



**OFFICE OF THE ADVISORY COMMITTEE ON BUSINESS APPOINTMENTS**

Room G/08, 1 Horse Guards Road, London, SW1A 2HQ

Telephone: 020 7271 0839

Email: [acoba@acoba.gov.uk](mailto:acoba@acoba.gov.uk)

Website: <http://www.gov.uk/acoba>

March 2017

**BUSINESS APPOINTMENT APPLICATION: Keith Bristow**

Dear Mr Bristow

The Committee has considered your request for advice on working with Arcanum Global (in a different capacity to that which the Committee has already advised).

When considering the application, the Committee noted:

- This is a part time role (around one days' work a week) as Vice Chairman
- Advice has previously been given by the Committee in relation to you taking up the role of adviser to the Chairman of Arcanum Global on issues of law enforcement, security and policing
- Your new role will involve you lending support to the Chairman and working with executives to set and implement Arcanum's strategy and to assist with the management of client relationships.
- 14 months have passed since you left Crown Service and you had no official dealings with the organisation in the two years prior to that date

**The Committee agrees that this role is consistent with the terms of your independent consultancy, which was described as - offering a range of advisory and consultancy services, covering leadership and management, governance standards, law enforcement, security and policing.**

In accordance with the Government's Business Appointment Rules, the conditions that apply to your consultancy are:

- you should not draw on any privileged information available to you from your time in Crown service
- for two years from your last day in Crown service you should not become personally involved in lobbying the UK Government on behalf of any of your clients or those you advise;
- you seek confirmation from the Committee directly that each subsequent individual commission is consistent with the terms of your consultancy before taking it up. If, after enquiry, the Committee takes the view

that a commission is, or may be, outside the terms of the consultancy you will be expected to submit a fresh application.

By 'privileged information' we mean official information to which a Minister or Crown servant has had access as a consequence of his or her office or employment and which has not been made publicly available. Applicants are also reminded that they may be subject to other duties of confidentiality, whether under the Official Secrets Act, the Civil Service Code or otherwise.

The Business Appointment Rules explain that the restriction on lobbying means that the former Crown servant/Minister *"should not engage in communication with Government (Ministers, civil servants, including special advisers, and other relevant officials/public office holders) – wherever it takes place - with a view to influencing a Government decision, policy or contract award/grant in relation to their own interests or the interests of the organisation by which they are employed, or to whom they are contracted or with which they hold office."*

I should be grateful if you would let me know when you take up this piece of work, or if it is announced that you are to do so. This will enable the Committee to publish this letter and brief details on the regularly updated consolidated list on its website and in its next annual report.

Yours sincerely,

Alex Morrow  
Committee Secretariat