

Remediation of contaminated land

Application for a grant from the Contaminated Land Capital Projects Programme



Please read through this form and the guidance notes that came with it. Please write clearly in the answer spaces.

It should take you about five hours to fill in this form.

Notes on filling in this form

- Read the Grant Memorandum and Guidance Note before filling in this form.
- This programme has a step-by-step approach to remediation. This means assessment actions need to be completed before you make an application for remedial treatment actions.
- Defra have announced that this programme will close by 1st April 2017. The anticipated contingency fund of up to £500K per year has only been confirmed for the first year (2014/15). This means we can only approve costs for works scheduled to finish by 31 March 2015.
- If there is not enough space in any boxes in the form, please use the continuation sheet at the end of this form.
- You must also send us the following documents with this application form.
 - A plan with a red line clearly showing the area that has been determined as contaminated land
 - A copy of the written record of determination that the land is contaminated land and the Notice given to the local Environment Agency office under section 78B(3) of Part 2A of EPA 1990
 - A copy of the remediation statement (if appropriate)
 - A detailed, costed scope of work
 - A copy of the risk summary and for risks to human health, a copy of any advice received from health professionals.
 - A completion report for any previous phase of work supported by a capital grant (if any)

- A copy of any other relevant information you may have prepared, adopted or made available (such as a liability/hardship decision document for this site and/or your Authority's Part 2A Cost Recovery Policy.)
 - Details of any previous remediation work
 - Assessment actions and related reports
 - Remedial treatment actions and any related reports
 - Monitoring actions and any related reports
- Send us this form and any supporting documents by post or email (see section I).
- Normally we would only be able to support retrospective costs (costs that have already arisen) if these arose in the same financial year as the predicted costs you give in G5 of this form.
 - As well as having to meet our eligibility criteria, we will only fund those projects we consider to be reasonable, having regard to s78(4) & s78(5) EPA 1990, section 6(d) of the revised statutory guidance and provide (good) value for money for the UK taxpayer.

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- Continuation sheet

A Authority information

A1 Local authority

Name

Address

Postcode

A1a Address of Chief Executive (if different from above)

Postcode

A Authority information, continued

A2 Contact details

Contaminated Land/Technical Officer

Title (Mr, Mrs, Miss and so on)

First name

Last name

Contact numbers, including the area code

Phone

Fax

Email

Finance Officer

Title (Mr, Mrs, Miss and so on)

First name

Last name

A Authority information, continued

Contact numbers, including the area code

Phone

Fax

A3 I confirm that I am authorised to make the grant application, I have read the Grant Memorandum, and that this local authority accepts the grant terms and conditions. I understand that this application may be refused, or approval withdrawn, if I give false or incomplete information.

Name

Position

Date (DD/MM/YYYY)

B Site information

B1 Name and address of site

Name

Address

Postcode

B2a National Grid Reference (Please attach a site plan.)

B2b Area of site

hectares

B2c Number of homes affected

B3 Previous grants

Date (DD/MM/YYYY)	Amount awarded	Reference number

C Liabilities and responsibilities

C1 Enquiries

In the box below, please provide details of the enquiries that have been made to find an 'appropriate person'. If an 'appropriate person' has been identified, please explain (by referring to exclusion, apportionment and hardship tests) why they are not liable for the costs. (We can ask for further details and may delay assessing the application until you provide the information.) Please provide copies of any relevant information which you may have prepared, adopted or made available (such as a liability/hardship decision document for this site and/or your Authority's Part 2A Cost Recovery Policy.)

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C Liabilities and responsibilities, continued

C2 When was the site formally determined?

Make sure you send a copy of the record of determination that the land is contaminated land with this form (for sites with more than one determination, an example or template determination, together with a list describing the individual properties determined as contaminated land will be enough).

C3 Are you the enforcing authority for the site?

Yes

No Please give contact details for the enforcing authority.

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C Liabilities and responsibilities, continued

C4 Please tick the relevant box below to indicate why your authority considers itself liable or responsible for carrying out the proposed remediation work for this site.

(a) The authority is the 'appropriate person' for the purposes of Part 2A

Class A

Class B

(b) A liable person has been identified but the site meets the criteria for an 'urgent remediation'

(c) Action in default of a remediation notice

(d) Remediation actions cannot be included in a remediation notice because of:

section 78J(2) – class B person and water pollution

section 78J(3) – water from an abandoned mine

section 78K – escapes to other land

(e) Hardship (as described in section 8 of the statutory guidance)

(f) No appropriate person can be found

C5 Do you expect to recover any or all of the costs from a liable person?

No No costs are recoverable

Yes All costs are recoverable

Yes Part of the costs are recoverable

Amount £ _____

or

Proportion _____ %

C6 Is funding likely to be available from other sources (for example an insurance policy) for the remediation work for this site?

Yes

No

If yes, where is funding available from?

Amount £ _____

C7 Site priority

Please explain why this site is a priority and where it ranks in your inspection strategy.

D Characteristics of the site and its surroundings

D1 Site history and previous land uses

Provide a brief history of the site and any previous activities at this site that could give rise to contamination. (Give dates for the activities.)

