Media Organisation or as a Sole Representative of an Overseas Business, there is a fee of $\pounds 664$. If one or more dependants are applying with you in this capacity the fee increases by $\pounds 664$ for each dependant.

If you are applying as a Retired Person of Independent Means, the fee is £1530 for the main applicant and increases by £1530 for each dependant applying with you.

Representatives of Overseas Media Organisations and Sole Representatives of Overseas Businesses

Number of applicants	Fee
Yourself and 1 dependant	£1328
Yourself and 2 dependants	£1992
Yourself and more than 2 dependants	Add £664 to the amount above for each additional dependant

Retired Persons of Independent Means

Number of applicants	Fee
Yourself and 1 dependant	£3060
Yourself and 2 dependants	£4590
Yourself and more than 2	Add £1530 to the
dependants	amount above for each
	additional dependant

Please note that your application will be rejected as invalid if you do not pay the specified fee.

The fee charged is for the processing and consideration of the application. This fee will be payable once the application form is received by the Home Office or its payment processing agent, regardless of the outcome of the application. If your application contains errors or is missing information it may be rejected as invalid. Your application will not be considered and your fee will be refunded less an administration fee of £25 for each person included in the application.

We cannot begin the consideration process until the payment has cleared. We allow 5 working days for payments made by cheque to clear, credit/debit cards and postal orders will clear immediately.

BIOMETRIC RESIDENCE PERMIT (BRP)

Everyone applying for an extension of leave under FLR (BUS) must also apply for a Biometric Residence Permit (BRP). BRP enrolments are processed by the Post Office Ltd. You will be charged an additional handling fee for your biometric enrolment, payable to the Post Office Ltd. You must pay the fee by cash or debit card when you attend Post Office Ltd to enrol your biometrics. Each dependant included on your application must also pay this fee when they enrol their biometric information. Do not send the biometric enrolment fee with your application fee.

If you were exempt from paying an application fee, you are also eligible to claim a refund of your biometric enrolment fee after you have registered your biometrics.

Your application may be rejected as invalid if you do not enrol your biometrics when requested. For more information about enrolling biometrics and the current fee, please visit the following section of our website: www.gov.uk/biometric-residence-permits

WHO MAY APPLY WITH YOU?

You may include your spouse, civil partner, unmarried or same-sex partner and/or children under the age of 18 if they are applying as your dependants. But they must pay the specified fee if they apply separately.

Children aged 18 or over may not be included. They must apply individually and pay the specified fee in each case.

HOW CAN YOU PAY?

You must pay by one of the methods specified below.

- Cheque
- Postal Order
- Credit card¹ Visa (including Electron), MasterCard or American Express (Amex)
- Debit card Delta, Maestro* (including Solo)

¹ Please note that when making large or multiple payments using your credit card, the anti-fraud measures that banks operate sometimes stop the full payment being taken. This is can happen for a number of reasons. To prevent this you may inform your bank of your intention to make large or multiple payments in advance so that your bank allows the full payment to be taken when you submit your application.

Please be aware that not all banks offer this service.

This document Master Gille ANG April 2017

Banker's draft (payable to the Home Office)

* **Maestro** - we will only accept Maestro cards issued in the UK.

CHEQUES AND POSTAL ORDERS

You must make the cheque or postal order payable to Home Office Leave to Remain and cross the cheque or postal order(s) A/C Payee only.

Write the full name, nationality and date of birth of the main applicant on the back of each cheque and/or each postal order and keep the postal order stub(s).

Make sure that the date and the amount (words and figures) are correct and that the cheque is signed properly.

Attach your cheque or postal order(s) to the front of the application form.

COMPLETING THE PAYMENT DETAILS PAGE

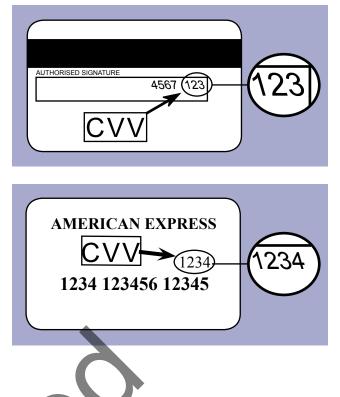
To ensure that your payment is processed without any delay, please note the points below when completing the payment details.

1-2 The address at 1 should be the contact address in the UK for any correspondence. If it is not your home address (eg a solici tor or other authorised immigration adviser may be submitting the application), give the contact name at 2.

3 This should be the full name of the main applicant as given in his or her passport or travel document.

4 Date of birth - for example, 3 January 1980 should be written 03 01 1980 in the spaces provided.

- 5 If you do not select a fee then we can not take a payment and your application will be rejected as invalid.
- 8-12 Complete only if paying by card.
- 11 The card security number is a three-digit security code known as the card verification value (CVV). It consists of the last three numbers on the signature strip on the back of the card as shown below.



12 It is the cardholder as named on the credit or debit card who must sign and date.

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Please complete this page in block capitals and black ink after first reading the payment guidance.

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If you are producing a double-sided copy of this application form, please include this page and make sure it falls on the reverse of the payment details page in the two-sided copy.

For administrative reasons, it's important that the rest of the form begins with Section 1 - Applicant's Details facing upwards.

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1.15 Name and address in the UK for all correspondence about your application if different from 1.12

							Post	code					

1.16 If you have completed 1.15 and the address is that of your immigration adviser, please state their Office of the Immigration Services Commissioner (OISC) number

- 1							



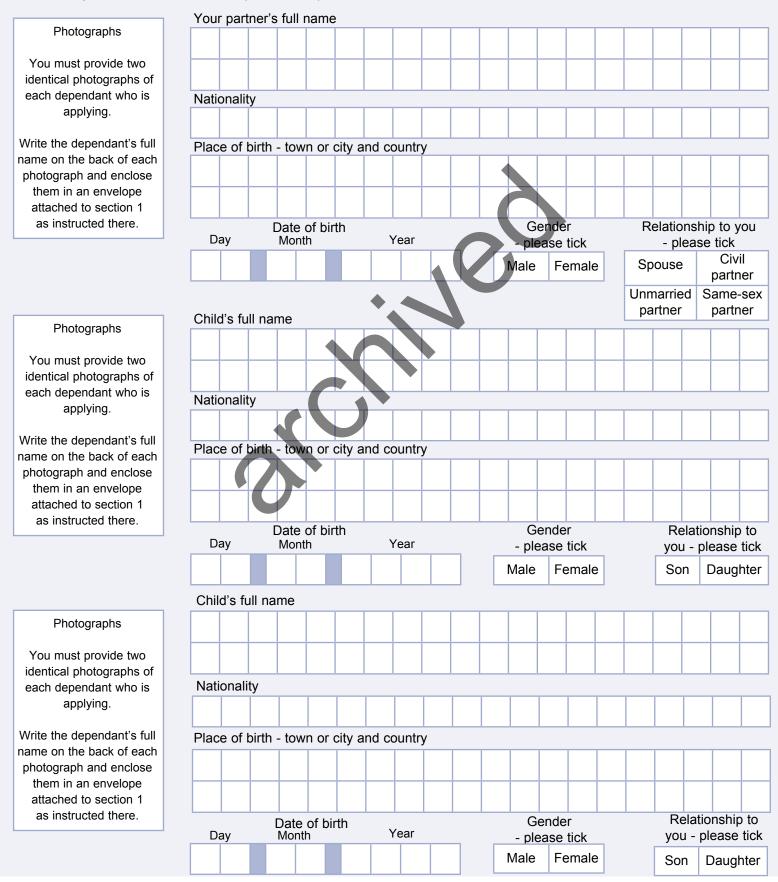
SECTION 2 DEPENDANTS WHO ARE ALSO APPLYING This document was archived on 13 April 2017

If you have a partner and/or any children under 18 who are living with you in the UK and who are applying with you for an extension of stay as your dependants, it is mandatory to complete this section as required. <u>Please note</u> that this application will be invalid if you do not.

"Partner" means your spouse, civil partner, unmarried or same-sex partner.

If more than 2 children are applying, please give their details on a photocopy of this page, enclose it with this form and place the photographs in a sealed envelope attached to section 1 as instructed there.

Children aged 18 or over must apply separately.



SECTION 3 - WHICH CATEGORY?