D Characteristics of the site and its surroundings, continued

D2 Has a Waste Management Licence or Environmental Permit ever been granted for the site?

Yes

No

If yes, is the licence or permit still in force?

Yes

No

Date the licence or permit was handed back/surrendered (DD/MM/YYYY)

D3 Current land use and existing developments

Give details for the site itself, and for other land within the distances shown.

	On-site	50m	250m	500m	1000m
Residential	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hospital	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
School	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Commercial	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Industrial	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Agriculture	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Allotments	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recreation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Relict	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Underdeveloped	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

D4 Planning permission – development and construction activities after 1994

Provide details of any planning consents given for the site from 1994 onwards, and relevant planning conditions for site investigation and remediation for the land now under inspection. State whether all planning permission have been met.

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D Characteristics of the site and its surroundings, continued

D5 Extra information

Please give any extra information about the current use of the site (for example, public access, planning applications currently being considered).

D6 Wildlife and ecosystems

Describe any 'protected locations' (as defined in table 1 of the statutory guidance) that might be affected by the site.

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D Characteristics of the site and its surroundings, continued

D7a Controlled waters – groundwater status Please indicate below the groundwater status of the site.

- Source protection zone 1
- Source protection zone 2
- Source protection zone 3
- Principal aquifer
- Secondary A or undifferentiated secondary aquifer
- Secondary B aquifer
- Unproductive strata

D7b Controlled waters – surface waters

	On-site	Within 50m	Within 500m
Drains	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ponds	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Streams	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Canals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lakes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rivers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Coastal waters	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
No surface water	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

D8 Ground cover

(a) Give the type of ground cover on the site. (You can tick more than one box.)

- Soil Landfill cap
- Tarmac Mixture
- Concrete Other

If 'other' please specify

(b) Condition of any hard surface cover.

- Good Poor
- Moderate

(c) Is any soil exposed?

- Yes
- No

D Characteristics of the site and its surroundings, continued

D9 Geology and hydrogeology

Give brief details of site geology, including any superficial deposits, and underlying strata.

D Characteristics of the site and its surroundings, continued

D10 Is the site a former landfill site that accepted biodegradable waste?

Yes

No

If yes, are climate-change mitigation assessments or mitigation measures included in the bid?

Yes

No

E Details of the unacceptable risks to health and the environment

E1 These should reflect those listed in the written determination under section 78B(3) of Part 2A. (You will need to provide a copy of the determination with this form.)

Significant contaminant linkages

(a) Effects on human health

Particular population group	Contaminants	Pathways

(b) Effects on ecological systems

Particular habitat or ecological system	Contaminants	Pathways

Have you consulted Natural England about the effect the proposed work will have on any ecological system?

Yes

No

E Details of the unacceptable risks to health and the environment, continued

(c) Effects on animals or crops

Particular animals or crops	Contaminants	Pathways

(d) Effects on buildings

Description of buildings	Contaminants	Pathways

(e) Pollution of controlled waters

Type of controlled waters	Contaminants	Pathways

Has your authority consulted us about the 'Pollution of controlled waters' aspect of the proposed remediation work?

Yes

No

If yes, please provide the following details.

Name of officer you spoke to

Location of our office

Date of contact (DD/MM/YYYY)

(f) Site investigation reports

Describe and reference the site investigations and information sources used to identify these potential contaminant linkages.

E2 Seriousness of potential harm and pollution of controlled water

Seriousness of the project

Describe how serious the potential harm and pollution of controlled waters is from the significant contaminant linkages you have identified (refer to section 4.4 of the statutory guidance) and a summary of any discussions with us.

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E Details of the unacceptable risks to health and the environment, continued

E3 Urgency of the project – does the site pose an imminent danger of serious harm or significant possibility of significant pollution of controlled waters?

- Yes Please explain why in the box below.
 No

F Proposed remediation work, continued

(b) Describe the proposed assessment work, explaining how it will meet the purpose identified in question F2(a). Please attach copies of any related reports. You must also provide a detailed and costed scope of works with this application, including justifying any proposed contingency costs.

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F Proposed remediation work

F1 What is this application for?

(Please tick the relevant box.)

- Assessment actions (Go to question F2)
- Remedial treatment actions (Go to question F3)
- Monitoring actions (Go to question F4)

F2 Assessment actions

(a) What is the purpose of the assessment actions? (See section 6.8–6.9 of the statutory guidance.)

- Detailed characterisation
 Relevant significant contaminant linkage
- Setting design or specifications for remedial treatment actions
 Relevant significant contaminant linkage
- Identifying further remediation needed
 Relevant significant contaminant linkage

(c) Start and finish dates for proposed assessment actions.

- | | Month | Year |
|-----------------------|--|--|
| ● Proposed start date | <input style="width: 100px;" type="text"/> | <input style="width: 100px;" type="text"/> |
| ● Likely finish date | <input style="width: 100px;" type="text"/> | <input style="width: 100px;" type="text"/> |

F Proposed remediation work, continued

F3 Remedial treatment actions

We will only consider applications for remedial treatment actions once any assessment actions have been completed.