Please tick a box below to show us the category in which you are applying for an extension of stay in the UK and to confirm that you are also applying for a biometric immigration document.

Representative of an Overseas Media Organisation and biometric immigration document	
Sole Representative of an Overseas Business and biometric immigration document	
Retired Person of independent means and biometric residence permit	

SECTION 4 - BIOMETRIC RESIDENCE PERMITS

It is mandatory to complete this section as required. <u>Please note</u> that this application will be invalid if you do not do so.

See Note 1 about Biometrics Residence Permits (BRP).

Note 1. In accordance with the Immigration (Biometric Registration) Regulations, anyone applying for an extension of stay in the UK in either of the categories for which this form is specified must also apply for a Biometric Residence Permit (BRP). This also applies to applications at the same time by any dependants of the main applicant. For information about BRP's please see www.ukba.homeoffice.gov.uk/aboutus/contact/enrol-biometric

4.1 Have you used any name(s) other than the one given at **1.4** in section 1 of this application form in previous UK immigration applications made in the UK or abroad?

Yes No

If yes, go to 4.2. If no, go to 4.3.

4.2 Please give the details specified below. The name in each case should be that in which the application was made. If you need more space, continue on a separate sheet and enclose it with this application form.

The name in which you made the application	Date of application	Country in which application was made	British diplomatic post if application made abroad
			· · · · · · · · · · · · · · · · · · ·

4.3 Have you had your fingerprints taken as part of a previous UK immigration application Yes Mo made in the UK or abroad?

If yes, go to 4.4. If no, go to 4.5.

4.4 Please give the details specified below in each case. If you need more space, continue on a separate sheet and enclose it with this application form.

The name in which your fingerprints were taken	Date on which they were taken	Place at which they were taken	British diplomatic post if they were taken abroad

Dependants applying with you

4.5 Are any dependants applying with you?

Yes No

If yes, go to 4.6. If no, go to section 5.

SECTION 4. - BIOMETRIC, RESIDENCE PERMITS This document was archived on 13 April 2017

4.6 Have any of the dependants applying with you used any name(s) other than the one(s) given in section 2 of this application form in previous UK immigration applications made in the UK or abroad?

Yes	No	

If yes, go to 4.7. If no, go to 4.8

4.7 Please give the details specified below. The name in each case should be that in which the application was made. If you need more space, continue on a separate sheet and enclose it with this application form.

The name in which the dependant made the application	Date of application	Country in which application was made	British diplomatic post if application made abroad

4.8 Have any of the dependants applying with you had their fingerprints taken as part of a previ-Yes ous UK immigration application made in the UK or abroad?

If yes, go to 4.9. If no, go to 4.10.

4.9 Please give the details specified below in each case. If you need more space, continue on a separate sheet and enclose it with this application form

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	The name in which the dependant's	Date on which	Place at which	British diplomatic post
	fingerprints were taken	they were taken	they were taken	if they were taken abroad
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Children under 16 applying with you - to be completed only if a child under the age of 16 is applying

- Will the child(ren) be accompanied by a parent when they have their fingerprints and/or 4.10 photograph taken? If yes, go to section 5. If no, go to 4.11.
- No

Yes

No

4.11 Please explain the reason below and provide details of the responsible adult who will be accompanying the child(ren). See Note 2.

Name of responsible adult	Date of birth	Place of birth	Relationship to child(ren)

Note 2 Under the biometric registration regulations, any child under the age of 16 who is required to apply for a Biometric Residence Permit (BRP) must have their fingerprints and/or a photograph taken in the presence of a responsible adult. For information about BRP's please see www.ukba.homeoffice.gov.uk/aboutus/contact/enrolbiometric/

	SECTION 5 -	YOUR HOMI ent was archived	F AND FINA on 13 April 201	NCES	
5.1 Is your home in the UK:	a) owned by you?	b) rented from authority or ho ciation by you	ousing asso-	c) privately rented by you?	
	d) owned or rent- ed by a relative or friend?	e) other? Give	e details below		
5.2 Do you or your p rent or mortgage	artner, or both, pay an e for your home?	y Yes No	If so, how much do month?	b you pay each £	
5.3 Are you working	in the UK?	Yes No	If so, what is your p after income tax an tions?		
5.4 Are you receiving	g any public funds?	Yes	1		
				les are listed below. I w which of these are ∣	
Attendance Allowance		Disability Living Allowance		Personal Independent Payment	
Carer's Allowance		Housing Benefit		Severe Disablement Allowance	
Child Benefit		Housing or Homelessness assistance		Social Fund Payment	
Child Tax Credit		Income-based Jobseeker's Allowance		State Pension Credit	
Council Tax Benefit		Income Related Employment and Support Allowance		Universal Credit	
Council Tax Reduction		Income Support		Working Tax Credit	

This document was archived on 13 April 2017 SECTION 6 - PERSONAL HISTORY

Personal History (criminal convictions, war crimes, etc.)

It is mandatory to complete section 6. If it is not complete the application will be invalid and will be returned to the applicant.

This section asks about any criminal convictions, cautions, any civil judgements or civil penalties made against you or any dependants who are applying with you and details of any involvement you or any dependants who are applying with you may have had in war crimes, genocide, crimes against humanity or terrorism. If you fail to answer all of these questions as fully and accurately as possible, your application may be refused.

It is an offence under Section 26(1)(c) of the Immigration Act 1971 to make a statement or representation which is known to be false or is not believed to be true. Information given will be checked with other agencies.

6.1. Have you or any dependants who are applying with you been convicted of any criminal offence in the UK or any other country?



- go to question 6.2

No

- go to question 6.3

6.2. Please give details below for each criminal conviction, starting with the most recent one. If you or any dependants who are applying with you have received more than two convictions, please photocopy this page and enclose it with this form.

Note: We will carry out criminal record checks on all applicants and dependants. You must give details of all unspent and spent criminal convictions. This includes road traffic offences but not fixed penalty notices (such as speeding or parking tickets) unless they were part of a sentence of the court. This includes all drink-driving offences.

Criminal conviction 1		N									
Country where convicted											
Nature of the offence	· ()										
Sentence given											
Date sentenced	DD	Μ	Μ	Y	Y	Υ	Υ				
If you or any dependants wh to a period of imprisonment sentence imposed (in month	what was					ed			m	onth	าร
Criminal conviction 2											
Country where convicted											

This document was archived on 13 April 2017 SECTION 6 - PERSONAL HISTORY

Nature of the offence
Sentence given
Date sentenced D D M M Y Y Y Y
If you or any dependants who are applying with you were sentenced to a period of imprisonment, what was the length of the prison sentence imposed (in months)?
 6.3. Have you or any dependants who are applying with you been subject to, or received, any other penalty in relation to a criminal offence; for example caution, reprimand, warning, or similar penalties in the UK or any other country? 6.4 Give details of each penalty you have received, starting with the most recent one. If you or
any dependants who are applying with you have received more than two such penalties, please photocopy this page and enclose it with this form.
Name of person
Country where penalty given
Offence
Type of penalty (e.g. caution, reprimand, warning or other - please state)

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Date of penalty	D D M M	YYYYY
Details of penalty 2		
Name of person		
Country where penalty given		
Offence		
Type of penalty (e.g. caution, reprima	nd, warning or other - plea	ase state)
Date of penalty		YYYYY
6.5 Have you or any dependants ap any UK court judgment against you f	or non-payment of	Yes go to 6.6
a debt, or received a civil penalty uno Acts?		No go to 6.7

6.6 Give details for each UK court judgment or civil penalty under UK Immigration Acts, starting with the most recent one. If you or any dependants applying with you have received more than two court judgments and/or civil penalties under the UK Immigration Acts, please photocopy these pages, complete the details, and enclose them with this form.