- (a) Describe the proposed remedial treatment actions. Attach copies of any related reports. You must also provide a detailed, costed scope of work with this application, including justifying any proposed contingency costs.

This document is out of date

F Proposed remediation work, continued

- (b) Explain how these actions will reduce or manage risks arising from each of the significant contaminant linkages identified in section E.

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- (c) Start and finish dates for proposed remedial treatment actions

	Month	Year
• Proposed start date	••-----	••-----
• Likely finish date		

F Proposed remediation work, continued

F4 Monitoring actions

(a) Describe the proposed monitoring action and provide copies of any related reports. You must also provide a detailed, costed scope of work with this application, including justifying any proposed contingency costs.

(b) What potential changes in the condition of a contaminant, pathway or receptor are these actions intended to identify?

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F Proposed remediation work, continued

(c) Start and finish dates for proposed monitoring action

	Month	Year
• Proposed start date	_____	_____
• Likely finish date	_____	_____

F5 Benefits of remediation

Please explain what the benefits of remediation will be, including the estimated market value of the site and properties once the site has been remediated (your Estates function can help with this). Please also include any potential indirect benefits (see sections 6.31–6.36 of the statutory guidance).

G Financial information

Project costs

G1 Please enter below the actual cost for the phase of works you're proposing in the 2014/2015 financial year, excluding any contingency costs and taking into account section 6.29 of the statutory guidance.

- Assessment £ _____
- Remedial treatment £ _____
- Monitoring £ _____

How did you reach these costs?

- Tender exercise?
- Single supplier?
- Other? Please explain in the space below

Contribution from other sources

G2a What contribution, if any, will you pay yourself?

£ _____

G2b What costs can be recovered from a liable person?

£ _____

G2c What costs are funded from other sources?

£ _____

G Financial information, continued

G2d Total contribution (G2a+G2b+G2c)

£ _____

Total project costs for the current phase

G3a Total cost (from G1)

£ _____

G3b Total contribution (from G2d)

£ _____

G Financial information, continued

G3c Total grant you want (G3a–G3b)

£ _____

G3d Potential contingency

£ _____

G4 What is the completion date of the entire project?

Date (DD/MM/YYYY)

G5 Please provide a quarterly breakdown of projected spend, not including contingency, (or actual spend for retrospective bids) for the 2014/2015 financial year.

Quarter 1 April to June		Quarter 2 July to September		Quarter 3 October to December		Quarter 4 January to March	
Actual	Predicted	Actual	Predicted	Actual	Predicted	Actual	Predicted

G6 Please provide an estimate of costs for the different phases of remediation you think may be needed to complete the project in 2015–16 and beyond

Phase of remediation	Estimated costs during 2015/2016	Estimated costs post 2016
Assessments actions	£ _____	£ _____
Treatment actions	£ _____	£ _____
Monitoring actions	£ _____	£ _____

G7 Does this application include work that has already been carried out?

Yes Please provide more information in the box below, such as why the application is for retrospective costs, what work has been carried out, start and end dates of the work, and costs.

No

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H Checklist

If you do not send us all the documents we need, we may not process this application, or the assessors may ask you for extra information at short notice.

CL2: Remediation of contaminated land sites

- A plan with a red line clearly showing the area that has been determined as contaminated land
- A copy of the written record of determination that the land is contaminated land and the Notice given to the local Environment Agency office under section 78B(3) of Part 2A
- A copy of the remediation statement (if appropriate)
- A detailed, costed scope of work
- Risk summary and copy of advice from health professionals
- A completion report (CL4 or CL5) for any previous phase of work supported by a capital grant
- A copy of any other relevant information you may have prepared, adopted or made available (such as a liability/hardship decision document for this site and/or your Authority's Part 2A Cost Recovery Policy)

Details of any previous remediation works, such as:

- Assessment actions and any related reports
- Remedial treatment actions and any related reports
- Monitoring actions and any related reports

Before sending in this application, check that you have included the supporting documents set out in the 'Notes on filling in this form' section at the beginning of this form.

I What happens next

Please send the form back to us at:

Environment Agency
Geoscience Team
Manley House
Kestrel Way
Exeter
EX2 7LQ.

Or send it by email to
conlandgrants@environment-agency.gov.uk

K Government Protective Marking Scheme

Please add protective marking (in line with the Government Protective Marking Scheme) to any sensitive information you send with this application. Protective marking will show us that the information needs to be protected from unauthorised viewing. This will also help us assess requests for information referred to in section J above.

J The Data Protection Act 1998

We, the Environment Agency, will process the information you provide so that we can:

- deal with your application;
- make sure you keep to the conditions of the licence, permit or registration;
- process renewals; and
- keep the public registers up to date.

We may also process or release the information to:

- offer you documents or services relating to environmental matters;
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services, the Department for Environment, Food and Rural Affairs) on environmental issues;
- carry out research and development work on environmental issues;
- provide information from the public register to anyone who asks;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- assess whether customers are satisfied with our service, and to improve our service; and
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows).

We may pass the information on to our agents or representatives to do these things for us.

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Date received (DD/MM/YYYY)

Assessor

Our reference number

Continuation sheet

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