Details of court judgment or civil penalty 1

Name of Person

Specify whether you had a court judgment or civil penalty

This document was archived on 13 April 2017 SECTION 6 - PERSONAL HISTORY

D

Date of court judgment or civil penalty

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Details of court judgment or civil penalty 2

Name of Person

Specify whether you had a court judgment or civil penalty

Date of court judgment or civil penalty D D M M	YY	Y	
You must answer questions 6.7 to 6.12 below even if you have answer	red no to	question	6.1.
For help in answering these questions, please see the definitions at the	e end of	this section	on.
6.7 Have you or any dependants who are applying with you been arrested and charged in any country with any criminal offence and are awaiting, or are currently on trial?	Yes		No
6.8. In times of either peace or war have you or any dependants who are applying with you ever been involved, or suspected of	Yes		No
involvement, in war crimes, crimes against humanity or genocide?6.9. Have you or any dependants who are applying with you ever been involved in, supported or encouraged terrorist activities in any country?	Yes		No
6.10. Have you or any dependants who are applying with you ever been a member of, or given support to, an organisation which has been concerned in terrorism?	Yes		No
6.11. Have you or any dependants who are applying with you ever, by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to terrorist acts or other serious criminal acts?	Yes		No
6.12. Have you or any dependants who are applying with you ever engaged in any other activities which might indicate that you may not be considered to be persons of good character?	Yes		No

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6.13. How long have you lived in the UK?

Years

Months

Please provide details of any periods of absence of more than 6 months during that time.

Date you left the UK	Date you returned to the UK	Reason for absence

6.14. Please state what cultural, social and family ties you have with:

- The country where you were born
- Any other country whose nationality you hold
- · Any country where you have lived for more than 5 years

You should tell us about any family, friends, or other connections with that country.

Country	Social cultural or family ties
· · · · · · · · · · · · · · · · · · ·	

6.15 . If you have answered yes to question 6.7, 6.8, 6.9, 6.10, 6.11 or 6.12, you must give further details in the space provided below. If you need more space, continue on a separate sheet and enclose it with this form.

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DEFINITIONS

For the purposes of answering questions **6.7 to 6.12**, the following information provides guidance on actions which may constitute war crimes, crimes against humanity, genocide, or terrorist activities.

This guidance is not exhaustive. The full definitions of war crimes, crimes against humanity and genocide can be found in Schedule 8 of the International Criminal Court Act 2001 at <u>www.legislation.gov.</u> <u>uk/ukpga/2001/17/schedule/8</u> or purchased from The Stationery Office (telephone 0870 600 5522). It is your responsibility to satisfy yourself that you are familiar with the definitions and can answer the questions accurately on behalf of yourself and any dependants who are applying with you.

<u>War crimes</u>

Grave breaches of the Geneva Conventions committed during an armed conflict. This includes an internal armed conflict and an international armed conflict. The types of acts that <u>may</u> constitute a war crime include wilful killing, torture, extensive destruction of property not justified by military necessity, unlawful deportation, the intentional targeting of civilians and the taking of hostages.

Crimes against humanity

Acts committed at any time (not just during armed conflict) as part of a widespread or systematic attack, directed against any civilian population with knowledge of the attack. This would include offences such as murder, torture, rape, severe deprivation of liberty in violation of fundamental rules of international law and enforced disappearance of persons.

<u>Genocide</u>

Acts committed with intent to destroy, in whole or in part, a national, ethnical, racial or religious group.

Terrorist activities

Any act committed, or the threat of action, designed to influence a government or intimidate the public and made for the purposes of advancing a political, religious or ideological cause and that involves serious violence against a person; that may endanger another person's life; creates a serious risk to the health or safety of the public; involves serious damage to property; is designed to seriously disrupt or interfere with an electronic system.

Organisations concerned in terrorism

An organisation is concerned in terrorism if it commits or participates in acts of terrorism; prepares for terrorism; promotes or encourages terrorism (including the unlawful glorification of terrorism); or is otherwise concerned in terrorism.

SECTION 7 - PHOTOGRAPHS This document was archived on 13 April 2017

It is mandatory to provide the relevant photographs specified below, and for each photograph to comply with the mandatory format requirements specified in the separate photograph guidance provided with this form.

<u>Please note</u> that this application will be invalid if you do not provide the photographs or if they do not comply with the specified mandatory format requirements.

Tick the relevant box(es) to confirm the photographs you are providing and enclose them in a small sealed envelope attached to section 1 as instructed there.

Two recent identical passport-size photographs of yourself with your full name written on the back of each photograph. Please see the separate photograph guidance on the approved format.

Two recent identical passport-size photographs of each dependant included in section 2 and applying for an extension of stay in the UK with you, with their full name written on the back of each photograph.

SECTION 8 - DOCUMENTS

You must provide the documents specified below which are relevant to your application. If you do not, we reserve the right to decide your application on the basis of the information and documents provided. Tick the relevant boxes to show the documents you are providing. They must be originals.

All applicants must provide the relevant documents specified in 8A.

You must also provide the relevant documents specified in 8B or 8C for the category in which you are applying.

<u>Please note</u> that, in some cases, we may have to ask for other documents in addition to those specified in this form.

8A All applicants

Passports and immigration documents

Your valid passport or a national identity card. If you do not have these, your most recent passport or national identity card. If you have neither of these, you can provide a travel document. If you last entered the UK on a previous passport or travel document, please also provide this document if you have it.

The valid passport(s), national identity card(s) or travel document(s) for each dependant included in section 2 and applying for an extension of stay in the UK with you. If they last entered the UK on previous passport(s) or travel document(s), please also provide these documents if you have them.

Your BRP if you have been issued with one since entering the UK. See Note 4.

The BRP for each dependant included in section 2 and applying for an extension of stay in the UK with you if they have been issued with them since entering the UK. See Note 4.

Note 4 Residence Permits have been issued to certain foreign nationals since 25 November 2008 when they have been given permission to remain in the UK. Unless reported lost or stolen, they should be enclosed with any application for further permission to remain in the UK.

Your police registration certificate if you have been asked to register with the police.

The police registration certificate(s) of each dependant included in section 2 and applying for an extension of stay in the UK with you if they have been asked to register with the police.

SECTION 8 - DOCUMENTS This document was archived on 13 April 2017 Your finances

Evidence of your finances. Bank statements, building society savings books, pay slips or other formal documents as evidence of your ability to maintain and accommodate yourself and any dependants without recourse to public funds (see Note 5).

Note 5 The documents showing the finances available to you should cover at least the last 3 months. We do not accept internet or cashpoint statements as evidence of finances.

8B Representative of an Overseas Business (Sole Representatives)

If you are applying for an extension of stay as a representative of an overseas business, in addition to the relevant documents in **8A**, you must provide the following documents:

Confirmation from the parent company that its headquarters and principal place of business remain outside the UK and that it wishes to continue to employ you as previously.

Evidence that either a registered branch or wholly-owned subsidiary has been established in the UK. In the case of a registered branch this evidence may be provided by means of a Companies House Certificate of Registration. In the case of a wholly-owned subsidiary this evidence should be provided by means of a Companies House Certificate of Incorporation, together with either a copy of the share register or a letter from the company accountants confirming that all shares are held by the parent company.

Evidence that you are employed full-time as a Representative of an Overseas Business. This is best provided in the form of documents such as a P60 and original formal payslips for the last three months.

Evidence that the UK operation is active. Such evidence may take different forms according to the nature of the business. If there are accounts for the business, you should provide these; you should also provide copy invoices, contracts and business letters.

^{8C} Representative of an Overseas Business (Media Representatives)

If you are applying for an extension of stay as a representative of an overseas business, in addition to the relevant documents in **8A**, you must provide the following documents:

Confirmation from the overseas media organisation that you continue to be employed by the overseas media organisation on a full time basis.

^{8D} Retired person of independent means

If you are applying for an extension of stay as a retired person of independent means, in addition to the relevant documents in **8A**, you must provide the following documents:



Evidence that you have made the UK your main home since you were given leave to enter or remain as a retired person of independent means. This is best provided in the form of all the passports you have held during this period. You should also provide a list of your movements in and out of the country during this period.

Evidence that you have had an income of your own of not less than £25,000 each year which is under your control and disposable in the UK.

SECTION 9 - CONSENT FOR THE HOME OFFICE TO REQUEST This document was archived on 13 April 2017 VERIFICATION CHECKS

From the applicant :

I understand that you will check whether the information and supporting documentation that I have supplied to the Home Office from a bank or utility company is correct. 'Correct' means that documents are unaltered originals issued by the bank or utility company and that the information on them is correct and applies to me or the person named as a customer on the document.

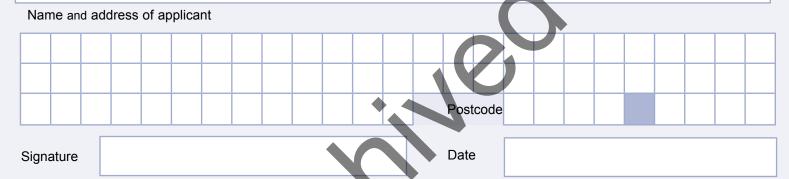
I agree to the bank or utility company, without seeking any further consent from me, telling you whether the information or documentation I have supplied is correct or in what way (if any) it is not correct.

I agree to the bank's or utility company's disclosure to the Home Office of any relevant personal data they hold on me for the above purposes. If I have not supplied correct information or supporting documentation to the Home Office the bank or utility company may disclose my relevant correct personal data.

If the information or supporting documentation also contains personal data relating to a joint customer or customers of mine on the bank or utility company account, or relates to another person who is to provide financial support, I confirm that I have obtained the consent of those persons to the disclosure of their personal data to the extent reasonably necessary for the above purposes.

I understand that the information obtained may be used as part of the decision making process about my application and may, if necessary, be disclosed to a court.

[I understand that providing information or documentation that is not correct will normally result in my application being refused and may lead to my prosecution for a criminal offence.]



If the account with the bank or utility company is in the joint names of the applicant and other people, each of those others should sign the following declaration :

The above-named person ('the applicant') has given the Home Office documentation about his or her accounts with banks or utility companies (a 'company') so that the Home Office can check that is correct. I am a joint customer with the applicant on some or all of those accounts. Information about the applicant may thus also reveal information about me.

I agree to the company giving the Home Office relevant personal data it holds about me in relation to the account. This only covers data about me as joint customer with the applicant (and not about any other accounts I hold in my sole name) and limited to what is necessary to confirm that the documentation the applicant has supplied is correct. If that documentation is not correct, the company may give the Home Office details of any inaccuracies/discrepancies in the information that the applicant has provided, and may also disclose to the Home Office the correct information that they have on record about the account.

I agree that this information may be used as part of the decision making process about the application and may, if necessary, be disclosed to a court.

Name and address of joint customer

							Post	code					
Signatu	ire						Da	ite					

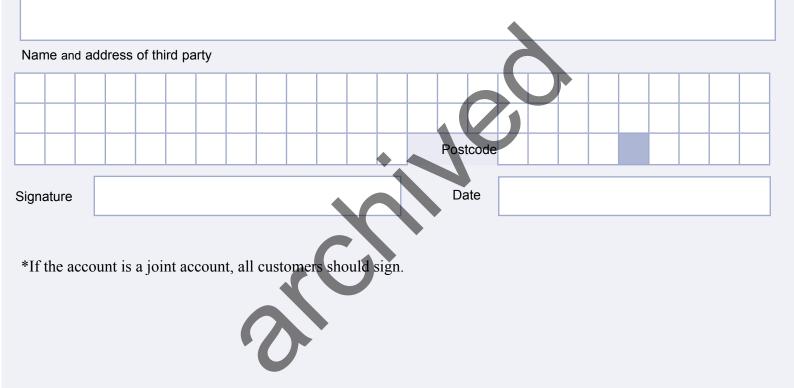
SECTION 9 - CONSENT FOR THE HOME OFFICE TO REQUEST This document was archived on 13 April 2017 VERIFICATION CHECKS

If the account with the bank or utility company relates to another person who is to provide the applicant with financial support, that person* should sign the following declaration :

I am a friend or relative whom the above-named person ('the applicant') has stated will provide financial support. The Home Office is verifying this by checking the documentation which the applicant has supplied about my accounts with banks or utility companies (a 'company'). The company may thus reveal information about me to the Home Office or to the applicant.

I agree to the company giving the Home Office relevant personal data it holds about me in relation to my account. This is limited to what is necessary to confirm that the documentation the applicant has supplied is correct. If that documentation is not correct, the company may give the Home Office details of any inaccuracies/discrepancies in the information that the applicant has provided, and may also disclose to the Home Office the correct information that they have on record about the account. I understand that this may involve the applicant obtaining further details about the account.

I agree that this information may be used as part of the decision making process about the application and may, if necessary, be disclosed to a court.



SECTION 9 - DECLARATION This document was archived on 13 April 2017

You must now read the declaration below and sign it. This must be signed by you (the applicant) and not by a representative or other person acting on your behalf.

It is mandatory for the declaration to be signed.

<u>Please note</u> that this application will be invalid if it is not signed as specified above.

I hereby apply for an extension of stay in the UK for myself and any dependants listed in this form. The information I have given in this form is complete and is true to the best of my knowl-edge.

I confirm that the photographs submitted with this form are a true likeness of myself and any dependants who are applying with me, as named on the back of each photograph, and that I have had the opportunity to see the UK Visas and Immigration photograph guidance.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available I will inform the Home Office.

As required to do so by the Immigration (Biometric Registration) Regulations, I confirm that I also apply for a biometric immigration document for myself and any dependants applying with me. I understand that the Home Office may make enquiries about any responsible adult nominated by me to be present when any child under the age of 16 applying with me has their fingerprints and/or a photograph taken.

I understand that all information provided by me to the Home Office will be treated in confidence; that it may be disclosed to other government departments, agencies, local authorities, the police, foreign governments and other bodies for immigration purposes or to enable them to perform their functions; and that, if such bodies provide the Home Office with any information about me which may be relevant for immigration purposes, it may be used in reaching a decision on my application.

I understand that my details may in certain circumstances be passed to fraud prevention agencies to prevent and detect fraud and money laundering. I also understand that such agencies may provide the Home Office with information about me. Further details explaining when information may be passed to or from fraud prevention agencies and how that information may be used can be obtained from the Home Office website.

I understand that documents provided in support of this application will be checked for authenticity; and that false documents will be retained and may result in my application being refused and in my prosecution and subsequent removal from the United Kingdom.

I understand that the Home Office may also use the information provided by me for training purposes.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or to seek to obtain leave to remain in the United Kingdom by means which include deception.

I understand that if I am informing the Home Office that I have changed my gender, these details may in certain circumstances be shared with other Home Office colleagues. I consent to this, where necessary and understand that this information will only be shared in limited circumstances relating to identity and security in line with Section 22 of the Gender Recognition Act. I am aware they will otherwise be treated in confidence and that my rights under the Equality Act 2010, Data Protection Act 1998 and Article 8 of the European Convention on Human Rights will be unaffected.

Signature

Date

PHOTOGRAPHS AND DOCUMENTS CHECKLIST This document was archived on 13 April 2017

Please complete this part of the form to help us check that we have received your photographs and documents. At "A", tell us how many of each of the listed items you are providing with your application. At "B", list any other documents provided by you and state how many in each case. Continue on a separate sheet if necessary and enclose it with this form. All documents must be originals.

A.	Listed items	How many?
Photographs		
Photographs applying	s of any dependants	
Passports		
National ider	ntity cards	
Travel docur	ments	
Biometric Re	esidence Permits (BRP)	
Police regist	ration certificates	
Bank statem	ients	
Building soc	iety savings books	
• • •	epresentative of an usiness only)	

How many?

<u>Please note</u> that, in some cases, we may have to ask for other documents in addition to those specified in this form.

FINAL CHECKS

To ensure that your application is complete, please make the following final checks. Tick each box that is relevant to your application.

Is FLR(BUS) the right form for you and is it valid for use? See date and notes on front page.

Have you completed sections 1 and 4, and, if required to do so, section 2?

Have you completed section 6 and the rest of the form as specified?

Have you provided your valid passport, national identity card or travel document as specified in section 8A and all other relevant documents specified in section 8 and are they originals?

Have you signed and dated the declaration in section 9?

Have you provided the photographs specified in section 7 and are they in the approved format?

Have you completed the payment details page

Have you ticked a box in section 3 to show the

and made the correct payment?

category in which you are applying?

If you are unable to send us any of the documents specified in section 8 which are relevant to your application, or if you are unable to provide originals, have you given an explanation and said when you will be able to send them?

Finally, if you are posting it, please make sure that the application is addressed exactly as shown below.

Home Office Leave to Remain - FLR(BUS) PO Box 495 Durham DH99 1WR